



मध्यप्रदेश राजपत्र

प्राधिकार से प्रकाशित

क्रमांक: 24]

भोपाल, शुक्रवार, दिनांक 15 जून 2018—ज्येष्ठ 25 शक 1940

भाग ४

विषय-सूची

(क)	(1) मध्यप्रदेश विधेयक,	(2) ग्राम समिति के प्रतिवेदन,	(3) मंसूर में पुरास्थानित विधेयक.
(ख)	(1) अध्यादेश,	(2) मध्यप्रदेश अधिनियम.	(3) संसद के अधिनियम.
(ग)	(1) प्रारूप नियम,	(2) अन्तिम नियम.	

भाग ४ (क)—कुछ नहीं

भाग ४ (ख)

संसद के अधिनियम

विधि और विधायी कार्य विभाग

Bhopal, dated 6th June 2018

No. 170-XXI-A(Dr.).—The following Act of the Parliament, published in the Gazette of India, Extra-ordinary Part II Section 3 dated the 29th March, 2018 is hereby republished for general information. The Bill as passed by the House of Parliament received the assent of the President on 28th March, 2018

By order and in the name of the Governor of Madhya Pradesh.

RAJESH YADAV, Adl. Secy

THE PAYMENT OF GRATUITY (AMENDMENT) ACT, 2018

AN ACT

Further to amend the Payment of Gratuity Act, 1972.

Enacted by Parliament in the Sixty-ninth Year of the Republic of India as follows:—

1. (1) This Act may be called the Payment of Gratuity (Amendment) Act, 2018.

Short title and
Commencement

(2) It shall come into force on such date as the Central Government may, by notification in the Official Gazette, appoint:

(i) laying down the procedure to be observed at their meeting and the number of members required to form a quorum;

(ii) providing for all matters which are required by this Ordinance, the Statutes or the Ordinances, to be prescribed by Regulations; and

(iii) Providing for all other matters solely concerning such authorities or committees appointed by them and not provided for by this Ordinance, the Statutes or the Ordinances.

(2) Every authority of the University shall make Regulations providing for the giving of notice to the members of such authority of the dates of meeting and of the business to be considered at meetings and for the keeping of a record of the proceedings of meetings.

(3) The Executive Council may direct the amendment in such manner as it may specify of any Regulation made under the Statutes or the amendment of any such Regulation.

Delegation of
powers.

38. Subject to the provisions of this Ordinance and the Statutes, any officer or authority of the University may delegate his or its powers to any other officer or authority or person under his or its respective control and subject to the condition that overall responsibility for the exercise of the powers so delegated shall continue to vest in the officer or authority delegating such powers.

RAM NATH KOVIND,
President.

DR. G. NARAYANA RAJU,
Secretary to the Govt. of India.

उच्च शिक्षा विभाग
मंत्रालय, वल्लभ भवन, भोपाल

भोपाल, दिनांक 8 जून 2018

क. अ०-134-सोसी-2018-अद्वितीय.—मध्यप्रदेश निजी विश्वविद्यालय (स्थापना एवं संचालन) अधिनियम, 2007 की धारा 29 के अनुक्रम में मध्यांचल निजी विश्वविद्यालय, भोपाल के प्रथम अध्यादेश क्र. 01-47 राज्य शासन के निर्देशों के अनुसार अधिनियम, 2007 की धारा 35 अनुसार प्रकाशित किया जाता है। संस्था के उक्त अध्यादेश प्रकाशित होने की तारीख से प्रवृत्त होगी।

प्रथम अध्यादेश क्र. 01-47

मध्यप्रदेश के राज्यपाल के नाम से तथा आदेशानुसार,
वीरन सिंह भलाही, जयराम गिरि,

ORDINANCE NO 1 DEFINITION

Definitions in these ordinances unless the context otherwise requires:-

1. "Act" means Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007.
2. "Ordinances" means the First Ordinance & subsequent ordinances of Madhyanchal Professional University Bhopal, M.P.
3. "Regulation" means the regulation of the University made under the provisions of the Act.
4. "State" means the State of Madhya Pradesh.
5. "Section", "Sub-Section", "Item" respectively means section of the act / statutes / Ordinances / Regulation, Subsection of the "section" and Item of the "Section" or "Sub-Section" of the above said act / statutes / ordinance / regulation.
6. "Commission" means the Regulatory Commission established under section 36 of the Act.
7. "University" means the MP University Bhopal (M.P.) incorporated under the Act.
8. "Sponsoring Body" means the Sponsoring Body of the University.
9. "Governing Body" means the Governing Body of the University.
10. "Visitor" means the His Excellency the Governor of M.P. as defined in section 13 of the Act.
11. "Academic Council" means the Academic Council of the University.
12. "Board of Management" means the Board of Management of the University.
13. "Chancellor" means the Chancellor of the University.
14. "Vice Chancellor" means the Vice-Chancellor of the University.
15. "Dean" means the Dean appointed by the University.
16. "Director" means the Director appointed by the University.
17. "Registrar" means the Registrar of the University.
18. "Chief Finance and Accounts Officer" means the Chief Finance and Accounts Officer of the University.
19. "Controller of Examination" means the Controller of Examination of the University.
20. "College" means the College of the University.
21. "Department" means a Department of Studies of the University.
22. "Institute" means an Institute of Studies of the University.
23. "Board of Studies" means the Board of Studies of the University.
24. "Fee" means the collection made by the University from the students.
25. "Higher education" means study of curriculum or course knowledge beyond 10+2 levels or HSSC or equivalent.
26. "Degree / Diploma / Certificate" means a Degree / Diploma / Certificate or any other academic distinction / titles awarded by University.
27. "Regulatory Council" means the Relevant Councils as stated in the Act.
28. "Statutes" mean the Statutes of the University made under the provision of the Act.
"Student" means the person enrolled in the University for pursuing a course of study for the award of a degree, diploma, certificate or other academic distinction.
29. "Teacher" means a Professor, Associate Professor, Assistant Professor, Lecturer, Professor emeritus in teaching, associates or a person known by any other designation who is required to impart education or to guide research or to render guidance to the students for pursuing a course of study of the University.
30. "University Grant Commission" means the University Grant Commission established under the University Grant Commission Act, 1956 (No. 1 of 1956).
31. "Words and Expression" used but not defined in these Ordinances shall have the same meaning as assigned to them in the Act.
32. "Undergraduate Programmes", means the Bachelor's Degree programmes in the relevant sphere of knowledge of respective Department / School / Institute of the University.

- 33 "Post Graduate programmes", means the master's Degree in the relevant sphere of knowledge of respective Department / School / Institute of the University.
- 34 "Diploma programmes", means the diploma in the relevant sphere of knowledge of respective Department / School / Institute of the University.
- 35 "PG Diploma programmes" means the Post Graduate Diploma in relevant sphere of knowledge of respective Department / School / Institute of the University.
- 36 "Certificate programmes" means in Certificate Courses the relevant sphere of knowledge of respective Department / School / Institute of the University.
- 37 "Doctoral Programme", means the Doctorate / Research Programme in the relevant sphere of knowledge of respective Department / School / Institute of the University.
- 38 "Post-Doctoral Programme", means the Post Doctorate / Research Programmes in the relevant sphere of knowledge of respective Department / School / Institute of the University.
- 39 "Duration of Course", means the whole tenure of the particular course (grace period of the course is not included in the tenure).
- 40 "Mode of study", means the various ways of study in the University including Full time, Part time, Sequential, By Research, e-Learning, Interactive, Face-to-Face, Workshop, Through Webinar, or any higher innovative technological modes adopted by the University.
- 41 "Branches of Study", means the area of the specialization of the study of any of the programmes or any respective faculties.
- 42 "Regular Candidate" means the candidate who is studying in full time course running in the University in the respective academic year, and seeks permission for appearing in examination of the University as such.
- 43 "Ex-student candidate" means the candidate who has taken admission in the University as regular student and was not able to appear in the examination in their admission year or declared failed in the admission year or detained due to shortfall of attendance, indiscipline or by any other reason and seeks permission to appear in the examination in the next academic year.
- 44 "Detained candidate", means the candidate who has taken admission in the University as regular student but he has not been permitted to appear in the examination due to shortfall of attendance, indiscipline or by any other reason.
- 45 "A Regular Course of Study" means the courses of study running in the University as full time or campus-based study and in this subject at least 75% attendance is necessary for all the students studying in the University for all the parts of study, i.e. Lectures, Tutorials, Practicals as well as quizzes, assignments etc. with the relevant condition of Exemptions as mention in the regulation for this purpose.
- 46 "Course Teacher", means the teacher of the University who has been assigned a responsibility to teach the respective course in the respective semester or academic year.
- 47 "Examination Hall", means the examination place, room, location, where students have to appear for the respective examination.
- 48 "Invigilator" means the teacher or person who has been assigned duty in the particular Examination Hall.
- 49 "Examination Pattern", means the systems of the University are being followed by the University.
- 50 "Internal Examiner", means the examiner from the University Teaching Department.
- 51 "External Examiner", means the examiner from other Universities / Institutions.
- 52 "MPCU", means MADHYANCHAL PROFESSIONAL UNIVERSITY.

ORDINANCE No 2 FACULTIES AND DEPARTMENTS

The University shall have the following Faculties / Institutes / Schools and the Departments / Sections, for imparting education leading to / Diploma / Degree- / certificates:

1. School of Engineering and Technology
 - (i) Dept. of Civil Engineering
 - (a) Civil Engineering
 - (b) Architecture and Planning
 - (c) Environmental Engineering
 - (d) Rural Engineering & Technology
 - (ii) Dept. of Mechanical Engineering
 - (iii) Dept. of Electrical and Electronics Engineering
 - (a) Electronics & Communication Engineering
 - (b) Instrumentation Engineering
 - (c) Telecommunication Engineering
 - (d) Electrical and Electronics Engineering
 - (iv) Dept. of Computer Science & Technology
 - (a) Computer Science & Engineering
 - (b) Information Technology
 - (v) Dept. of Mining Engineering
 - (vi) Dept. of Chemical Engineering
 - (a) Chemical Engineering
 - (b) Nanotechnology
 - (c) Biotechnology
 - (vii) Dept. of Agriculture & Food Engineering
 - (a) Food Engineering
 - (b) Agricultural Engineering
 - (c) Farm Machinery and Power
 - (d) Soil & Water Conservation Engineering
 - (e) Irrigation & Drainage Engineering
2. School of Agriculture Sciences and Technology
 - (i) Dept. of Agricultural Production
 - (a) Agronomy
 - (b) Soil Science
 - (c) Plant Protection
 - (d) Horticulture
 - (ii) Dept. of Seed Technology
 - (a) Genetics & Plant Breeding
 - (b) Biotechnology
 - (iv) Dept. of Animal Husbandry and Dairying
 - (v) Dept. of Agriculture Extension & Rural development
 - (vi) Dept. of Fisheries
3. School of Pharmaceutical Science & Technology
 - (i) Dept. of Pharmacy
 - (ii) Drug Testing Centre
4. School of Sciences
 - (i) Dept. of Life Sciences
 - (a) Botany
 - (b) Zoology
 - (c) Forestry
 - (d) Environment Science
 - (ii) Dept. of Physical and Applied Sciences
 - (a) Mathematics
 - (b) Physics

- (e) Chemistry
- (d) Computer Science and Applications
- (e) Information Technology
- (f) Animation & Multimedia
- (g) Graphics Design
5. School of Education
 - (i) Education
 - (ii) Physical Education
6. School of Arts and Design
 - (i) Applied Arts
 - (ii) Visual Arts
 - (iii) Fashion Designing
7. School of Management Studies
 - (i) Business Administration & Management
 - (a) Banking and Insurance
 - (b) Business Management
 - (c) Agri Business Management
 - (d) Rural Management
 - (e) Logistics Management
8. School of Commerce & Financial Studies
 - (i) Dept. of Commerce & Management
 - (a) Computer Application & e-Commerce
 - (b) Financial Analysis & Control
 - (c) Business & Managerial Economics
 - (d) Centre of Industrial & Corporate Governance
9. School of Social Science and Humanities
 - (i) Dept. of Humanities and Social Sciences
 - (a) Public Administration
 - (b) Sociology
 - (c) Political Science
 - (d) History
 - (e) Geography
 - (f) Economics
 - (g) Philosophy
 - (h) Home Science
 - (i) Languages
 - (j) Centre of Social Works
 - (ii) Dept. of Journalism & Mass Media
 - (iii) Dept. of Library Science
 - (iv) Centre for Public Policy Analysis & Research
10. School of Nursing and Paramedical Sciences
 - (i) Dept. of Nursing
 - (ii) BAMS
 - (iii) BHMS
 - (iv) Optometry and Ophthalmic Techniques
 - (v) Yoga Centre
11. School of Law
 - (i) Dept. of Law
12. School of Vocational Studies.
13. School of Skill Development.

Other Institutes / faculties / schools / and Departments / Schools / Institutes / Centre of Excellence can be created/modified as per the decisions and approval of the appropriate authorities.

ORDINANCE No 3
ADMISSION OF STUDENTS TO UNIVERSITY TEACHING DEPARTMENTS OR
INSTITUTIONS, TRANSFER OF STUDENTS AND MAINTENANCE OF
DISCIPLINE

1. In this Ordinance, unless there is anything repugnant in the subject or context
 - a. **"Qualifying Examination"** means an examination the passing of which makes a student eligible for admission to a particular year in a course of study leading to a Bachelor's or Post-Graduate Degree or Diploma or Research Degree or other academic distinctions / titles conferrable by this University.
 - b. **"Equivalent Examination"** means an examination which has been conducted by-
 - (i) Any recognized Board of Higher Secondary Education; or
 - (ii) Any Indian University incorporated by any law in force, and recognized by the University as equivalent to its corresponding examination; or
 - (iii) Any foreign University / Board examination that have been recognized by AIU as equivalent to 10+2 stage qualification or Bachelor Degree programme.
2. Admission to all courses shall be governed by the following principles:
 - (i) Admission shall not be a matter of right.
 - (ii) Eligibility shall not imply admission.
 - (iii) Admission in all University Teaching Departments or Schools or Institutions that are constituent units of the University shall be governed as per Regulation made in this behalf, subject to the norms / eligibility / guidelines issued by the relevant Regulatory Bodies. The University shall follow reservation policies of the State as enacted by a relevant Act of the Legislative Assembly.
3. A student seeking admission to a University Teaching Department or School or an Institution shall, on or before the date prescribed for submission of applications for admission, submit his application on the prescribed form to be obtained on payment of prescribe fee, at the prescribed location.
4. The mode of sending application for admission of students can be either direct in person or through counseling or through guidance centre or by post or through Online. Any student from India or abroad seeking admission in the University can interact Online with the University. Mode of instructions of teaching of such student shall be decided by the Academic Council of the University.
5. No candidate shall be admitted in more than one degree (UG / PG) course / programme simultaneously, in one and the same year. However the students are allowed to take admission in diploma / certificate / other capsule courses / short term courses pertaining to engineering and technical training, skill development,

computers, as well as of various languages, conducted by the various Departments / Schools / Institutes / Centres of the University.

The University shall follow the normal admission process in all courses, if otherwise not specified as follows:

- (a) The University will publish an admission notification in newspapers, on the University's website, notice boards of the University and / or in other publicity media for information, before the start of every academic session of courses. Also the entire admission process shall be online / offline.
- (b) List of candidates provisionally selected for admission / shortlisted based on merit will be displayed on the notice board of the University / University's website or the students will be duly informed either directly or by any other mode for their admission.
However the admission into professional / technical and other selected courses shall be based on the specific admission procedure designed by the University which may include either or all, aptitude test / academic credentials / Group Discussion / personal interview and / or counseling whose separate merit list shall be prepared for admission to the concerned courses. Provided that, the University may also use the score cards of various National / State level entrance test conducted by various agencies / organization / Institutes / Universities / Boards for this purpose.
- (c) The candidates whose results of the qualifying exam are awaited can also apply, who will be admitted provisionally. Such candidates, however, must produce the previous year mark-sheet / School / College / University certificates or any other certificate / undertakings as desired by the University, as a proof for required eligibility criteria along with the application form and prescribed fee before the due date. The candidate so admitted shall have to present the final mark sheet of the qualifying examination within a specified period prescribed for this purpose by the University, otherwise the admission shall stand canceled.
- (d) If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be canceled.
- (e) The application form may be rejected due to any of the following reasons, if:
 - The candidate does not fulfill the eligibility conditions.
 - The prescribed fees are not deposited or submitted within stipulated period.
 - The application form is not signed by the candidate and his / her parent/guardian, wherever required.
 - Supporting documents for admission are not enclosed.
 - The University administration has any adverse report, comment or information about the candidate through any source of information as the University may give the provisional admission to such student with the certain specified conditions or the University may

put such student on his conduct probation for some specified duration.

- (f) Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents and fees.
 - (g) Admission rules as framed by the University shall be applicable for all admissions from time to time, subject to the provisions of section 2 above.
7. The application for admission shall among others be accompanied by
- (i) The School or College Leaving Certificate signed by the Head of the Institution last attended by the student,
 - (ii) True copy of the statement of marks showing that the applicant has passed the qualifying examination, and in the case of a student who passed the examination as private candidate, a certificate signed by two responsible persons certifying to the good character of the applicant. If an applicant for admission, as aforesaid, has passed the qualifying examination from a Board other than the Board of Secondary Education, Madhya Pradesh, or a University other than this University, he shall submit in addition to the School or College Leaving Certificate an eligibility or a Migration Certificate from the Secretary or Registrar of such Board or University, as the case may be together with immigration fee decided by the University.

Provided that if it does not become possible for the applicant to obtain a migration certificate in time to submit the application, he may submit his / her application in time stating that the required certificate shall be produced as soon as it is received to him from the concerned board / University, and for that purpose applicant may be allowed by such period as the University may specify.

Provided that a student who is eligible for second or supplementary examination of the University shall be permitted to take provisional admission to the next higher class within the prescribed date. If student fails to clear the supplementary or pass the second examination, the provisional admission in the higher class shall stand canceled.

Provided further that the Vice-Chancellor shall have power to grant admission in cases of candidates

- (iii) Who qualify for admission as a result of revaluation and who seek admission within a month from the date of declaration of the result,
- (iv) Candidates coming on transfer from other universities because of the transfer of their Parents / Guardians, or any other genuine hardship beyond the last date for admission on the clear understanding that the attendance of all such students admitted under the provision shall be

- counted from the date of commencement of the session of the particular course / programme.
- (v) No student shall be admitted to an Institutions / UTD / Schools for perusing a course of study for the initial year of the first degree under any College unless he has passed the final examination held under any recognized Board of Higher Secondary Education or an examination declared equivalent to such examination or such other qualifying examination as may be prescribed from time to time for a particular course / programme by the University
 - (vi) No student enrolled in the University shall be admitted to any subsequent higher class in any Institutions / UTD / Schools unless he has passed the examination qualifying him to appear for the examination for which he will be preparing.
 - (vii) No student migrating from any other University shall be admitted to any class in Institutions / UTD / Schools unless he has passed the examination which has been declared by the University as equivalent to the qualifying examination for a student of the University.
 - (viii) Without prejudice to the provision contained in sub-clause (3) above, no student migrating from any other University shall be admitted to any class in Institutions / UTD / Schools without the previous permission of the Registrar wherever by any general or special direction, such permission is necessary.
 - (ix) An applicant for admission to a course leading to any Degree or diploma or certificate shall not be so admitted unless he is prepared to appear in all the subjects prescribed for the particular examination.
8. (1) No student who has passed a part of any degree or Post-Graduate examination from another University shall be admitted to subsequent higher class for which examination in any Institutions / UTD / Schools without the approval of the Vice Chancellor.
- (2) No person who is under sentence of rustication from another University or a Teaching Institution connected with that University shall be admitted to any course of study in any Institutions / UTD / Schools maintained by this University.
- (3) No person shall be given admission to any course / programme of University unless the student and his parents shall submit an affidavit / undertaking with regard to not to participate in any manner of ragging or any kind of unsocial and destructive activities, violence / crime or use of drugs or alcohol / wine etc.
- (4) Admission to any course or Programme to the University can be canceled at any time if any information furnished by the candidate is found to be false or incorrect.
9. Admission to various courses / programmes of the University will be done as per their admission session declared by the University. The Vice Chancellor can make changes in the admission session of courses / programmes from time to time.
10. A Complete list of all students admitted to the Department / Schools / Institution shall be forwarded by the Head of the Department / Schools / Institution to the Registrar of the University by the last date (or as per the last date declared in the academic calendar of the University) with a certificate that all admissions have been made as per University Rules.

- (1) A student shall be enrolled as a member of Department / Schools / Institution as soon as he is admitted by the Head of the Department / Schools / Institution and has paid the prescribed fees.
- (2) A student seeking admission, after the commencement of the session to any course or programme of Department / School / Institute shall be required to pay the whole prescribed fees including tuition fee from the commencement of session or as decided by the University.
11. The Head of the Department / School / Institution may permit a student to change his optional subjects for a course / programme or with the approval of the Vice Chancellor, to change the College within 30 days of start of the course / programme.
12. Every student in the University shall at all times be of good behavior, show diligence in studies, maintain decorum and dignity, take proper interest in co-curricular activities and observe all rules of discipline of the Departments / Schools / Institution of which he is a student and of the University.
13. When a student has been guilty of breach of discipline within or outside the premises of the University or Department / Schools / Institution, or persistent idleness or has been guilty of misconduct, the Head of the Department / Schools / Institution, at which such student is studying or the Vice-Chancellor / Registrar / Dean Student Welfare may according to the nature and severity of the offense:
 - (i) Suspend such a student from attending classes for a specific period or
 - (ii) Impose monetary fine or both as decided by the appropriate authorities of University, or
 - (iii) Expel such a student from his Department / School / Institution, or
 - (iv) Disqualify such a student from appearing at the next ensuing examination, or rusticate such a student.
14. Before inflicting any punishment as aforesaid, the Head of the Department / Schools / Institution shall give the student concerned an opportunity of personal hearing and record the reasons of inflicting the punishment in writing.
15. The Head of the Department / Schools / Institution concerned shall have power to suspend a student for such time as may be necessary, temporarily from the Department / Schools / Institution pending inquiry against his conduct in connection with alleged offense.
16. The period, during which a student remains suspended for completion of an enquiry shall be reckoned in the calculation of his attendance for appearing at an examination, provided if he is found innocent.
17. The rustication of a student from Department / Schools / Institution of the University shall entail the removal of his name from the register of enrolled students.
18. There shall be a code of conduct for students as may be prescribed by Regulation. It shall be compulsory for all students to comply with its provisions. In the event of non observance of the code, by a student it shall be the duty of the Dean / head of Department / Schools / Institution / Registrar of the University to take disciplinary action against him under the clause 14 as mentioned above.

ORDINANCE No 4
REGISTRATION / ENROLLMENT OF STUDENTS AND THEIR ADMISSION TO
THE COURSES OF STUDY AND TEACHING METHODOLOGY AND STUDY
INSTRUCTIONS

1. For registration / to enroll in the University courses of study, a candidate must apply on prescribed format and submit the application form along with the attested copy of the mark-sheet of the qualifying examination, Transfer Certificate, Migration Certificate and any other certificate required by the University and University fees.
2. The registration / Enrollment form will be forwarded by the head of the Department / Schools / Institution to the Registrar of the University.
3. On receipt of the registration form at the University Department / Schools / Institution the candidate will be allotted a temporary registration number.
4. The registration application form will be subjected to verification by the University and after due verification, the candidate will be given an enrollment Number.
5. The validity of the enrollment will be for the following periods:
 - a. Certificate and one year Degree / Diploma programmes-2years
 - b. Three years Degree / Diploma programmes-6years
 - c. Four years Degree Programmed, 8 years
 - d. Master degree and two years programmes-4 years
 - e. Integrated Master degree & Five years programme.
6. Teaching Days - ordinarily every course / programmes offered by the University shall ensure the minimum actual academic days not below 180 days in an academic year and 90 days in a semester. However it may vary for identified and selected course / programme keeping in view of their nature, mode, methodology and operation.
7. (a) Teaching methods of all the courses shall include one or more methods of teaching like - Class Room Teaching, Assignments, Lab classes, Seminars, Workshops Presentation, Group Discussion, Project Work, Summer Training, Field Work / visit, Industrial Visit, Industrial training, Educational Tour, Face to Face, online, e-learning, webinar etc.
- (b) For better support to the students in conjunction with the traditional approaches, most modern approaches based on innovative communication technologies for teaching learning will also be adopted wherever possible. These may include online teaching-learning, Web casting, Podcasting, Online chatting with teachers, Online Discussion Forums etc.
- (c) Also for better support to the student for their studies of any programme / course, the course material shall include various prescribed text books as well as University shall also provide other instructional and study materials with e-learning instruction and e-journals etc along with its own developed study material wherever possible. The University as far as possible shall also adopt the other innovative teaching aids and materials from time to time.

- (d) The teaching methodology, instructions & course / programme material may vary from course / programme to course / programme and it shall be appropriately designed by the University.
- (e) For the research oriented courses in all spheres of knowledge, the scope of the research, curriculum, the teaching and instructions methods may be of unique and innovative in nature and differ from the traditional approach of carrying out researches which shall be appropriately designed by the University from time to time.

ORDINANCE No 5 EXAMINATIONS (GENERAL)

PART-I DEFINITIONS

1. In this Ordinance and in all Ordinances and Regulations laying down conditions for appearing in an examination of the University for a degree or a diploma, either in general or for a particular examination, unless there is anything repugnant in the subject or context have the following meanings-
 - (a) **"Regular Candidate"** means the candidate who is studying in full time course running in the University in the respective academic year, and seeks permission for appearing in examination of the University as such.
 - (b) **"Ex-student candidate"** means the candidate who has taken admission in the University as regular student and was not able to appear in the examination in the admission year or declared failed in the admission year or detained due to shortfall of attendance, indiscipline or by any other reason and seeks permission to appear in the Examination in the next academic year.
 - (c) **"Detained candidate"** means the candidate who has taken admission in the University as regular student but he has not been permitted to appear in the examination due to shortfall of attendance, indiscipline or by any other reason.
 - (d) **"Failed Candidate"** is a person who has failed in any of the theory paper or in any other part of the examination.
 - (e) **"Registration Period"** means the period for which a candidate's enrollment is valid.
 - (f) **"Forwarding Officer"** means any person authorized by the Registrar of the University
 - (g) **"Attested"** means attested by the forwarding officer.

PART-II ADMISSION OF VARIOUS CATEGORIES OF STUDENTS TO UNIVERSITY EXAMINATION

2. No candidate shall be permitted to appear in the University examinations unless he / she is duly registered / enrolled with the University.
3. Filled up examination forms of all the candidates with the complete examination fees shall be forwarded by the head of the Department / School / Institution so as to reach to the Controller of Examination through the Registrar on or before the last date prescribed for the purpose by the University. It will be the responsibility of the head of the Department / Schools / Institution to see that the candidate possesses minimum academic qualifications for appearing in the examination, has fulfilled attendance norms and is of good conduct.
 - (i) Application submitted by regular candidates together with the examination fee and marks fee shall be forwarded by the Head of the Department / School / Institution of the University so as to reach the Controller of Examination through the Registrar on or before the last date prescribed for the purpose by the University.
 - (ii) In case of each application, the Head of the Department / Schools / Institution of the University shall certify that the candidate :-
 - (a) Possesses the minimum academic qualification for appearing at the examination to which he seeks admission.
 - (b) The student has good conduct.
 - (iii) The Head of the Department / Schools / Institute of the University concerned shall send a list of candidates eligible for examination, as per examination schedule declared by the University to the Controller of Examination and the Registrar for information.
4. The head of the Department / Schools / Institute or the Registrar of the University can detain a candidate from appearing in an examination if he / she has not paid complete fees and full dues of the University.
 - (a) An ex-student shall submit his examination form in prescribed format on or before the last date notified by the University to the concerned head of the Department / School / institute who will forward it to the Controller of Examination through the Registrar after due verification.
 - (b) An ex-student candidate shall offer the same subjects or optional papers which he had previously offered as a regular candidate, the changes in scheme of examinations by the University not-with-standing.
5. The Head of the Department / Schools / Institute of University may detain a regular candidate from appearing in an examination or at any stage of examination if he does not pay outstanding dues, or does not return the property and all the articles and uniform issued to him for sport or NCC or for any other purpose or does not pay the cost thereof in case of its loss, 15 days before the commencement of the examination or if the conduct of the student has been unsatisfactory.

6. No candidate shall be allowed to take the term-end / Annual / Semester Examination unless one has:
- (i) Attended at least 75% of lectures delivered / practical or lab classes conducted.
 - (ii) Paid all the prescribed fees and dues / fine imposed if any.
 - (iii) Obtained 'No Dues' certificate from the all concerned sections of the respective Department / Schools / Institute of the University.
 - (iv) Submitted the job internship certificate / Project Report (where ever it is applicable), as notified by the appropriate authority of the concerned Department / Schools / Institute / of the University.
 - (v) Received in-plant training (where ever it is applicable), as prescribed in the syllabus and notified by the appropriate authority of the University.

PART III GENERAL CONDITIONS

7. Where there are two or three examinations for any degree such as Year I, II and III or Previous and Final examinations and there are Two or more alternative subjects / courses are available for such a degree, a candidate for that degree must take the same in year / Final examination as he has taken in the year-II / Previous examination.
8. No candidate shall appear in more than one degree (UG / PG) examination simultaneously, in one and the same year. However the students are allowed to appear in diploma / certificate / other capsule courses / short term courses pertaining to engineering and technical training, skill development, computers, as well as of various languages conducted by the various Departments / Schools / Institutes of the University.
9. A Candidate who has passed the Bachelor's Degree Year-I or Year-II examination or the Previous examination of a Master's Degree of another University may with the permission of the Vice Chancellor, be admitted to the next higher examination of the University for the degree concerned, provided the course offered by the candidate at such other University is equivalent to the course of the University for the corresponding examination.
10. No person who has been expelled or rusticated from the University or has been debarred from appearing at University examination shall be admitted to any examination during the period for which the sentence is in operation.
11. Notwithstanding anything contained in the Ordinances relating to admission of candidates to appear in an examination for the course / program he has been already admitted in the University, the Vice Chancellor may, in special cases in which he is satisfied that the delay in submitting the application for admission to an examination, is not due to lack of diligence on the part of the candidate and that it would be a great hardship to the candidate if his application is rejected, allow an application which is otherwise complete in all respects to be entertained with the requisite late fees.

12. (1) The Controller of Examination shall issue an admission card in favour of a candidate, if:
- (a) The application of the candidate is complete in all respect in accordance with the provisions applicable, and is in order.
 - (b) The candidate is eligible for admission to an examination and the fees as prescribed have been paid by the candidate.
- (2) Where the practical examination is held, earlier than the examination in theory papers, a candidate, shall not be deemed to have been admitted to the examination until he is issued an admission card for appearing in the examination.
- (3) The admission card issued in favour of a candidate (including regular, ex-student and private candidates), to appear at an examination may be withdrawn if it is found that
- (a) The admission card was issued on permission was given through mistake, or the candidate was not eligible to appear in the examination.
 - (b) Any of the particulars given or document submitted by the candidate in or with the application for enrollment, admission to a University Teaching Departments / Schools / Institutes for admission to an examination is false, incorrect, or forged and fabricated or found unsatisfactory.
 - (c) The Controller of Examination may, if he is satisfied that an admission card has been lost or destroyed, grant a duplicate admission card on payment of a prescribed fee as decided by the University for this purpose. Such card shall show in a prominent place the word "DUPLICATE".
- (4) A candidate shall not be admitted into the examination hall unless he / she produces the admission card before the invigilator or the superintendent of the examination centre or appropriate authority pertaining to examination of the University. A candidate shall produce his admission card whenever required by the Superintendent or the invigilator during the examination.
- (5) In the Examination hall the candidate shall be under the disciplinary control of the Superintendent of the examination Centre and invigilator, and he shall obey their instructions. In the event of a candidate disobeying the instructions or showing indisciplined conduct or arrogant behavior towards the Superintendent or any invigilator, the candidate may be excluded from that day's examination and if he persists in misbehavior he may be excluded from the rest of the examinations by the Superintendent.
- (6) If a candidate acts in a violent manner or uses force or makes a display of force towards the Superintendent or any invigilator at the examination centre or in its precincts endangering the personal safety of either of them or acts in a manner likely to obstruct the authorities in the discharge of their duties, the superintendent may expel the candidate from the examination centre and if necessary the examination authority shall take the help of police to manage the situation and for smooth conduction of examination.
- (7) If a candidate brings any dangerous weapon within the precincts of the examination centre, he may be expelled from the centre and / or handed over to the police by the superintendent of Examination centre.
- (8) A candidate expelled on any of the grounds mentioned as above will not be allowed to appear in the subsequent papers.
- (9) In every case where action is taken by the Superintendent as above a full report shall be sent to the Registrar and Vice-Chancellor.
- (10) Vice-Chancellor shall send the case before the appropriate committee duly constituted.

- (11) The Vice-chancellor for that purpose shall consider according to the gravity of the offence, to further after giving an opportunity and considering any explanation punish a candidate by cancelling his examination and / or deterring him from appearing at any of the examinations of the University for one or more years submitted by the candidate.
 - (12) If a candidate is found guilty of using or attempting to use or having used unfair means at an examination such as copying from some book or notes or from the answer of some other candidate or helping or receiving help from any other candidate or keeping with him the examination hall material connected with the examination or in any other manner whatsoever, the Vice-Chancellor may cancel his examination and also debar him from appearing at any of the examinations of the University for one or more years according to the nature of the offence.
 - (13) The Vice-Chancellor may cancel the examination of a candidate and / or debar him from appearing at an examination of the University for one or more years if it is discovered afterwards that the candidate was in any manner guilty of misconduct in connection examination and / or was instrumental in or has abetted the tampering of University records including the answer books, mark-sheets, result charts, degree / diplomas or certificates and alike.
 - (14) The Vice-Chancellor may cancel the examination of a candidate and / or debar him from appearing at an examination of the University for one or more years, if it is discovered afterwards that the candidate had obtained admission to the examination by misrepresenting facts or by submitting false or forged certificate / documents.
13. A candidate who due to sickness or other cause is unable to present himself / herself at an examination shall not receive a refund of his fee, provided that the Vice-Chancellor may in a case in which he is satisfied about the genuineness, or merit of it on only exceptional cases with due consent of the Chancellor, order for adjustment of the following portion of the fee towards the immediate next examination :
- (1) Examination fee. Other fees paid by the candidate shall lapse to the University. Application for such adjustment for a candidate accompanied by a Medical Certificate of illness if applicable must be sent, so as to reach the Registrar not later than 10 days from the date of commencement of the examination at which the candidate was to appear.
Provided, however, that a candidate shall not be entitled to the adjustment of examination fee mentioned in foregoing if he / she changes the College or his subject in case of a postgraduate examination.
 - (2) The examination fee of a candidate who dies before appearing at the examination may be refunded in full to his guardian or his successor.
 - (3) The entire fees paid by a candidate whose application for appearing at an examination is cancelled on account of producing fraudulent documents or giving false particulars shall stand forfeited.
14. Any candidate who has appeared at an examination conducted by the University, may apply to the Registrar for the re-totalling of his marks in the written papers in any subject and rechecking of his result on the prescribed pro-forma, of the University, which shall be available on the payment basis. Such application must be made so as to reach the Registrar within 7 days of the publication of the result of the examination.
- (1) The application of re-totalling of marks must be accompanied by the prescribed fee of the University from time to time.
 - (2) The result of the re-totalling shall be communicated to the candidate.
 - (3) If as a result of re-totalling it is found that the examinee should be declared as having passed or placed in a higher division the result of the candidate shall be revised accordingly.

15. (1) A candidate whose result has been declared may apply to the Registrar in the prescribed form, of the University, which shall be available on the payment basis, within Seven Days of the declaration of his result for the revaluation of any answer books.
Provided that no candidate ordinarily shall be allowed to have more than Two Answer Books revalued. However in exceptional cases on the genuine ground the Vice-Chancellor shall allow only one more Answer Book.
Provided also that no revaluation shall be ordinarily allowed in case of scripts of practical, field work, sessional work, class tests and such other evaluation like seminar, presentations, group discussion etc. submitted in lieu of a paper at the examination. However the thesis submitted in lieu of a paper shall be re-valuated on the exceptional case without conduct of any fresh internal assessment and viva-voce, with the permission of the Vice-Chancellor. The revaluation fee for thesis shall be prescribed by the University separately.
(2) The fee for revaluation shall be as decided by the University from time to time.
16. No person, who is under sentence of expulsion or rustication from a University Teaching Departments / Schools / Institutes / Centres or is debarred from appearing at examination of the University for any period of time, shall be granted a Migration Certificate during the period for which the sentence is in operation.
17. Because of loss, theft or any other reason if a student intends to apply for the duplicate copies of his / her mark sheet, degree, diploma, certificate, migration etc., the student may apply to the Registrar of the University on the prescribed pro-forma, which shall be available on the payment basis and submit with the details of examination accompanied with an affidavit on stamped paper of proper value as per prevailing law and requisite fee which shall be prescribed by the University from time to time.
Provided further that duplicate copy of Migration Certificate shall not be granted except in cases in which the Registrar is satisfied by the production of an affidavit on a stamped paper of proper value required by Legal Law for the time being in force that the applicant has not utilized the Original Migration Certificate for appearing at an examination and has lost the same or that the same has been destroyed and that the applicant has real need for a duplicate.
18. The names of first ten successful candidates in each examination shall be declared in order of Merit for each class / subject / course / programme as the case may be.
19. There shall be separate provision in the concerned regulation for the award, distribution and its proper regulation of the grace marks except where it has been already specified concerned ordinance.

PART-IV EXAMINATION FEES

20. The examination fees for various courses under semester system / annual examination pattern will be such as prescribed by the University from time to time.
21. The Board of Management of the University with due Concurrence of Finance committee can change any of the above fees or conditions for the examination as and when the situation so warrants.
22. The control of exam fees and other fees shall rest with CFAO.

ORDINANCE No 6 CONDUCT OF EXAMINATIONS

1. All arrangements for the conduct of examinations to be held by the University shall be made by the Controller of Examinations in consultation of examination committee of concerned College / Department / School / Institute.
2. The Controller of Examinations shall prepare and duly publish a programme for the conduct of examinations specifying the date of each Examination and the last dates by which applications and fees for examinations shall be submitted by the intending examinees.
 - (i) The Controller of examination shall appoint the appropriate number of Superintendent and Assistant Superintendents with the approval of the Vice-chancellor, for the conduct of various examinations and shall issue instructions for their guidance.
 - (ii) The Superintendent of the Examination shall be personally responsible for the safe custody of question papers and the answer books, sent to him and shall render to the University office a complete account of used and unused question papers and answer books timely.
 - (iii) The superintendent shall supervise the work of invigilators working under him and shall conduct the examinations strictly according to the instructions issued to him by the University.
 - (iv) The Superintendent of the Examination shall, whenever necessary send a confidential report to the Controller of Examinations about the conduct of examination, mentioning therein the performance of the invigilators and the general behavior of the examinees. He shall send a daily report on the number of examinees attending each examination, absentees roll numbers and such other information relating to the examination being held at the centre as may be considered necessary, along with any other matter which he thinks fit to be brought to the notice of the University.
 - (v) He shall also be responsible for maintenance and submission of the account of advance money received and expenditure incurred in connection with the conduct of the examinations and to report to Controller of Examinations directly.
 - (vi) The Centre Superintendent shall have the power to expel an examinee from examinations on subsequent examination days, on any of the following grounds:
 - a. That the examinee created a nuisance or serious disturbance at the Examination Centre
 - b. That the examinee showed a seriously aggressive attitude towards an invigilator or a member of the staff entrusted with the examination work.

- e. If necessary, the Superintendent may get police assistance. Where a candidate is expelled, the Controller of Examinations and Registrar shall be informed immediately.
 - (vii) Unless otherwise directed, only teachers of University Teaching Departments / Schools / Institutes shall be appointed as invigilators by the Superintendents. Invigilators can also be drawn from other educational institutions.
3. It shall be the duty of the Centre Superintendent to ensure that an examinee is the same person who had filled in the application form for appearing at the examination. As well as to see that on each day on which a candidate his / her signature is obtained on the prescribed forms / documents and to make sure that it tallies with the one already on it.
4. No examinee shall leave the examination hall within half an hour of the start of the examination for any purpose whatever and no late comer will be permitted in the examination hall after half an hour of its commencement.
5. Examinees desirous of leaving the examination hall temporarily shall be permitted to do so for a maximum period of 5 minutes. The absence shall be recorded and if the examinee fails to return within the limit of 5 minutes, he / she shall not be permitted to enter the examination hall, unless he / she gives convincing explanation.
6. A candidate found talking during the examination hours shall be warned not to do so. If the candidate continues talking in spite of the warning by the invigilators, the answer book of such examinee shall be withdrawn and a second answer book supplied. Only the second answer book shall be sent for valuation. The first answer book shall be canceled and sent to the Controller of Examinations by the Superintendent.
7. The Controller of Examinations may, on the recommendation of the Centre Superintendent appoint an alternative person to write down dictation pertaining to answers to questions at the examination on behalf of an examinee who is unable to write himself / herself on account of physical disability, severe short sightedness or sudden illness (must be supported by a certificate issued by a Medical Officer), provided that such an alternative person shall be a man / woman possessing qualification of at least one class examination lower than the examinee concerned and he may not be the relative of the examinee.
8. The Superintendent of an examination centre shall take action against an examinee who is found using or attempting to use unfair means in the examination hall or within the premises of the examination centre during the hours of examination, in the following manner
 - (i) The examinee shall be called upon to surrender all the objectionable materials found in his or her possession including the answer book and a memorandum shall be prepared with date and time.
 - (ii) The statement of the examinee and the invigilator shall be recorded.

- (iii) The examinee shall be issued a fresh answer book marked "Duplicate Using Unfair Means" to attempt answer within the remaining time prescribed for the examination.
 - (iv) All the materials collected and the entire evidence along with a statement of the examinee and the answer book duly initiated shall be forwarded to the Registrar by name, in a separate confidential sealed registered packet marked "Unfair Means" along with the observations of the Superintendent.
 - (v) The material so collected from the examinee together with both the answer books, collected while using unfair means and the other supplied afterward, will be sent to the examiner by the Registrar for assessing both the answer books separately and to report if the examinee has actually used unfair Means in view of the material collected.
 - (vi) The cases of the use of unfair means at the examination as reported by the Centre Superintendent along with the report of the Examiner shall be examined by a Committee to be appointed by the Vice Chancellor every year.
9. The Vice Chancellor may cancel an examination if he is satisfied that there has been a leakage of question papers or any other irregularity which warrants such a step.
 10. The Controller of Examination with due approval of the Vice Chancellor may issue such General Instructions for the guidance of the Examiners, Centre Superintendents, Tabulators, Collators, as he considers necessary for the proper discharge of their duties.
 11. Subject to the provision of this Ordinance, the Board of Management on the recommendation of Academic Council may from time to time make, alter or modify rules and procedures about the conduct of examination.
 12. (1) The Results Committee for each College shall consist of the following:
 - (i) Dean of the College (Chairman).
 - (ii) Head of the Department
 - (iii) Two senior most teachers of the Department (other than the head of the department).
 - (iv) Controller of Examination (Member-secretary)
 - (2) Two members shall form the Quorum.
 - (3) The term of the Results Committee shall be one academic year.
 - (4) The functions of the Results Committee shall be as follows
 - (i) To scrutinize and pass the results of the examinations conducted by the University after satisfying itself that the results on the whole and in various subjects are in conformity with the usual standards and to recommend to the Vice Chancellor the action to be taken in case the result is unbalanced
 - (ii) To scrutinize complaints against question papers and to take necessary action.
 - (iii) To decide cases of candidates who answered wrong paper.
 - (iv) To decide cases of candidates whose answer books were lost in transit.

- (v) To decide cases of mistakes made by the paper-setters, Moderators, Examiners, Invigilators, Superintendents of the Examination Centre's, Tabulators, Collators, coordinators and any other person concerned with the examinations whose cases are referred to the Committee.
 - (vi) To exercise such other powers as the Academic Council and Vice-chancellor may delegate to it from time to time.
13. If a candidate has any communication to make on the subject of his / her examination paper, it shall be made in writing to the Controller of Examinations directly
 14. Any attempt made by or on behalf of a candidate, to secure preferential treatment, in the matter of his / her examination, shall be reported to the Controller of Examinations, who shall place the matter before the Vice-Chancellor and other appropriate forum of the University to take necessary action against such candidate.
 15. Except as otherwise decided by the Board of Management, the examination answer books and the documents regarding the marks obtained by the examinees, except the tabulated results, shall be destroyed or otherwise disposed off after 6 months from the date of declaration of the results.
 16. The Controller of Examination will publish the results of the examinations as passed by the Results Committee on the various notice boards of the University. The results, when published, shall simultaneously be communicated to the Heads of Departments / Schools / Institutes / Centre's. If any clerical error or error in the process of calculation or computerization is discovered in the results so declared by any source, the Result Committee with the approval of the Vice-Chancellor shall have the power to rectify the same.
 17. The remuneration of the Examiners, Superintendents, Asst. Superintendents, Invigilators, Tabulators and Collators and the deductions to be made in remuneration or any other kind of punishment or corrective measures for errors noticed shall be decided by the Board of Management in consultation with relevant committee constituted for the purpose from time to time.
 18. Where a candidate applies for revaluation, the answer book in which revaluation is sought will be sent for valuation by the Controller of Examinations to Two Examiners (other than the One who initially evaluated it).
 19. The average of the nearest two of the three valuations (one initial and two revaluation shall be taken as corrected marks.
 Provided that, if the revaluation marks deviate by 10% or more in higher side from the initial valuation, then the average of these two revaluated marks shall be considered and awarded to student accordingly otherwise no change in his initial evaluation is done that means no change already awarded marks.
 21. All the records of examinations and results will be maintained by the University for a maximum period of three years from the date of declaration of results of the concerned examination except the tabulation chart or master cross list or grand chart reflecting the statement of marks of all examination of all examinees of a course / programme which shall be maintained and detained in the safe custody as the permanent document of the University.
 22. Any matter not covered in the above provisions will be dealt in accordance with the provision of the concerned relevant Regulations which shall be amended from time to time

ORDINANCE No 7

**THE CONDITIONS FOR AWARD OF FELLOWSHIPS / SCHOLARSHIPS /
STIPEND / MEDALS / PRIZES**

1. Every year at an appropriate time, the University shall invite application from students / scholars through a notice for the various awards to be made.
2. All awards of Fellowships, Research Scholarships, Stipend and other Scholarships including its value and duration, shall be made on the recommendation of the Academic Council by the Board of Management and the various medals, prizes and titles shall be awarded on the recommendation of a committee consisting of:

(i) Vice-Chancellor	Chairman,
(ii) All Deans / Directors	Member
(iii) One nominee of the Chancellor	Member,
(iv) Registrar	Member Secretary
2. Subject to the general conditions applicable to all fellowships and research scholarships as laid down in paragraph 3 below, the value, duration and conditions of the award of UGC fellowships shall be such as are laid down by the UGC.
3. The award, its value and duration of fellowships and Research Scholarships instituted by the University will have the following conditions-
 - (i) The Fellow / Scholar will do whole time Research Work under approved guide / supervisor on a subject / title approved by the University.
 - (ii) The Fellow / Scholar shall not accept or hold any appointment paid or otherwise or receive any emolument, salary, stipend etc. from any other source during the tenure of the award, nor shall he / she engage himself / herself in any profession or trade during that period. He / she may, however, undertake teaching assignment of not more than twelve hours a week in the institution, where he is working without accepting any remuneration.
 - (iii) The Fellow / Scholar shall not join any other course of study or appear in any examination after commencing work under the Fellowship / Scholarship.
 - (a) Provided that the Vice Chancellor may, on the recommendation of the guide, permit the Fellow / Scholar to join a Language Diploma Course and appear in an examination.
 - (b) Provided further that exemption could also be for those, who wish to appear in an examination on a subject, relevant to the problems of research, without supplicating for any degree.
 - (iv) Unless permitted by the guide / supervisor to work for a specified period at some other place, the Fellow / Scholar shall be required to attend the specified concerned institution, where he is to work, on all working days and shall submit a satisfactory report with respect to his work and conduct from that institution.

- (v) If any information submitted by the Fellow / Scholar in his application is found to be incorrect, incomplete or misleading, the award may be terminated by the Board of Management after giving him an opportunity of being heard.
 - (vi) If at any time it should appear to the University by any source that the progress or conduct of the Fellow / Scholar has not been satisfactory, the Fellowship / Scholarship may be suspended or withdrawn, at any time, by the University.
 - (a) Leave for a maximum of thirty days in a year (15 day in each semester) in addition to general holidays may be allowed to a fellow / scholar with the approval of the guide / supervisor and the University. The general holidays, however, are not including in the vacation period. Provide that no other leave shall be admissible.
 - (b) Further the fellow / scholar may, in a special case, be allowed leave by the University, without fellowship / scholarship for a period not exceeding three month, during the tenure of the award on the recommendation of the Guide / Supervisor.
 - (vii) The Fellow / Scholar shall be required to pay the prescribed fees to the University.
4. Post-Graduate Scholarship instituted by the University shall ordinarily be tenable for Two Academic Sessions i.e. Twelve Months in the First Year and Ten Months in the Second Year on condition that the Scholarship holder produces a certificate of efficiency in studies from the Head of the Department in the subject of study.
 5. If two or more candidates are eligible for the award of Scholarship, the scholarship shall be divided equally between the candidates concerned.
 6. The Scholarship shall be tenable from the dates of the workload assigned in the respective semester in all cases. However, the fellow / scholar shall take the admission at the commencement of the session and liable to pay the prescribed fee including tuition fee (or lab fee if applicable) for the entire session.
 7. The payment of contingency grant of the Scholarship shall be made to the fellow / scholar on the production of valid and original bills of his expenses incurred in relevant heads / items, duly approved by his guide / supervisor and countersigned by the Head of the Department / School / Institution where he / she studies.
 8. No scholarship shall be paid to fellow / scholar, for a month unless the fellow / scholarship holder has attended the Department / School / Institution, regularly in that month.
 9. The drawl of Scholarship shall be done in accordance with the procedure that may be laid down by the University.
 10. A Scholarship holder shall not combine any other course of study with the course for which the award is made.
 11. A Scholarship shall be canceled in the Final Year if the Scholarship holder fails to secure the examination result as prescribed by the University.

12. If a Scholarship holder is unable to appear at the Previous examination on account of sickness or any other reasonable cause, the scholarship for the period of preparation leave and examination shall be paid only if the Head of the Department / School / Institution, certifies that the scholar diligently studied for the examination, but was unable to take the examination for reasons beyond control. Such a scholar shall not receive scholarship during the next session, but shall be entitled for the scholarship during the studies for the Final Examination, if the scholar passes the previous Examination with the requisite marks in the succeeding year in the first attempt.
13. A Scholarship holder shall at all times be of good conduct and behavior and observe all rules of discipline.
14. A Scholarship shall be liable to be terminated if:
 - (i) The Scholarship holder discontinues studies during the middle of a session; or
 - (ii) The scholarship holder, after he has been given a reasonable opportunity to explain his conduct, is in the opinion of the Board of Management guilty of a breach of clause 13 of this Ordinance; and if the Board of Management so directs, the Scholarship-holder shall also be liable to refund the amount of Scholarship drawn by him.
 - (iii) The order of termination passed by the Board of Management and issued by the Registrar shall be final.
15. No scholar / fellow shall be entitled to receive more than one kind of scholarship / stipend / financial assistant in any form. However, if a candidate is eligible and entitled for more than one scholarship then he is free to opt the scholarship which is more gainful or most suitable to him.

ORDINANCE No 8**PROVISION REGARDING DISCIPLINARY ACTION AGAINST THE STUDENTS
AND AWARD OF PUNISHMENT**

1. All students pursuing a course of studies at the University shall observe a code of conduct as may be laid down by the Governing Body and Academic council of the University and also abide by all the rules and regulations of the University framed and notified from time to time.
2. Any violation of the code of conduct or breach of any rules or regulations of the University by any student shall constitute as act of indiscipline and shall make him liable for disciplinary action against him.
3. The following act, in particular, shall constitute acts of gross indiscipline and any student indulging in any of them, shall render him / herself liable for disciplinary action against him.
 - (a) Disobeying the teacher / officials instructions or misbehaving in the class.
 - (b) Quarreling or fighting in class rooms / University campus, hostels or in the campus amongst themselves or indulging in any activity which amounts to ragging and or harassment of junior students.
 - (c) Quarreling or fighting with a University employee or any employee of the University mess / canteen / cafeteria / security or any other public utility functioning in the campus.
 - (d) Behaving in the University campus or outside in a manner which is indecent or which is meant to annoy or harass the students, teacher, officers or employee of the University.
 - (e) Visiting socially unacceptable websites, consuming liquor or banned substances like drugs etc.
 - (f) Damage to University property.
 - (g) Indulging in acts of theft, stealing and misappropriating.
 - (h) Any other activity that defames the University and constitutes indiscipline.
4. Cases as above or any other which constitute indiscipline shall be determined by the University Disciplinary Committee. University Disciplinary Committee (UDC) will be formed by the Vice-Chancellor as under:

(a) Chief Proctor / Proctor	Chairman
(b) Head of the concerned Department(s)	Member
(c) Chairman women Cell	Member
(d) Dean student welfare	Member
(e) Registrar	Member Secretary
(f) At least one Associate Professor and one Asstt. Prof. nominated by Vice-Chancellor, minimum one female Member of Teaching of any rank nominated by Vice-Chancellor	

Note: The UDC may seek assistance of wardens, hostel superintendent, security staff and other staff to investigate the cases of indiscipline. This will be Standing Committee to investigate all cases of student's indiscipline.

5. Procedure for Enquiry and Punishment

The case(s) of indiscipline shall be processed as given below:

- (a) Any case of indiscipline received shall be referred to the University Disciplinary Committee (UDC), which after considering the case on its merit may dispose of depending upon the nature of which, or it may refer the case, within 24 hours of the case referred to it, with its comments to the Vice Chancellor depending upon the quantum of offense.
- (b) The Dean (Academic) / Registrar may suspend a student for a period to be decided by them up to a maximum of 30 days for any act of indiscipline of committed in the presence of a College member / officer of the University, which is detrimental to the maintenance of a healthy atmosphere and law and order in the campus.
- (c) The Vice Chancellor may suspend a student, if the student has committed a breach of discipline or a prima facie case exists against the student, and institute an inquiry by such a committee or inquiry officer as the Vice Chancellor may constitute / appoint for this purpose.

6. The following punishment may be imposed for genuine and sufficient reasons:

- (a) Imposition of fine.
- (b) Imposition of fine or putting on conduct probation for specified period or the rest of the stay in the University.
- (c) Warning or imposition of "suspended fine and warning" (a suspended fine becomes operative if the student concerned is found guilty of another act of indiscipline during the remaining period of that session).
- (d) Expulsion from the University for specified period as decided by the UDC
- (e) Rustication from the University.
- (f) The following shall be the competent authorities to award various punishments as indicated above.
 - (i) The Vice Chancellor or the Dean Student Welfare-(a), (b) and (c)
 - (ii) The Vice Chancellor (d) and (e) as above

7. Action with regard to punishment in a, b, c, d & e may be taken after the student has been called by the officer's concerned and given an opportunity to explain his / her conduct. Action with regard to punishment defined in (d) & (e) shall be imposed after the matter is thoroughly investigated by a committee or an Enquiry Officer appointed by the Vice Chancellor which shall follow the procedure as laid down below.

- (i) Upon receiving a report from the wardens / College members or any respective person regarding an act of indiscipline committed by a

PROF.

- student / group of students, the Registrar will order the meeting of UDC.
- (ii) UDC will consider the incident report and hear the plea of alleged offenders and record their statements.
 - (iii) The UDC will also consider statements of other relevant persons and may visit the site of occurrence.
 - (iv) After the investigation is completed the UDC will submit its report to the Registrar who shall put it up to Vice-Chancellor, through Dean Student Welfare for the decision.
 - (v) In case of serious breach of indiscipline, the students may be put under immediate supervision and sent home. In such cases, they will be asked to report back with their parents on a specific date. This will be done with the approval of the Vice-Chancellor.
 - (vi) On the basis of the recommendation made by UDC the Vice Chancellor will take final decision for the punishment of guilty student(s).
8. The welfare and discipline of students are two integral parts of a University behavior. Student's behavior and discipline will therefore be assessed and will receive the same attention as the academic work. The discipline of the students will therefore be closely monitored in the campus, class rooms, laboratories, library, play grounds, mess and canteen and in the hostels in respect of the residing students and outside the campus for both residing and non residing students. This will cover general behavior and discipline and will awarded disciplinary grades.
9. To maintain the discipline in the University campus, instructions / standing orders of the University are provided to the students at the time of admission which are as under -
- (a) **General**
 - (i) Students of the University must study the Standing Orders carefully and also make themselves familiar with these instructions, pertaining to their academic, co-curricular and other activities.
 - (ii) Any amendment / additions to these Standing Orders will be notified through notices displayed on notice boards and circulated in the other usual manners. The plea of ignorance will not be entertained for any breach of orders, enforce from time to time. Therefore, students must see the notices on the Notice Boards / website / Web Kiosk timely and regularly.
 - (iii) The Vice Chancellor shall be the chief executive officer of the University who shall also be overall in-charge of the academic activities including attendance, leave and maintenance of discipline in the University. Any complaint within the jurisdiction of the

concerned section will be dealt-with by the Officer in-charge of that section.

- (iv) Vice-Chancellor / Registrar overseeing the Administration will deal with the welfare and discipline in the campus including the Hostel and also outside the campus and will ensure maintenance of good conduct. V.C. / Registrar will be assisted by all members of the College and staff of the University.

(b) Conduct & Behavior

- (i) Students should be present in their all classes. Also they should carry out all other out door and extra-curricular activities assigned to them. Their attendance and leave are governed by the regulations pertaining to them.
- (ii) Students must give their undivided attention to their academic work and must be respectful to their teachers, supervisors and staff.
- (iii) All students must carry I-cards with them at all times. Identity card can be asked to be shown by any competent authority including security guards at the entry gate of the institute as well as mess & Canteen, hostel. I-card is an important document. Loss of Icard may invite fine, monetary fine as decided by the University from time to time.
- (iv) Students must conduct themselves with due decorum in the classes, laboratories, etc, and move in an orderly and disciplined manner. They must conduct themselves in a worthy manner of great traditions.
- (v) Students, who fail to make sufficient progress in their studies and also do not maintain the required attendance in the classes, are liable to be debarred from appearing in the final examination and given Fail grade.
- (vi) If in a particular class / period more than 50% students are absent, it would be regarded as mass absenteeism and an act of indiscipline. Disciplinary action will be taken against the students indulging in mass abstention.
- (vii) No student shall disobey any order issued by the University. Students must behave with due decorum towards their fellow students. Girl students must be shown special consideration in this regard. All students & employees must be given respect.
- (viii) Students should not indulge in violence of any kind with fellow students, teaching College and employees of the University within or outside the Institute. Violence by any student or group of students will lead to severe disciplinary action.

- (ix) Students are not allowed to become members of outside societies or allowed to join discussion of a political nature or to take part in any political activity without prior permission of the University.
- (x) No meeting of the students other than those organized under the aegis of the various recognized students activities shall be organized without the prior permission in writing from the Vice Chancellor.
- (xi) No meeting / function within the University campus to which any outsider is invited, shall be organized nor shall any outsider address the students without the prior permission in writing from the Vice Chancellor.
- (xii) No students shall use unfair means at any of the examinations, tests and attempt or threaten the staff to get undue advantage. Disciplinary action shall be taken against defaulters as per the rules of the University.
- (xiii) Students must pay all fees and other dues on specified dates. If they do not do so they render themselves liable to penalties as enforce from time to time.
- (xiv) Students must take good care of all University property. Any damage to University property shall be viewed as a gross indiscipline. Such student(s), in addition to facing the disciplinary action, shall have to replace the damaged property and remake it as good and also pay the monetary fine imposed on him. Students must use the furniture and fittings with due care and must not deface buildings, roads, furniture and fittings etc. in any manner.
- (xv) Students must handle the laboratory equipments, instrument and machinery with great care that they have to use in the course of their work. Any damage or breakage of such equipment etc. due to improper use or negligent handling will have to be made good by the students concerned or the appropriate fine shall be imposed on him / her.
- (xvi) Ragging in any form is unlawful and strictly prohibited, Student involved in ragging shall be expelled from the University and FIR shall be lodged against them. (Supreme Court's Decision).
- (xvii) Use of mobile cellular phone inside the Academic, Administrative area, Library, Labs, Toilets, Classrooms is strictly prohibited Mobile phones must be kept in silent mode and attended to outside the Academic / Administrative block. Use of mobile phone with cameras is strictly prohibited in the Campus. Violation of above will lead to confiscation of the mobile phone and disciplinary action.
- (xviii) All the students are required to observe the prescribed uniform / dress code while moving in the Administrative / Academic area including Labs and Library on working days. Students not wearing

the prescribed uniform and dress code may be denied entry to the University as well as liable to impose fine.

- (xix) Consumption of liquor or any other intoxicating drug or smoking is strictly prohibited within University Campus, hostel, or outside, the appropriate disciplinary action shall be initiated against offenders and reasonable penalty / punishment shall be imposed.

10. **Rules and Regulation for Learning Resource Centres (LRC) / Library**

- (a) Students must follow the LRC rules for borrowing books. They must show their Identity Cards when asked for. The books must be returned on or before the due date of return of the book.
- (b) Library books should be used with great care. Tearing or folding or cutting of library books or making any mark on them is not permitted and shall lead to disciplinary action. Any defect noticed at the time of borrowing books must be brought to the notice of the Library staff immediately, otherwise the borrower may be required to replace the book by a new copy or pay double the cost of the book.
- (c) In open access LRC, replacement or misplacement of books on the shelves by the readers is not desirable. Readers should leave the book on the table after use.
- (d) LRC cards are non-transferable and they should be kept securely otherwise the borrower shall be held responsible for the books issued against cards.
- (e) Before leaving the LRC, a student should make sure of getting the LRC books properly issued at the counter against the card.
- (f) Personal property or books or other belongings of students must be deposited at the entrance gate the LRC.
- (g) The loss of LRC books or borrowers card must be immediately brought to the notice of the Learning Resource Manager (LRM) / Librarian in writing.
- (h) Polite and courteous behavior inside the LRC is expected from all the users and silence must be observed inside the reading rooms.
- (i) Rules and Regulation of LRC / library for students, faculties and staff members shall be the same as above.

11. **Ragging Instructions and its Treatment**

- (a) Following act(s) done by any student with another student will constitute Ragging.
 - (i) Criminal Intimidation / Wrongful Restraint.
 - (ii) Mental / Physical / Sexual Abuse.
 - (iii) Verbal Abuse.

- (iv) Indecent Behavior.
 - (v) Undermining Human Dignity.
 - (vi) Financial Exploitation / Extortion.
 - (vii) Use of Force in any manner i.e. Direct / Indirect.
 - (viii) Getting any private work done such as assignment or odd errands or any private / personal work.
- (b) Student(s) indulging in ragging can be awarded following punishment:
- (i) Expelled from the University.
 - (ii) Banned from the Mess / Hostel.
 - (iii) Withdrawal of his / her Scholarship.
 - (iv) Debarred from the Examination.
 - (v) Denied admission to any other Course / Programmed.
 - (vi) FIR lodged with the police and prosecuted for criminal action.
 - (vii) Other punishment as recommended by the University Disciplinary Committee and approved by the Vice-Chancellor.

ORDINANCE No 9

PAYMENTS / REMUNERATION FOR EXAMINATION WORK

1. The rates of remuneration for all purposes for paper-setters / examiners / staff shall be as per decision of Board of Management and duly approved by the Finance Committee of the University.
2. The actual freight / postal / courier / other expenses incurred by the examiner will be paid by the University. However, the University shall prepare a list of tentative expense limit on various heads which shall be prepared in consultation with a committee consisting of Vice-Chancellor, Registrar, Chief Finance & Account Officer, Controller of Examination, any one Dean and duly approved by the Finance Committee.
3. In case of a work for which no remuneration has been prescribed in University Rules, the rate then shall be determined by the Vice-Chancellor from time to time.

ORDINANCE No 10
RESIDENCE OF STUDENT

The University Premises has Hostel facility for students. The Condition for providing residence facilities are as under: -

GENERAL.

1. These rules may be called the rules for Hostels of the MPU, Bhopal (M.P.).
2. These rules shall be applicable to all the Hostels of the University

ADMISSION

3. Application for admission to hostel shall be made on the prescribed form to be obtained from hostel office / office of the DSW on payment of fees as prescribed. The application form filled should reach hostel / DSW office before the prescribed date.
4. Incomplete or wrongly filled application forms shall not be considered.
5. Each applicant for admission shall furnish a character certificate from the Head of the institution last attended, along with application.
6. After an applicant has been admitted or readmitted he / she may be allotted a bed in a room by the warden.
7. Old hostellers seeking readmission must also apply for admission ensuring clearance of No Dues of previous year (if any), then deposit their readmission dues.
8. No student, who has failed or dropped out in the examination or warned for any disciplinary action shall be readmitted to the hostel.
9. The parents of the students shall submit a pass-port size colored photograph of the local guardian, duly signed by both (parent and guardian), to the hostel warden at the beginning of the semester / admission to the hostel to enable the hostel warden to identify the person when he / she comes to meet the ward in the hostel, or makes a request for taking the ward home.
10. No student shall be allowed to reside in any hostel after completion of his / her degree for which he / she was admitted. In the event of taking admission in other course in the university his / her admission in the hostel shall be considered afresh.
11. Initially a bonafide student may be considered for admission for one session only and in case of unsatisfactory conduct shall not be considered for next session.
12. Hostel rooms shall have to be vacated during summer vacation and the end of the examination. In exceptional cases for valid reasons, student may be permitted to stay on payment of special charges to be decided by the Hostel Management Committee.
13. Students shall not be allowed to keep any furniture or restricted articles, other than those provided by the University in the rooms of his / her Hostel, without prior permission of the warden.

14. Music systems / radio / T.V. are not allowed in the rooms, however it may be permitted with earphone attachment.
15. Every student shall safeguard the property of hostel including the room furniture, fans, fitting & fixtures, almirah etc. as well as the equipment provided in common room and utensils in the mess. In case of any damage to the hostel property shall subject to impose of penalty to the individual students or group of students or whole students of hostel as well as it shall invite the disciplinary proceeding against the students also.
16. None of the students shall sub-let the room of the hostel to anybody.
17. Every hosteller student shall follow and obey every instructions issued by their warden, chief warden, proctor, DSW and any other higher authority of the University from time to time along with the observance of the general rules and instruction of the Hostels.
18. Students shall cooperate in keeping the Hostels and their surroundings clean by not disposing of garbage and waste materials here and there but to keep in dustbins at designated places.
19. Hostellers shall be responsible for the security of their own property. They must not leave their room / box unlocked in their absence. Luxurious and valuable items are strongly discouraged and the University Administration, Hostel management is not responsible for the any kind of loss, damage or theft of such items and no extra care (security / safety) shall be provided with respect to such belongings.
20. In case of any emergency and / or during the night, the hostellers shall contact the hostel warden for help. Girls may contact the warden through, the Ayah / Chowkidar / security guard of the hostel.
21. Generally the parents and local guardian of the student shall be allowed to meet them once in a week especially on holidays during the day time generally up to 7: 00 pm. No parents are allowed to stay with student in his / her room. The outsiders parents are only allowed to stay in the hostel with the permission of the warden in the hostel guest room or in the guest houses of the university with the payment of prescribed charges.
22. The local guardian / parents of the girl hostellers may meet / contact the girl student only after taking the prior permission of the warden. The girl students are discouraged to stay in the house of local guardian except in emergency.
23. Cooking is strictly prohibited in the hostel.

OSTEL FEES / ACCOMMODATION FEE, MESS FEE & OTHER CHARGES

24. A student desirous of seeking accommodation in a hostel of the University shall pay the hostel admission fee, accommodation fee, mess fee, establishment fee, maintenance fee, safety and security fee etc. as prescribed by the University from time to time and also shall be liable to pay the various kinds of fines to be imposed upon him from time to time as decided by the

- hostel management committee / chief warden / warden or by the University authority.
25. Hostellers shall pay a monthly accommodation Fee / charges as prescribed by the University for the term for which they have been admitted or readmitted. In addition to the above every student readmitted shall pay admission fee. In case students shall not deposit his / her hostel fee, mess fee and all other fee related with hostel within specified date then such student shall be charged late fee as decided by hostel management. A student, if admitted after beginning of the session, shall pay all concerned hostel fee (Hostel Fee, Security deposit / Hostel caution money, establishment fee, maintenance fee etc.) for the one academic session / semester. However student shall be liable to pay whole month mess fee irrespective of the date of admission in a month.
 26. Every student admitted or readmitted to the hostel shall pay caution money refundable at the time of leaving the hostel on completion of the course / degree.
 27. In case, the study course is not completed within the stipulated period and the hosteller is required to extend his / her stay in the hostel for completing the course he / she may be allowed to continue his / her stay in the hostel on the recommendation of the Head of Department / School / Centre / Institute and concerned warden with payment of hostel in multiples of a semester. This facility however shall not be provided to the students who are required to prolong their stay on account of repeat examination / special examination or because of any other reason.

CANTEEN

28. The facility of mess / canteen shall be provided by the University on payment basis.
29. Every hosteller shall be required to pay monthly mess charges in advance as notified by the Hostel Committee.

HOSTEL ROOM ALLOCATION

30. The following priority is fixed for providing accommodation in the University Hostel.
 - i. Undergraduate and Research scholar Boys / girls and whose parents are residing in rural areas or outside Bhopal city and students belonging to economically weaker sections of the society shall be given preference over other boys / girls.
 - ii. Physically Handicapped Students.
 - iii. SC / ST / OBC Students.
 - iv. Students pursuing professional courses that require longer hour practical or fieldwork shall have priority over others.

- v. Local students (staying within 20 kilometers from the campus) and married students shall not be allowed due to space limitation in the hostel.
- vi. All Hostel students residing in the hostel shall be required to submit an undertaking as per Proforma approved by Dean Student welfare.

ATTENDANCE

- 31. Attendance shall be taken in hostel every evening at an appointed time. Absence without prior information to warden, at the time of attendance is an offense. The warden shall adversely deal with any attempt of proxy or wrong entry in the attendance register. The roll call hours will be as follows-
- 32. Attendance time for girls during summer 19:00h and for winter 18:00 h.
- 33. Attendance time for boys 21: 00 h
- 34. No student either girls or boys shall be allowed to leave the hostel or to stay in night outside the hostel without prior permission of the warden.

HOSTEL MANAGEMENT COMMITTEES

- 35. There shall be Hostel Management Committee, Standing committee for Hostellers Discipline and a Hostel Committee appointed by the Vice-Chancellor for the help of the warden for smooth running of the hostel. The term of the committee shall be one year, which may be extended by the Vice-Chancellor for another year. The committee shall comprise of:

(i)	Chief Warden	Chairman
(ii)	Dean Student Welfare	Member
(iii)	Chief Wardens and all Warden	Member
(iv)	One student representative from each Hostel	Member

HOSTEL DISCIPLINARY COMMITTEE

There shall be a Hostel Disciplinary Committee to deal with students misconduct defined in the Hostel ordinance:

- | | | |
|-------|---------------------------------------|------------------|
| (i) | Chief Proctor | Chairman |
| (ii) | Dean Student Welfare | Member |
| (iii) | Dean nominated by the Vice-Chancellor | Member |
| (iv) | Chief Warden | Member |
| (v) | Warden of the Concerned Hostel | Member Secretary |

HOSTEL COMMITTEE

There shall be a Hostel Committee in every hostel nominated / elected by the warden with the consent of hostellers for smooth running of day-to-day affairs of the hostel. The Committee shall consist of the following-

- | | | |
|------|--|----------|
| (i) | Hostel Warden | Chairman |
| (ii) | One hostel student representative
approx. for 20-25 | Member |

(iii)	One hostel Prefect and	Member
(iv)	One Associate Prefect	Member

MISCONDUCT & INDISCIPLINE

36. None of the students are allowed in any kind or any form of the ragging to other students. In case if any student is found to be guilty of the same he shall be liable to immediate expulsion or rustication from the University or prosecuted under the suitable provisions by the court of law.
37. None of the students shall be allowed to differentiate to other student on the basis of cast, race, sex, religion, culture, community etc.
38. None of the students are allowed to participate in any kind of unsocial, illegal and unethical act. Every student shall be fully responsible to maintain good and healthy relationship with every student residing in the hostel and in University
39. Every student shall pay the proper respect to every teacher, employee and staff of the University.
40. Every student shall develop the cordial and harmonious relationship with the nearby residents and villagers wherever they live.
41. Every student as far as possible shall participate in social and charity activities organized
42. In exigencies all hostellers shall vacate their rooms at given order / time by the Vice-chancellor / Registrar for any reason whatsoever and hand over the keys and charges of their rooms to the warden, failing which warden shall be authorized to break and open the locked room. The University shall accept no responsibility for the private property of the concerned students found in the rooms.
43. Hostellers shall not give shelter to any outsider, anyone found guilty on this account shall be severely punished including immediate removal from the hostel and may deny in future for re-admission in the hostel.
44. No meeting shall be held in the hostel premises without the prior permission of the warden.
45. No notice is allowed to be exhibited on a Notice Board or circulated to the hostellers unless it has been signed or countersigned by the warden / D.S.W / Registrar
46. Hostellers shall not cause damage or interfere in any manner with the Notice Board of the hostel. A breach of this rule shall be severely dealt with

Note: For notification or communication to the hostellers a notice by the warden on the hostel Notice Board shall be considered adequate. Hostellers should watch the Notice Board regularly and follow general or specific instructions given from time to time. For matters common to all, the hostellers or students, the display shall be on the Notice Board of the Dean of Students Welfare Hostel Office. No separate notice would be sent to them.

DISCIPLINARY ACTION

47. Every hosteller shall maintain a high standard of discipline and moral conduct, have respect for the tradition and culture of the University and behave in a dignified manner within and outside the hostel. They should do nothing which may cause noise, disturbance or distraction in studies of other students or they may not act in such a manner which shall be deemed irregular in any way.
48. The warden shall keep a conduct register exclusively for recording the misconduct of the students along with details of punishment, warnings etc. While the register will have one page for one student for noting misconduct, it should have another page to note down good conducts / acts in the nature of Good Samaritan.
49. Resort to any form of strike by the hostellers without following the legally provided remedial channels / procedures shall be deemed as a serious breach of discipline and the student shall ipso facto stand expelled from the hostel / university.
50. Any indiscipline or misconduct committed by the hosteller or group of hostellers shall be brought to the notice of Hostel Disciplinary Committee for taking appropriate action.
51. Depending upon the gravity of the misconduct committed by the hosteller, matter can be brought to the notice of the Chief Proctor or Registrar or Vice-Chancellor who may pass order writing for taking appropriate action.
52. In case the situation in the hostel deteriorates to a level that requires protection, the Chief Proctor in consultation with DSW / Warden may call the security to get the Hostel vacated by the Hostellers. Such action taken however shall be brought to the notice of the Registrar / Vice-Chancellor in writing.
53. Any hosteller found guilty of damaging, breaking any property of the hostel or of any other student then he shall be liable to pay the recovery of the same which shall include the actual cost of damage / breakage as recorded in the University / hostel books of account plus appropriate amount of extra fine imposed on him either to be charged by individual student or group of student or collectively on entire student of a hostel as the case may be.
54. Any hostler found guilty of indiscipline, defiance of orders, rowdy behavior or any other misconduct is liable to be fined up to Rs. 1000 / - and / or instant removal or expulsion or rustication from the hostel / university.
55. No student shall be permitted to appeal against the decision of the warden to any authority other than Hostel Management committee. If the appeal is against the decision of the Hostel Management committee, it should be made to the Vice-chancellor.
56. Notwithstanding anything stated in this Ordinance and not covered by this Ordinance, the general rules and regulation with respects in the hostel, student and the University shall be applicable along with the instructions issued by the competent authority of the University in this behalf from time to time.
57. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of hostel and / or disciplinary Committee. The decision of the Vice-chancellor shall be final.

ORDINANCE No 11
THE ORDINANCE FOR THE AWARD OF DIPLOMA IN ENGINEERING & TECHNOLOGY

1. Title of the Degree Diploma in Engineering
 2. Name of Faculty (A) Faculty of Engineering & Technology
 3. Course Name Diploma. (Regular) Full Time
 - i. **Duration of the Course :** Three years (Six semesters)
 - ii. **Eligibility For Admission :** (A) For Diploma (1st semester / 1st year) (Regular):
Candidates who have passed duly recognized following examination:-
 1. Final examination of the SSC of M.P. Board or by any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian School Certificate Examination, New Delhi or any State Board such as M.P. Board of Secondary Education Bhopal or Others.
Or
 2. S.S.C. Vocational Examination by any recognized Central / State Board
Or
 - iii. Any Public School / Board / University examination in India or in any foreign country recognized as equivalent to 10 standards and Candidate should have qualifying examination. Subject to the condition that requirement of minimum obtained percentage shall be as per the norms of AICTE or other relevant regulatory bodies.
- (B) Lateral Entry:** For admission to the third semester of the Diploma programme (3rd Semester / 2nd Year by Lateral Entry the minimum qualification shall be: Passed higher secondary (10-2 PCM)
- OR**
- Passed 10thstd/SSC examination scheme conducted by M.P. Board of Secondary Education or an equivalent examination from a recognized Board/University and passed 2 years duration ITI with appropriate specialization.
- Lateral Entry Seats are available to second year diploma courses of appropriate program, up to maximum of 20% of sanctioned intake and vacant fallout seats of first year intake
4. **Eligibility for Admission to NRI / other privileged Candidates:**
Non-resident Indian and other privileged candidate shall be eligible for admission in these courses in accordance with the directives of Govt. of India and / or State Government.

5 Admission Procedure:

The eligible candidates as specified in clause 3 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test or the University may also use the score card of various competitive entrance test / examination results of various Institute / Board / University / other Professional Bodies / Organizations or any other mode as decided by the AICTE / UGC / other relevant Regulatory Bodies from time to time.

6 Branch Distribution:

Admission to the particular branch of study shall be as decided by the University on the basis of counseling / personal interview.

7 Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the intake as per norms of the concerned regulatory body.

8 Academic cycle / year:

There will be one / two academic cycle for these courses every year like Summer & Winter as decided by the University.

9 Course Structure:

The Course structure of Diploma (Regular) shall be as per the recommendation of the concerned Board of studies of the faculty of the University approved by the Academic Council as per norms of the regulatory body.

10 Medium of Instruction an Examination: The medium of instruction and examination shall be English**11 Examination:**

- a) Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.
- b) The studies and examination of these courses shall be on the basis of either marks / marks-cum credit / credit system as recommended by the concerned Board of Studies from time to time.

12 Eligibility for Diploma: Eligibility for Award of the Diploma:

A student shall be declared to be eligible for award of the Diploma if he / she has:

- a) Registered and successfully completed all the core courses, optional Courses, practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable.
- b) successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his / her study within the stipulated time, where ever applicable;

- c) earned the specified credits in all the categories of subjects if applicable;
 - d) secured a minimum CGPA of 5.0 or 50% in aggregate overall. However the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
 - e) no dues to the University, Hostels, Libraries, NCC / NSS etc. and
 - f) no disciplinary action is pending against him / her.
- 13 Attendance Requirement:**
A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.
- 14 Maximum Duration of Completion of Course:**
A candidate has to complete the entire course of Diploma ordinarily within a maximum period of Six years
- 15 General Instruction:**
- (i) The admission to all kinds & mode of Diploma. Courses shall be governed accordance and provisions with the Rules / Directives of UGC / AICTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
 - (ii) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / AICTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
 - (iii) For matters not covered in this specific ordinance, General rules and regulations of MPU Bhopal, regarding specific courses shall be applicable. In other matters Board of Management of MPU shall be competent to take any decision which shall be final.
- 16** At present in the Faculty of Engineering and Technology, Diploma shall include the Branches / Discipline as indicated in the ordinance no.02 under faculty of Engineering and Technology courses / programme as well as proposed in future. However, all the Diploma programmes with various Branches / specializations at present & in future shall run under this Ordinance.
1. The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
 2. The programmes listed under Ordinance.02 will be introduced with the recommendation of board of Studies are offered by the Faculty of Engineering and Technology, Faculty Board of Studies, Academic council and Board of Management of the University.
 3. In future, more branches / specializations / courses / programmes of Diploma can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties / departments / centers / institutes located in University campus.
 4. The University shall also offer more number of Diploma programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations / Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

ORDINANCE No 12
THE ORDINANCE FOR THE AWARD OF BACHELOR DEGREE IN
ENGINEERING & TECHNOLOGY

5. Title of the Degree Bachelor of Technology (B. Tech)
6. Name of Faculty (A) Faculty of Engineering & Technology
7. Course Name B. Tech. (Regular) Full Time
1. Duration of the Course : Four years (Eight semesters)
11. Eligibility For Admission : (A) For B. Tech (1st semester / 1st year) (Regular):
 Candidates who have passed duly recognized following examination:-
 - (i) Final examination of the 10+2 system by any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian School Certificate Examination, New Delhi or any State Board such as M.P. Board of Secondary Education Bhopal or Others.
 Or
 - (ii) H.S.C. Vocational Examination by any recognized Central / State Board.
 Or
 - (iii) Senior Secondary School Examination conducted by the National / any State Open schooling with a minimum of five subjects of relevant and required fields.
 Or
 - (iv) Any Public School / Board / University examination in India or in any foreign country recognized as equivalent to 10+2.
 Or
 - (v) Minimum 3 years diploma after 10th or minimum 2 years Diploma after 10+2, recognized by AICTE or any State Board of Technical Education.
 Or
 - (vi) Final Examination of the two year course of the Joint Services Wing of the National Defense Academy.
 Or
 - (vii) Any other examination equivalent to 10+2 by Central / State Government.
 And

Candidate should have Passed or equivalent Grade in their qualifying examination. Subject to the condition that requirement of minimum obtained percentage shall be as per the norms of AICTE or other relevant regulatory bodies. They should have Passed in subjects and should have following combination of

subjects with respect to relevant branches / discipline of Engineering & Technology as specified by the regulatory authorities-.

Course	Combination of subject
B. Tech	Physics, Chemistry, Mathematics

(3 B.) Lateral Entry for B. Tech (IInd) semester / IInd year) (Regular)

A candidate who has qualified the polytechnic diploma course or B.E / B. Tech. 1st year in related branch of engineering of B.Sc. 03 years degree course with Physics, Chemistry and Mathematics from any recognized University, Technical Board or equivalent shall also be eligible for admission to B. Tech. IInd year through lateral entry process. Minimum qualification for direct admission to second year B.Tech. Regular course termed as lateral entry with required number of students shall be as per the prevalent norms of the AICTE / Government of Madhya Pradesh and other relevant regulatory authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

(viii) Eligibility for Admission to NRJ / other privileged Candidates:-

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

8. Admission Procedure

The eligible candidates as specified in clause 3 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test / Examination consisting of Aptitude Test / Group Interview or through Counseling or the University may also use the score card of various competitive entrance test / examination results of various Institute / Board / University / other Professional Bodies / Organizations or based on availability exam or any other mode as decided by the AICTE / UGC / other relevant Regulatory Bodies from time to time or on the basis of qualifying examination.

9. Branch Distribution

Admission to the particular branch of study shall be as decided by the University on the basis of counseling / personal interview.

10. Intake

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

11. Academic cycle / year

There will be one / two academic cycle for these courses every year like Summer & Winter as decided by the University.

12. Course Structure

The Course structure of B.Tech (Regular) and (Part-Time) shall be as per the recommendation of the concerned Board of studies of the faculty of the University / ICAR duly approved by the Academic Council.

13. Medium of Instruction and Examination: The medium of instruction and examination shall be English**14. Examination**

- a) Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.
- b) The studies and examination of these courses shall be on the basis of either marks / marks-cum credit / credit system as recommended by the concerned Board of Studies from time to time.

15. Eligibility for Degree: Eligibility for Award of the B.Tech Degree

A student shall be declared to be eligible for award of the B. Tech. degree if he / she has:

- a) Registered and successfully completed all the core courses, optional Courses, practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable.
- b) successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his / her study within the stipulated time, where ever applicable;
- c) earned the specified credits in all the categories of subjects if applicable;
- d) secured a minimum CGPA of 5.0 or 50% in aggregate overall. However the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- e) no dues to the University, Hostels, Libraries, NCC / NSS etc. and
- f) no disciplinary action is pending against him / her.

16. Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

17. Maximum Duration of Completion of Course:

A candidate has to complete the entire course of B. Tech. Degree ordinarily within a maximum period

- within Eight years who took Direct admission in the First semester-
- within 7 years who took lateral entry admission in the 3rd semester (IInd year) -

18. General Instruction:

- (i) The admission to all kinds & mode of B.Tech. Courses shall be governed accordance and provisions with the Rules / Directives of UGC / AICTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- (ii) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / AICTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.

I. For matters not covered in this specific ordinance, General rules and regulations of MPU Bhopal, regarding specific courses shall be applicable. In other matters Board of Management of MPU shall be competent to take any decision which shall be final.

19. At present in the Faculty of Engineering and Technology, Degree of B. Tech. shall include the Branches / Discipline as indicated in the ordinance no.02 under faculty of Engineering and Technology courses / programme as well as proposed in future. However, all the B. Tech. programmes with various Branches / specializations at present & in future shall run under this Ordinance.
20. The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
21. The programmes listed under Ordinance.02 will be introduced with the recommendation of board of Studies are offered by the Faculty of Engineering and Technology, Faculty Board of Studies, Academic council and Board of Management of the University.
22. In future, more branches / specializations / courses / programmes of B. Tech. can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties / departments / centers / institutes located in University campus.
23. The University shall also offer more number of research programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies. of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations / Industries for the purpose of research / teaching and to provide the dissemination of Knowledge to all concerned throughout the World under the prescribed format of MOU as per norms..

ORDINANCE No 13
THE ORDINANCE FOR THE AWARD OF FOUR YEARS BACHELOR DEGREE
IN AGRICULTURE SCIENCE & TECHNOLOGY AND RELATED / ALLIED
STREAMS

- | | | |
|----|---------------------------|---|
| 1. | Title of the Degree | Bachelor of Science in Agriculture B.Sc. Ag |
| 2. | Name of Faculty | Faculty of Agriculture Science & Technology |
| 3. | Duration of the Course | Four Years (Eight semesters) |
| 4. | Eligibility For Admission | Candidate who have passed duly recognized following examination:- |
- (i) Final examination of the 10+2 system by any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian School Certificate Examination, New Delhi or any State Board such as M.P. Board of Secondary Education Bhopal or Others.
Or
- (ii) H.S.C. Vocational Examination by any recognized Central / State Board
Or
- (iii) Senior Secondary School Examination conducted by the National / any State Open schooling with a minimum of five subjects of relevant and required fields.
Or
- (iii) Any Public School / Board / University examination in India or in any foreign country recognized as equivalent to 10+2
Or
- (iv) Minimum 3 years Diploma after 10th or Minimum 2 Years Diploma after 10+2 recognized by AJCTE or Any State Board of Technical Education
- (v) Final Examination of the two year course of the Joint Services Wing of the National Defense Academy
Or
- (vi) General Certificate Education (GCE) Examination (London / Cambridge / Sri Lanka) at the Advanced(A) Level
Or
- (vii) Any other examination equivalent to 10+2 by Central / State Government
And

Candidate with Agriculture Stream : Physics, Chemistry, Mathematics / Physics, Chemistry, Biology / Physics, Chemistry, Biotechnology / Physics, Chemistry, Computer Science or any other suitable combination of subjects should have passed in all the subjects with minimum requirement, as prescribed by the UGC / other concerned Regulatory Bodies mainly ICAR.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5. **Eligibility for Admission to NRI / other privileged Candidates:**
 Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

6. Admission Procedures:

The eligible candidates as specified in clause 4 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test / Examination consisting of Aptitude Test / Group Discussion / Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test / examination results of various Institute / Board / University / other Professional Bodies / Organizations or any other mode as decided by the UGC / other relevant Regulatory Bodies mainly ICAR from time to time or on the basis of qualifying examination.

7. Branch / Specialization Distribution:

Admission to the particular branch / Specialization of study shall be as decided by the University on the basis of counseling / personal interview.

8. Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body mainly ICAR.

9. Academic cycle / year:

There will be two academic cycles for these courses every year like Summer & Winter as decided by the University.

10. Course Structure:

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council following the norms of ICAR.

11. Medium of Instruction and Examination: The medium of instruction and examination shall be English and Hindi**12. Examination:**

a) Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

b) The studies and examination of these courses shall be on the basis of credit system as recommended by the concerned Board of Studies from time to time.

13. Eligibility for Degree: Eligibility for Award of the B.Sc.-Ag (Hons.):

A student shall be declared to be eligible for award of the degree if he / she has:

- a) Registered and successfully completed all the core courses, optional Courses, practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work / Training, Industrial Visit, Educational Tour, Extension Science, Project Work / Dissertation or Thesis and other Assignments etc where ever applicable.
- b) successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his / her study within the stipulated time, where ever applicable;
- c) earned the specified credits in all the categories of subjects if applicable;
- d) secured a minimum CGPA of 3.0 or 50% in aggregate overall. However the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- e) no dues to the University, Hostels, Libraries, NCC / NSS etc; and
- f) no disciplinary action is pending against him / her.

14. Attendance Requirements:

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as admissible within applicable regulations.

15. **Maximum Duration of Completion of Course:**
A candidate has to complete the entire course of B.Sc.-Ag (Hons.) Degree ordinarily within a maximum period of Eight year from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.
16. **General Instruction:**
 - i) The admission to the B.Sc.-Ag Courses shall be governed in accordance and provisions with the Rules / Directives of DOC / relevant Regulatory Body mainly ICAR or any other competent Authority of the Govt. of India / State Government as amended time to time.
 - ii) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / relevant Regulatory Body mainly ICAR or any other competent Authority of the Govt. of India / State Government as amended time to time.
 - iii) For matters not covered in this specific ordinance, General rules and regulations of MPU Bhopal, regarding specific courses shall be applicable. In other matters Board of Management of MPU shall be competent to take any decision which shall be final.
17. At present in the Faculty of Agriculture Science & Technology, Degree of B.Sc.-Ag shall include the Branches / Specialization of Agronomy, Agriculture Economics, Horticulture, Entomology, Agriculture Extension, Plant Breeding & Genetics, Plant Pathology, Soil Science, Seed Science & Technology, Food Science and Technology, Agriculture Biotechnology, Floriculture etc.
18. The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.
19. In future, more branches / specializations / courses / programmes of B.Sc.-Ag and others can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties / departments / centers / institutes located in University campus.
20. The University shall also offer more number of Four Year Bachelor degree programmes with various specialization titles, which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations / Industries and to provide the dissemination of Knowledge to all concerned throughout the World.
21. This Ordinance shall be applicable to all four years Bachelor Degree (B.Sc.) in Agriculture Science and Agriculture related / allied stream, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE No 14
THE ORDINANCE FOR THE AWARD OF DIPLOMA IN PHARMACY

1. Title of the Degree: Diploma of Pharmacy (D. Pharm.)
2. Name of Faculty: Faculty of Pharmaceutical Science & Technology
3. Course Name: D. Pharm. (Regular) Full Time
4. Duration of the Course: Two years (Four semesters)- for Regular Course
5. Eligibility For Admission: (A) For D. Pharm. (1st semester / 1st year) (Regular)
 Candidate who has passed duly recognized following examination:-
 - i. Final examination of SSC conducted by M P Board or any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian School Certificate Examination, New Delhi or any State Board such as M.P. Board of Secondary Education Bhopal or Others.
 Or
 - ii. S.S.C. Vocational Examination by any recognized Central / State Board
 Or
 - iii. Any Public School / Board / University examination in India or in any foreign country recognized as equivalent to SSC
 Or
 - iv. Final Examination of the two year course of the Joint Services Wing of the National Defense Academy
 Or
 - v. General Certificate Education (GCE) Examination (London / Cambridge / Sri Lanka) at the Advanced(A) Level
 Or
 - vi. Any other examination equivalent to 10th by Central / State Government
 And

Candidate should have passed qualifying examination. Subject to the condition that requirement of minimum percentage shall be as per the norms of AICTE / PCI or other relevant regulatory bodies. They should have Passed in all subjects and should have following combination.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.
6. Eligibility for Admission to NRI / other privileged Candidates:-

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

7. Admission Procedure

The eligible candidates as specified in clause 3 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test or the University may also use the score card of various competitive entrance test / examination results of various Institute / Board / University / other Professional Bodies / Organizations or any other mode as decided by the PCI / AICTE / UGC / other relevant Regulatory Bodies from time to time or based on qualifying examination.

8. Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

9. Academic cycle / year : There will be two academic cycle for these courses every year like Summer & Winter as decided by the University.

10. Course Structure

The Course structure of D.Pharm. shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

11. Medium of Instruction and Examination

The medium of instruction and examination shall be English throughout the course of study

12. Examination

- a) Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- b) The studies and examination of these courses shall be on the basis of either marks / marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

13. Eligibility for Diploma: Eligibility for Award of the D.Pharm.

A student shall be declared to be eligible for award of the diploma if he / she has:

- a) Registered and successfully completed all the core courses, optional Courses, practical / Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable.
- b) successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his / her study within the stipulated time, where ever applicable;
- c) earned the specified credits in all the categories of subjects if applicable;

- d) secured a minimum CGPA of 5.0 or 50% in aggregate overall. However the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
 - e) no dues to the University, Hostels, Libraries, NCC / NSS etc; and
 - f) no disciplinary action is pending against him / her.
14. **Attendance Requirement:**
A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.
15. **Maximum Duration of Completion of Course:**
A candidate has to complete the entire course of D. Pharm. ordinarily within a maximum period of 4 years. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.
16. **General Instruction:**
- i) The admission to all kinds & modes of D.Pharm. Courses shall be governed in accordance and provisions with the Rules / Directives of UGC / AICTE / PCI relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
 - ii) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / AICTE / PCI relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
 - iii) For matters not covered in this specific ordinance, General rules and regulations of MPU Bhopal, regarding specific courses shall be applicable. In other matters Board of Management of MPU shall be competent to take any decision which shall be final.
17. The course shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.
18. These programmes are offered by the Faculty of Pharmaceutical Science & Technology recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
19. This Ordinance shall be applicable to all (D.Pharm.) Regular & Part time programmes in Pharmacy and related / allied stream, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance

ORDINANCE No 15
THE ORDINANCE FOR THE AWARD OF BACHELOR DEGREE IN PHARMACY

1. Title of the Degree: Bachelor of Pharmacy (B. Pharm.)
2. Name of Faculty: Faculty of Pharmaceutical Science & Technology
3. Course Name: B. Pharm. (Regular) Full Time
4. Duration of the Course: Four years (Eight semesters)- for Regular Course
5. Eligibility For Admission: (A) For B. Pharm. (1st semester / 1st year) (Regular)

Candidate who has passed duly recognized following examination:

- i. Final examination of the 10+2 system by any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian School Certificate Examination, New Delhi or any State Board such as M.P. Board of Secondary Education Bhopal or Others.
Or
- ii. H.S.C. Vocational Examination by any recognized Central / State Board
Or
- iii. Any Public School / Board / University examination in India or in any foreign country recognized as equivalent to 10+2
Or
- iv. Minimum 3 years diploma after 10th or minimum 2 years Diploma after 10+2, recognized by AICTE or any State Board of Technical Education.
Or
- v. Final Examination of the two year course of the Joint Services Wing of the National Defense Academy
Or
- vi. General Certificate Education (GCE) Examination (London / Cambridge / Sri Lanka) at the Advanced(A) Level
Or
- vii. Any other examination equivalent to 10+2 by Central / State Government
And

Candidate should have Passed in their qualifying examination. Subject to the condition that requirement of minimum percentage shall be as per the norms of AICTE / PCI or other relevant regulatory bodies. They should have Passed in all subjects and should have following combination.

Combination of Subjects

- (i) Physics Chemistry, Biology
- (ii) Physics, Chemistry, Mathematics

(B) Lateral Entry for B.Pharm. (Third semester / IIInd year) regular

1. Minimum qualification for admission to second year of B. Pharm. shall be Diploma in Pharmacy with minimum two year duration after 10+2 or three years duration after 10th or relevant higher qualification in aggregate from any recognized, University, Technical Education Board, Institutes or equivalent shall also be eligible for admission to B. Pharm IIInd year through lateral entry

- ii. Minimum qualification for direct admission to second year B. Pharm. regular course termed as lateral entry with required number of students shall be as per the prevalent norms of the PCI / AICTE / UGC / Govt. of Govt. of India / Government of Madhya Pradesh and other relevant regulatory authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

6. **Eligibility for Admission to NRI / other privileged Candidates:**
Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.
7. **Admission Procedure :**
The eligible candidates as specified in clause 3 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test / Examination consisting of Aptitude Test / Group Discussion / Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test / examination results of various Institute / Board / University / other Professional Bodies / Organizations or any other mode as decided by the PCI / AICTE / UGC / other relevant Regulatory Bodies from time to time, or based on qualifying examination.
8. **Intake:**
The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.
9. **Academic cycle / year:**
There will be two academic cycle for these courses every year like Summer & Winter as decided by the University.
10. **Course Structure:**
The Course structure of B.Pharm. shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.
11. **Medium of Instruction and Examination:** The medium of instruction and examination shall be English throughout the course of study.
12. **Examination**
 - a) Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion in subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
 - b) The studies and examination of these courses shall be on the basis of either marks / marks-um-credit / credit system as recommended by the concerned Board of Studies from time to time.

13. Eligibility for Degree: Eligibility for Award of the B.Pharm. Degree:

A student shall be declared to be eligible for award of the degree if he / she has:

- Registered and successfully completed all the core courses, optional Courses, practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc. where ever applicable.
- successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his / her study within the stipulated time, where ever applicable,
- earned the specified credits in all the categories of subjects if applicable;
- secured a minimum CGPA of 5.0 or 50% in aggregate overall. However the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- no dues to the University, Hostels, Libraries, NOC / NSS etc, and
- no disciplinary action is pending against him / her.

14. Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

15. Maximum Duration of Completion of Course:

A candidate has to complete the entire course of B. Pharm Degree ordinarily within a maximum period

- who took Direct admission in the First semester- within 8 years
- who took lateral entry admission in the 3rd semester (IInd year) - within 7 years
- Who took admission into part time course- within 8 years from the session of their first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

16. General Instructions:

- The admission to all kinds & modes of B.Pharm. Courses shall be governed in accordance and provisions with the Rules / Directives of UGC / AICTE / PCI relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / AICTE / PCI relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- For matters not covered in this specific ordinance, General rules and regulations of MPPI Bhopal, regarding specific courses shall be applicable. In other matters Board of Management of MPPI shall be competent to take any decision which shall be final

17. The course shall run on all possible modes of imparting education including the use of latest innovative technologies like- on line, e-learning, face-to-face, through webinar etc.

18. These programmes are offered by the Faculty of Pharmaceutical Science & Technology recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

19. This Ordinance shall be applicable to all (B.Pharm.) Regular & Part time programmes in Pharmacy and related allied stream, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance

ORDINANCE No 16
THE ORDINANCE FOR THE AWARD OF THREE YEARS BACHELOR DEGREE
IN BASIC SCIENCES

1. Title of the Degree: Bachelor of Science (B.Sc.)
2. Name of Faculty: Faculty of Basic & Applied Science
3. Duration of the Course: Three years
4. Eligibility For Admission: Candidate who have passed Science Stream Subjects duly recognized following examination:
 - (i) Final examination of the 10+2 system by any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian School Certificate Examination, New Delhi or any State Board such as M.P. Board of Secondary Education Bhopal or Others.
Or
 - (ii) H.S.C. Vocational Examination by any recognized Central / State Board
Or
 - (iii) Senior Secondary School Examination conducted by the National / any State Open schooling with a minimum of five subjects of relevant and required fields.
Or
 - (iv) Any Public School / Board / University examination in India or in any foreign country recognized as equivalent to 10+2
Or
 - (v) Final Examination of the two year course of the Joint Services Wing of the National Defense Academy
Or
 - (vi) Any other examination equivalent to 10+2 by Central / State Government

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5. **Eligibility for Admission to NRI / other privileged Candidates:-**
 Non resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.
6. **Admission Procedure :**
 The eligible candidates as specified in clause 4 above, should; secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test / Examination consisting of Aptitude Test / Group Discussion / Personal Interview or through Counseling of the University may also

use the score card of various competitive entrance test / examination results of various Institute / Board / University / other Professional Bodies / Organizations or any other mode as decided by the UGC / other relevant Regulatory Bodies from time to time, or based on qualifying examination.

7. **Course / Specialization Distribution:**

Admission to the particular Course / Specialization of study shall be as decided by the University on the basis of counseling / personal interview

8. **Intake:** The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

9. **Academic cycle / year:** There will be one academic cycle for these courses every year as decided by the University.

10. **Course Structure** Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

11. **Medium of Instruction and Examination :** The medium of instruction and examination shall be English

12. **Examination**

a) Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

b) The studies and examination of these courses shall be on the basis of marks system as recommended by the concerned Board of Studies from time to time.

13. **Eligibility for Degree:**

Eligibility for Award of the B.Sc. (Hons.) and B.Sc. Degree

A student shall be declared to be eligible for award of the degree if he / she has:

- Registered and successfully completed all the core courses, optional Courses, practical / Lab classes; Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Educational Tour, Project Work and other Assignments etc. where ever applicable;
- Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his / her study within the stipulated time, where ever applicable;
- earned the specified credits in all the categories of subjects if applicable;
- secured minimum CGPA of 45% in aggregate overall for B.Sc. However the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- no dues to the University, Hostels, Libraries, NCC / NSS etc; and
- no disciplinary action is pending against him / her.

14. **Attendance Requirement:** A candidate must have at least 75% attendance. Provided that in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.
15. **Maximum Duration of Completion of Course:**
A candidate has to complete the entire course of B.Sc. Degree ordinarily within a maximum period of Six year from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.
16. **General Instruction:**
 - i) The admission to the B.Sc. Courses shall be governed in accordance and provisions with the Rules / Directives of DOC / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
 - ii) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
 - iii) For matters not covered in this specific ordinance, General rules and regulations of MPU Bhopal, regarding specific courses shall be applicable. In other matters Board of Management of MPU shall be competent to take any decision which shall be final.
17. The list of various Branches / specializations of B.Sc. course shall include the list indicated in ordinance 02. As well as proposed in future.
18. The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.
19. These programmes are offered by the Faculty of Basic and Applied Science and recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
20. In future, more branches / specializations / courses / programmes of B.Sc. can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties / departments / centers / institutes located in University campus.
21. The University shall also offer more number of three years Bachelor degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations / Industries and to provide the dissemination of Knowledge to all concerned throughout the World.
22. This Ordinance shall be applicable to all Three years Bachelor Degree (B.Sc.) in Basic Science, Applied Science, Natural Science, Life Science, Bio-Sciences and related / allied stream, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE No 17
THE ORDINANCE FOR THE AWARD OF THREE YEARS BACHELOR DEGREE
IN SOCIAL SCIENCE & HUMANITIES

1. Title of the Degree: (A) Bachelor of Social Work (BSW)
(B) Bachelor of Arts
2. Name of Faculty: Faculty of Social Science and Humanities
3. Duration of the Course: Three years
4. Eligibility For Admission: Candidates who have passed duly recognized following examination:-
 - (i) Final examination of the 10+2 system by any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian School Certificate Examination, New Delhi or any State Board such as M.P. Board of Secondary Education Bhopal or Others.
Or
 - (ii) H.S.C. Vocational Examination by any recognized Central / State Board
Or
 - (iii) Senior Secondary School Examination conducted by the National / any State Open schooling with a minimum of five subjects of relevant and required fields.
Or
 - (iv) Any Public School / Board / University examination in India or in any foreign country recognized as equivalent to 10+2
Or
 - (v) Final Examination of the two year course of the Joint Services Wing of the National Defense Academy
Or
 - (vi) Any other examination equivalent to 10+2 by Centre / State Government
And
 - (vii) Candidate should have passed in all the subjects with minimum requirement, as prescribed by the UGC / other concerned Regulatory Bodies.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5. **Eligibility for Admission to NRI / other privileged Candidates:**
Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.
6. **Admission Procedure:**

The eligible candidates as specified in clause 4 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test / Examination consisting of Aptitude Test / Group Discussion / Personal Interview or through Counseling of the University may also use the score card of various competitive entrance test / examination results of various Institute / Board / University / other Professional Bodies / Organizations or any other mode as decided by the UGC / other relevant Regulatory Bodies from time to time, or qualifying exam

7. **Branch / Specialization Distribution:**
Admission to the particular branch / Specialization of study shall be as decided by the University on the basis of counseling / personal interview
8. **Intake:**
The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.
9. **Academic cycle / Year:**
There will be one academic cycle for these courses every year are as decided by the University.
10. **Course Structure:**
Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the concerned Board of studies of the faculty of the University duly approved by the Academic Council.
11. **Medium of Instruction and Examination:** The medium of instruction and examination shall be English
Examination
 - a.) Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
 - b.) The studies and examination of these courses shall be on the basis of either marks / marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.
12. **Eligibility for Degree: Eligibility for Award of the (i) BSW (ii) Arts:**
A student shall be declared to be eligible for award of the degree he / she has:
 - a) Registered and successfully completed all the core courses, optional Courses, practical / Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial & Business Organization Professional Exposure & Training, Industrial Visit, Educational Tour, Project Work and other Assignments etc. where ever applicable.
 - b) successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his / her study within the stipulated time, where ever applicable;
 - c) earned the specified credits in all the categories of subjects if applicable;
 - d) secured a minimum 36% in aggregate overall. However the award of the Division / Class shall be as per Recommendation of concerned Board of Studies of the University.
 - e) no dues to the University, Hostels, Libraries, NCC / NSS etc; and
 - f) no disciplinary action is pending against him / her.
13. **Attendance Requirement:**
A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.
14. **Maximum Duration of Completion of Course:**
A candidate has to complete the entire course of BSW / B A Degree ordinarily within a maximum period of Six year from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations

15. General Instruction:

- i) The admission to the BSW / BA Courses shall be governed in accordance and provisions with the Rules / Directives of UGC / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- ii) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- iii) For matters not covered in this specific ordinance, General rules and regulations of MPU Bhopal, regarding specific courses shall be applicable. In other matters Board of Management of MPU shall be competent to take any decision which shall be final.

16. The various specializations in the B.S.W. / BA programmes in the Faculty of Social Science & Humanities and other faculties shall include the traditional as well as innovative areas of various spheres of knowledge's linked / related with Social Science, Law & Management, as proposed by the concerned Board of Studies and duly approved by the Academic Council. The various specializations of B.S.W. / BA courses shall include the current courses / programme as well as proposed in future. However, the other post graduate degree programmes / Courses in Social Science & Humanities and related / allied streams like, Bachelor of Journalism & Mass Communication (B.J.M.C) etc. Programmed with their various specialization Courses shall run and governed through this ordinance. The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.

17. These programmes are offered by the Faculty of Social Science & Humanities recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

18. In future, more branches / specializations / courses / programmes of BSW / BA can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties / departments / centers / institutes located in University campus.

19. The University shall also offer more number of three years Bachelor degree programmes with the various specialization titles under this ordinance on the recommendation of concerned Board of Studies, of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations / Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

20. This Ordinance shall be applicable to (BSW / BA) & all others three years Bachelor Degree Courses / Programmed in Social Science & Humanities, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance

ORDINANCE No 18
DIPLOMA IN EDUCATION (D.Ed.) 2 YEAR DIPLOMA COURSE

This ordinance shall be applicable to candidates for two years Diploma in Education (D.Ed.), following the norms rules and guideline of NCTE.

(1) Duration

The duration of, the programme shall be of two academic sessions / years. The commencement and completion of the programme shall be so regulated that two long spells of vacation (summer / winter / staggered) are available to the learners for guided / supervised instruction and face to face contact sessions.

(2) Qualification

Candidates seeking admission to this course must have passed, Senior Secondary (Class XII) or equivalent examination passed with minimum 50% marks.

(3) Admission procedure

Admission under this Course will make as follows:

- (a) The University will issue admission notification in news papers, on the University's website, notice Board of the University and in other publicity media before the start of every cycle.

- (b) List of candidates provisionally selected for admission / shortlisted based on merit will be displayed on the notice Board of the University / University's website / or the student will be informed directly of their admission after the last date of application.

The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally such candidates however must produce the previous year mark sheet / school / college certificates as a proof of required eligibility criteria. The candidates so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission unless the provisional admission granted to him will be cancelled.

- (c) The application form may be rejected due to any of the following reasons:

The candidate does not fulfill the eligibility conditions.

The prescribed fee is not enclosed.

The application form is not signed by the candidate and his / her parent guardian, wherever required.

Supporting documents for admission are not enclosed.

- (d) Enrollment/ Registration number will be assigned to the student by the University after verification & submission of all the necessary document and fees.

- (e) Admission rules as framed by the University shall be applicable for all admission from time to time. Other norms laid down by State Council of Paramedical courses shall also followed.

(4) Academic Year:

There will be two academic cycles every years, one from July to June and second from January to December.

(5) Intake & Fees:

The intake and fees for the course shall be decided by the Board of Management of the University from time to time, subject to approval by the Regulatory Commission.

(6) Course Structure:

6.1 The Diploma in Education (D.Ed.) course shall consist of:

Syllabus as prescribed by the University as per the guidelines of NCTE. Internship, lab work, practical, projects etc. as may be prescribed by the University. Such scheme of examination as prescribed, by the University from time to time.

- 6.2 The curriculum of the course shall be approved by the concerned Board of Studies and the Academic Council of the University.
- (7) **Medium of Instruction and Examination**
The medium of instruction and examination shall be either Hindi or English
- (8) **Examination Scheme**
As per Ordinance No. 5
- (9) **Promotion to Next Year & Failed Candidate**
A candidate may provisionally continue his / her studies in second year after the examination of the first year in which he / she appeared is over.
If a candidate fails in not more than one paper of the first examination but clears all the remaining papers of that examination. He / she will be allowed to appear in the supplementary examination, which shall be conducted to keep the term (ATKT) and promoted to the next year. Examination shall be conducted within 45 days of the declaration of the result. After clear that paper the student is allowed to promote in the second year. Provided further, that if a candidate fails in more than one paper in first year examination, he / she may be allowed to appear as an ex-student in the next examination of the same year. A candidate will be awarded diploma only in the year when he / she clear all the papers of both the year.
- (10) **Allocation of Division**
First Division with Honors: 75% and above
First Division: 60% and above but below 75%
Second Division: 50% and above but below 60%
- (11) **Merit List**
- (12) **Maximum Duration of Completion of Course**
A Candidate has to complete the entire course of Diploma in Education (D.Ed.) within a maximum period of four year from the session of first admission.
- (13) **Examination Centre:**
University examination centers will be notified by the University.
- (14) **General:**
In matters of admission, attendance, and examination and in all other matters not provided in this Ordinance, the course shall be governed by the provision of the relevant ordinance of the same in the University so far as they are not inconsistent with the provision of this ordinance.
- (15) Notwithstanding anything stated for any unforeseen issues arising, and not covered by this Ordinance, or in the event differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Directors of the Schools. The decision of the Vice-Chancellor shall be final.
- (16) **Legal Jurisdiction:**
All matters of any dispute shall be limited to Bhopal court only. The University reserves the rights to change configuration, courses, contents, fee structure, scheme of evaluation, time schedule of face to face programme and examination as per need.
- (17) **The Reservation to SC / ST / Other category candidates shall be applicable as per the norms of the State Government of Madhya Pradesh.**

ORDINANCE No 19
BACHELOR OF EDUCATION (B.Ed.) 2 YEAR DEGREE COURSE

The Ordinance governed by rules / guidelines / norms laid down by NCTE, shall be applicable for the award of Bachelor of Education Program generally known as (B. Ed) & shall be:

1.0 The Duration of Degree of Bachelor of Education of the University shall spread over two academic year or four semesters. Which can be completed in a maximum of three years from the date of admission to the program As per NCTE norms. Duration of course may be changed as per the norms of regulatory bodies.

2.0 Candidate with at least fifty percent marks either in the bachelor degree and / or in the master's degree in Science / Social Science / Humanity. Bachelor in Engineering or Technology with specialization in Science and Math's with 55% marks or any other qualification equivalent thereto, are eligible for admission to the program.

The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state govt., whichever is applicable.

Provided that the Vice Chancellor may, with a view to maintain a uniform standard, prescribe such further tests, written, oral or both for selection of candidates for admission to the B.Ed. class in Colleges or in Teaching Department of University, as deemed necessary.

Provided further that in the case of untrained teachers in Government schools, sponsored by the Government for B.Ed. training in the institution maintained by it, the requirement of division or Grade as prescribed by Para 2 above may be relaxed by the Vice Chancellor, on the recommendation of the Director / Principal of the institution concerned. The fees for each course shall be decided by Board of Management of University the Number of seats in each course will be as per Statute 28.

Provided further that all norms laid down by NCTE and that of State Government shall be followed:

3.0 Working Days:

- (a) There shall be at least two hundred working days each year exclusive of the period of examination and admission.
- (b) The institution shall work for a minimum of thirty six hours in a week (five or six days), during which physical presence in the institution of all the teachers and student teachers is necessary to ensure their availability for advice, guidance, dialogue and consultation as and when needed.
- (c) The minimum attendance of student-teachers shall have to be 80% for all course work and practicum, and 90% for school internship.

4.0 Candidates intending to present themselves at the examination shall submit through the Principal of the College, their applications on Prescribed forms, so as to reach the Registrar by the date fixed for the purpose, together with the fees as required by the rules in force for the time being and produce the following certificates from the Principal of the college, viz: Certificates.

- (i) Of good conduct
- (ii) Of fitness to appear at the examination.
- (iii) Of having completed regular course of study by attending at least the minimum number of classes / practices as required by Para 3 above.

5.0 Curriculum Transaction

(a) Practical work to be performed by each student

(Ten Essential Numbers)

- a. Lesson planning and teaching in real school thirty lessons -- Fifteen lessons each teaching subject situation including internship
- b. Lesson planning and teaching in simulated ten lessons - five lessons in each situation teaching subject
- c. Observation of lessons taught by fellow students Ten lessons -- five lessons in each teaching subject
- d. Action Research Project 1 (One)
- e. Simulacra experience of school organization - two days
- f. Field-specific continuity experience five days

(b) Supervision of Practice lesson

Out of prescribed practice teaching lessons at least 50% lessons would be supervised fully by the teacher educators and feedback given to the students orally as well as comments in writing. Record of lesson planning, teaching and supervision would be maintained.

6.0 (a) The examination shall consist of two parts, namely:

- (i) Part I - Theory
- (ii) Part II - Practical and seasonal.

(b) The scope of studies in different papers shall be such as are prescribed by the Academic council, the Board of Studies and the Faculty of Education and published by a notification.

(c) (i) The written part of the examination shall be held in the month of April every year. Actual date of Commencement of examination will be notified by the Registrar in advance.

(ii) The practical part of the examination shall be arranged by the principal or the Head of the Department of Education, as the case may be, before the written examination by such date as may be directed by the Registrar From time to time.

(d) Practical & seasonal work shall be as decision of board of Management of the University.

Division

First Division with Honours: 75% and above.

First Division: 60% and above but below 75% Second Division:

50% and above but below 60%

An examinee obtaining 75% or more marks in the aggregate in theory and practically seasonal combined shall be given distinction. The University is free to take any decision, which is not covered by the ordinance as per needs.

8.0 The Principal of a college providing courses of B.ED. Degree shall send the statement of marks obtained by the student of his college in theory & practical to the Registrar.

9.0 Supplementary of Examination

- (a) Candidates who are eligible to appear as supplementary candidates under the provision shall have to clear the supplementary in next three attempts immediately.
- (b) An examinee who after having appeared in the examination but fails in not more than two papers and by not more than three marks but secures the minimum aggregate marks prescribed for a pass shall be entitled to a grace up to three marks in order to pass the examination.

10.0 The Vice- Chancellor may condone the deficiency of one marks in case candidate failing or missing a division by one marks subject to the condition that where the deficiency of one marks is so condoned it shall nowhere be added.

11.0 The Registrar of University shall as soon as possible after the examination but not later than the 60th day from the date which the theory examination was complete publish the result of examination by announcing the roll nos. and names of successful candidates.

12.0 In the notification declaring result of the examination names of successful candidates who secure first division separately in each of part of examination shall be arranged in order of merit.

13.0 Notwithstanding anything stated in this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any all the Directors of the Schools. The decision of the Vice-Chancellor shall be final.

14.0 Legal jurisdiction:

All matters of any dispute shall be limited to Bhopal court only. The University reserves the rights to change configuration, courses, contents, fee structure, scheme of evaluation, time schedule of face to programme and examination as per need.

ORDINANCE No 20
THE ORDINANCE FOR THE AWARD OF THREE YEARS BACHELOR DEGREE
IN COMMERCE, FINANCE AND ALLIED STREAMS

1. Title of the Degree: (i) Bachelor of Commerce (B.Com)
(ii) Bachelor of Business Economics (B.B.E.)
(iii) Computer Application & e-Commerce
(iv) Financial Analysis & Control
(v) Business & Managerial Economics
(vi) Industrial & Corporate Governance
2. Name of Faculty: Faculty of Commerce & Financial Studies
3. Duration of the Course: Three years
4. Eligibility For Admission: The Candidate who have passed duly recognized following examination:
 - (i) Final examination of the 10+2 system by any recognized Central Board, such as Central Board of Secondary Education, New Delhi, Council for Indian School Certificate Examinations, New Delhi or any State Board such as M.P. Board of Secondary Education Bhopal or Others.
Or
 - (ii) H.S.C. Vocational Examination by any recognized Central / State Board
Or
 - (iii) Senior Secondary School Examination conducted by the National / any State Open schooling with a minimum of five subjects of relevant and required fields.
Or
 - (iv) Any Public School / Board / University examination in India or in any foreign country recognized as equivalent to 10+2
Or
 - (v) Final Examination of the two year course of the Joint Services Wing of the National Defense Academy
Or
 - (vi) Any other examination equivalent to 10+2 by Central / State Government
And
 - a) For B.Com, candidate should Passed in their qualifying examination.
 - b) For B.Com and BBE, Candidate should have passed in all the subjects with minimum requirement, as prescribed by the UGC / other concerned Regulatory Bodies.

Notes: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.
5. Eligibility for Admission to NRI / other privileged Candidates: Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government
6. Admission Procedure : The eligible candidates as specified The eligible candidates as specified in clause 4 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test / Examination consisting of Aptitude Test / Group Discussion/ Personal interviews or through Counseling or the University may also use the score card of various competitive entrance test / examination results of various Institute / Board / University / other Professions, Bodies / Organizations or any other mode as decided by the UGC / other relevant Regulatory Bodies from time to time, or based on qualifying examination

7. **Branch / Specialization Distribution:**
Admission to the particular branch / Specialization of study shall be as decided by the University on the basis of counseling / personal interview.
8. **Intake:**
The intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.
9. **Academic cycle / year:**
There will be one academic cycle for these courses every year decided by the University.
5. **Course Structure:**
Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.
6. **Medium of Instruction and examination:**
Instruction and examination shall be in English.
 - a) Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
 - b) The course studies and examination of the thesis shall be on the basis of marks system as recommended by the concerned Board of Studies from time to time.
7. **Eligibility for Degree :Eligibility for Award of the B.Com., and BBE**
A student shall be declared to be eligible for award of the degree if, he / she has:
 - a) Registered and successfully completed all the core courses, optional Courses, practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial & Business Organization Professional Exposure & Training, Industrial Visit, Educational Tour, Project Work and other Assignments etc. where ever applicable.
 - b) successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his / her study within the stipulated time, where ever applicable;
 - c) earned the specified credits in all the categories of subjects if applicable;
 - d) secured a 36% in aggregate overall for B.Com / BBE Courses. However the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
 - e) no dues to the University, Hostels, Libraries, NCC / NSS etc; and
 - f) no disciplinary action is pending against him / her.
8. **Attendance Requirement:**
A candidate must have at least 75% attendance. Provided that, in case of illness or because of reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.
13. **Maximum Duration of Completion**
The course is of 3 years duration. A candidate has to complete the entire course of B.Com and BBE Degree ordinarily within a maximum period of Six year from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.
16. **General Instruction**
 - a) The admission to the B.Com and BBE Courses shall be governed in accordance and provisions with the Rules / Directives of DDC / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
 - a) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of DDC / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.

- ii) For matters not covered in this specific ordinance, General rules and regulations of MPU Bhopal, regarding specific courses shall be applicable. In other matters Board of Management of MPU shall be competent to take any decision which shall be final.
17. At present in the Faculty of Commerce & Financial Studies, Degree of B.Com shall include the Branches / Specialization of Accounting & Finance, Tax Procedure & Practice, Economics & Management, Computer Application & e Commerce, Banking & Insurance, Business Ethics & Business Law, Corporate Administration & Secretarial Practice, Applied Economics, Financial Management, Marketing Management, Human Resources Management, Financial Analysis & Control, Investment & Security Analysis, Portfolio Management etc. The list of various Branches / specializations of B.Com.(Hons.), B.Com and BBE course shall include, the current courses / programme as well as proposed in future. The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
18. These programmes are offered by the Faculty of Commerce & Financial Studies recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
19. In future, more branches / specializations / courses / programmes of B.Com and BBE can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties / departments / centers / institutes located in University.
20. The University shall also offer more number of three years Bachelor degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research, Organizations / Industries and to provide the dissemination of Knowledge to all concerned throughout the World.
21. This Ordinance shall be applicable to all Three years Bachelor Degree B.Com and BBE) and others as mentioned above in this ordinance, in the area of Commerce & Finance and related / allied stream including Honours courses, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE No 21
THE ORDINANCE FOR THE AWARD OF THREE YEARS BACHELOR DEGREE
IN COMPUTER APPLICATION & INFORMATION TECHNOLOGY AND
RELATED / ALLIED STREAMS

1. Title of the Degree

- (i) Bachelor of Computer Application (BCA)
- (ii) Bachelor of Science (Information Technology)
- (iii) Bachelor of Animation & Multimedia (B.A.M)
- (iv) Bachelor of Graphics Design
- (v) Bachelor of Science (Computer Science)

2. Name of Faculty : Faculty of Computer Application

3. Duration of the Course : Three years (Six semesters)

4. Eligibility for Admission : Candidate who have passed duly recognized following examination:-

Final examination of the 10+2 system by any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian School Certificate Examination, New Delhi or any State Board such as M.P. Board of Secondary Education Bhopal or Others.

Or

H.S.C. Vocational Examination by any recognized Central / State Board

Or

Senior Secondary School Examination conducted by the National / any State Open schooling with a minimum of five subjects of relevant and required fields.

Or

Any Public School / Board / University examination in India or in any foreign country recognized as equivalent to 10+2

Or

Final Examination of the two year course of the Joint Services Wing of the National Defense Academy

Or

General Certificate Education (GCE) Examination (London / Cambridge / Sri Lanka) at the Advanced(A) Level

Or

Any other examination equivalent to 10+2 by Central State Government

And

a.) The candidate should have passed their qualifying examination And as prescribed by the UGC and other concerned Regulatory bodies. With Physics, Chemistry and Mathematics as subject studied.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private

candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5. **Eligibility for Admission to NRI / other privileged Candidates:**
Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government
6. **Admission Procedure:**
The eligible candidates as specified in clause 4 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test / Examination consisting of Aptitude Test / Group Discussion / Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test / examination results of various Institute / Board / University / other Professional Bodies / Organizations or any other mode as decided by the UGC / other relevant Regulatory Bodies from time to time or on the basis of qualifying examination.
7. **Course / Specialization Distribution:**
Admission to the particular Course / branch / Specialization of study shall be as decided by the University on the basis of counseling / personal interview
8. **Intake:**
The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.
9. **Academic cycle / year:**
There will be one / two academic cycle for these courses every year like Summer & Winter as decided by the University
10. **Course Structure:**
Course structure of each programme shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.
11. **Medium of Instruction and Examination:**
The medium of instruction and examination shall be English
12. **Examination :**
 - a) Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
 - b) The studies and examination of these courses shall be on the basis of either marks / marks- cum-credit / credit system as recommended by the concerned Board of Studies from time to time.
13. **Eligibility for Degree :**
A student shall be declared to be eligible for award of the degree if he / she has
 - a) Registered and successfully completed all the core courses, optional Courses, practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial & Business Organization Professional Exposure & Training, Industrial Visit, Educational Tour, Project Work and other Assignments etc. where ever applicable.
 - b) successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his / her study within the stipulated time;
 - c) earned the specified credits in all the categories of subjects;
 - d) secured a minimum CGPA of 5.0 or 50% in aggregate overall for BBA and BAM and minimum CGPA of 5.0 or 50% in aggregate overall. However the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
 - e) no dues to the University, Hostels, Libraries, NCC / NSS etc; and
 - f) no disciplinary action is pending against him / her.

14. Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

15. Maximum Duration of Completion of Course:

A candidate has to complete the entire course of BCA (Hons.) / B.Sc.-IT(Hons.) / BCAIBAM Degree ordinarily within a maximum period of Six year from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

16. General Instruction:

- ii) The admission to the above courses shall be governed in accordance and provisions with the Rules / Directives of UGC / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- iii) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- iv) For matters not covered in this specific ordinance, General rules and regulations of MP University Bhopal, regarding specific courses shall be applicable. In other matters Board of Management of MP University shall be competent to take any decision which shall be final.

17. The list of various Branches / specializations in above listed faculties and departments shall be decided by the Board of Studies, Academic Council and Board of Management. Few Specializations may include Automaton, Networking, Web Design, Information Security, E-commerce, Artificial Intelligence, Satellites and Mobile communication etc.**18. The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.****19. These programmes are offered by the Faculty of Computer Application & Information Technology recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.****20. The University shall also offer more number of three years Bachelor degree programmes with the various Specialization Titles, which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations / Industries and to provide the dissemination of Knowledge to all concerned throughout the World.****21. This Ordinance shall be applicable to all three years Bachelor Degree in Computer Application and related / allied stream, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.**

ORDINANCE No 22
DIPLOMA IN COMPUTER APPLICATION

A candidates possessing higher secondary (10+2) or an examination recognized equivalent thereto shall be eligible for admission".

1. The minimum qualification for application for the admission to DCA course as under the student of this course will be treated as regular student and shall not be entitled to all the privileges and facilities accorded to the regular students of other courses.
2. This Diploma shall be Full time course of study. The duration of this course will be extended to ONE YEAR and this shall be sub-divided into two semesters.
3. The admission to DCA course of study shall be made on merit, to be decided on the basis of written test organized by this University.
4. The candidates admitted to the DCA course shall have to pay the course fees in addition to other fees as prescribed by this University. All the fees etc. can be changed by this University from time to time.
5. The total intake capacity to DCA course for the MPU in Computer Science and for affiliated Colleges shall be decided by the University, from time to time
6. The students admitted to DCA course shall not be permitted to appear at any other Examination of the University
7. There shall be University Examinations conducted by the University at the end of each semester on the basis of course contents and scheme of Examination as maybe prescribed by the University from time to time.

ORDINANCE No. 23
POST GRADUATE DIPLOMA IN COMPUTER APPLICATION

The minimum qualification for application for the admission to PGDCA course as under—
"A candidates possessing Bachelor's Degree of this University or an examination recognized equivalent thereto shall be eligible for admission".

1. The student of this course will be treated as regular student and shall not be entitled to all the privileges and facilities accorded to the regular students of other courses.
2. This Diploma shall be Full time course of study. The duration of this course will be extended to ONE YEAR and this shall be sub-divided into two semesters.
3. The admission to PGDCA course of study shall be made on merit, to be decided on the basis of written test organized by this University.
4. The candidates admitted to the PGDCA course shall have to pay the course fees in addition to other fees as prescribed by this University. All the fees etc. can be changed by this University from time to time.
5. The total intake capacity to PGDCA course for the MPU University in Computer Science and for affiliated Colleges shall be decided by the University, from time to time

ORDINANCE No 24
THE ORDINANCE FOR THE AWARD OF THREE YEARS BACHELOR DEGREE
IN ARTS & DESIGN

1. Title of the Degree:
 - (i) Bachelor of Fashion Designing (BFD)
 - (ii) Bachelor of Applied Arts & Education
 - (iii) Bachelor of Visual Arts
2. Name of Faculty: Faculty of Arts and Design
3. Duration of the Course: Three years
4. Eligibility For Admission: Candidate who have passed duly recognized following examination:
 - (i) Final examination of the 10+2 system by any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian School Certificate Examination, New Delhi or any State Board such as M.P. Board of Secondary Education Bhopal or Others.
Or
 - (ii) H.S.C. Vocational Examination by any recognized Central / State Board
Or
 - (iii) Senior Secondary School Examination conducted by the National / any State Open schooling with a minimum of five subjects of relevant and required fields.
Or
 - (iv) Any Public School / Board / University examination in India or in any foreign country recognized as equivalent to 10+2
Or
 - (v) Final Examination of the two year course of the Joint Services Wing of the National Defense Academy
Or
 - (vi) Any other examination equivalent to 10+2 by Central / State Government
And
 - (vii) Candidate should have passed in all the subjects with minimum requirement, as prescribed by the UGC / other concerned Regulatory Bodies.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5. Eligibility for Admission to NRI / other privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

6. Admission Procedure:

The Eligible candidates as specified in clause 4 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test / Examination consisting of Aptitude Test / Group Discussion / Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test / examination results of various Institute / Board / University / other Professional Bodies / Or organizations or any other mode as decided by the UGC / other relevant Regulatory Bodies from time to time or based on qualifying examination.

7. Branch / Specialization Distribution:

Admission to the particular branch / Specialization of study shall be as decided by the University on the basis of counseling / personal interview.

8. Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

9. Academic cycle / year:

There will be one academic cycle for these courses every year as decided by the University.

10. Course Structure:

Course structure shall be as per the recommendation of the concerned Board of Studies of the faculty of the University duly approved by the Academic Council.

11. Medium of Instruction and Examination:

The medium of instruction and examination shall be English

- a) Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- b) The studies and examination of these courses shall be on the basis of marks / marks- cum- credit / credit system as recommended by the concerned Board of Studies from time to time.

12. Eligibility for Award of the Above Degrees

A student shall be declared to be eligible for award of the degree if he / she has:

- a) Registered and successfully completed all the core courses, optional Courses, practical / Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial & Business Organization Professional Exposure & Training, Industrial Visit, Educational Tour, Project Work and other Assignments etc where ever applicable.
- b) successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his / her study within the stipulated time, where ever applicable.
- c) earned the specified credits in all the categories of subjects if applicable;
- d) secured a minimum CGPA of 5 or 50% in aggregate overall. However the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.

- e) no dues to the University Hostels, Libraries, NCC / NSS etc; and
 - f) no disciplinary action is pending against him / her.
13. **Attendance Requirement:**
A candidate must have at least 75% attendance. Provided that in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.
14. **Maximum Duration of Completion of Course:**
A candidate has to complete the entire course of Degrees within a maximum period of Six years from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of the relevant rules and regulations.
15. **General Instruction:**
- (i) The admission to the Courses shall be governed in accordance and provisions with the Rules / Directives of UGC / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
 - (ii) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
 - (iii) For matters not covered in this specific ordinance, General rules and regulations of MP University Bhopal, regarding specific courses shall be applicable. In other matters Board of Management of MP University shall be competent to take any decision which shall be final.
16. The above course shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.
17. This programmes is offered by the Faculty of Arts and Design recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
18. In future, more branches / specializations / courses / programmes of can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties / departments / centers / institutes located in University campus.
19. The University shall also offer more number of three years Bachelor degree programmes with the various specialization titles under this ordinance on the recommendation of concerned Board of Studies, of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations / Industries and to provide the dissemination of Knowledge to all concerned throughout the World.
20. This Ordinance shall be applicable to BFD & all others Three years Bachelor Degree in specialized streams of Fashion Designing & Technology, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE No 25
THE ORDINANCE FOR THE AWARD OF THREE YEARS BACHELOR DEGREE
IN BUSINESS ADMINISTRATION

1. **Title of the Degree:** Bachelor of Business Administration (BBA)
2. **Name of Faculty:** Management Studies
3. **Duration of the Course:** Three years
4. **Eligibility For Admission:** Candidate who have passed duly recognized following examination:-
 - (i) Final examination of the 10+2 system by any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian School Certificate Examination, New Delhi or any State Board such as M.P. Board of Secondary Education Bhopal or Others.
Or
 - (ii) H.S.C. Vocational Examination by any recognized Central / State Board
Or
 - (iii) Senior Secondary School Examination conducted by the National / any State Open schooling with a minimum of five subjects of relevant and required fields.
Or
 - (iv) Any Public School / Board / University examination in India or in any foreign country recognized as equivalent to 10+2
Or
 - (v) Final Examination of the two year course of the Joint Services Wing of the National Defense Academy
Or
 - (vi) Any other examination equivalent to 10+2 by Central / State Government.
And
 - (vii) For BBA, Candidate should have passed in all the subjects with minimum requirement, as prescribed by the UGC / other concerned Regulatory Bodies.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with required percentage of marks or equivalent grade.

9. **Eligibility for Admission to NRI / other privileged Candidates:-**
 Non-resident students and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Official and / or State Government.

10. Admission Procedure:

The eligible candidates as specified in clause 4 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test / Examination consisting of Aptitude Test / Group Discussion/ Personal interviews or through Counseling or the University may also use the score card of various competitive entrance test / examination results of various Institute / Board / University / other Professional Bodies / Organizations or any other mode as decided by the UGC / other relevant Regulatory Bodies from time to time, or based on qualifying examination.

11. Intake:

The intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

12. Academic cycle / year: There will be one academic cycle for these courses every year decided by the University.**13. Course Structure :**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

14. Medium of Instruction and Examination:

The medium of instruction and examination shall be English

Examination:

- a) Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- b) The studies and examination of these courses shall be on the basis of marks as recommended by the concerned Board of Studies from time to time.
- d) secured a minimum 36% in aggregate overall for BBA. However the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- e.) no dues to the University, Hostels, Libraries, NCC / NSS etc; and
- f) no disciplinary action is pending against him / her.

11. Eligibility for Degree :**Eligibility for Award of the BBA**

A student shall be declared to be eligible for award of the degree if he / she has:

- a) Registered and successfully completed all subjects of core courses, optional and specialized Courses, Management Lab classes / practices, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work and other Assignments etc. whichever applicable.
- b) successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his / her study within the stipulated time, where ever applicable.
- c.) earned the specified credits in all the categories of subjects if applicable,

12. **Attendance Requirement:** A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.
13. **Maximum Duration of Completion of Course:**
A candidate has to complete the entire course of BBA (Hons.) / BBA Degree ordinarily within a maximum period of Six year from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.
14. **General Instruction**
 - i) The admission to the BBA Courses shall be governed in accordance and provisions with the Rules / Directives of UGC / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
 - ii) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
 - iii) For matters not covered in this specific ordinance, General rules and regulations of MPU Bhopal, regarding specific courses shall be applicable. In other matters Board of Management of MPU shall be competent to take any decision which shall be final. The current courses / programme as well as proposed in future.
15. All the BBA programmes with various Branches / specializations at present & in future shall run and governed through this ordinance.
16. The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
17. The programmes offered by the Faculty of Management Studies recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
18. In future, more branches / specializations / courses / programmes of BBA (Hons.) / BBA can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties / departments / centers / institutes located in University campus.
19. The University shall also offer more number of three years Bachelor degree programmes with the various specialization titles which, shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations / Industries and to provide the dissemination of Knowledge to all concerned throughout the World.
20. This Ordinance shall be applicable to all Three years Bachelor Degree BBA) in Business Administration & Management and related / allied stream, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE No 26
BACHELOR OF ARCHITECTURE 5 YEAR DEGREE COURSE (B. Arch)

This ordinance shall be applicable to candidate admitted for Bachelor of Architecture (B. Arch) degree & shall be governed by rules and regulation given by council of Architect New Delhi.

1.0 The first degree in Architecture of five -year (Ten semesters) course, here in after called S-YDC, shall be designated as Bachelor of Architecture (B.Arch.)

2.0 ADMISSIONS:

Admission of students to the Architecture Course under the faculty of Architecture will be governed by the following regulations.

2.1 The minimum qualification for admission to the first year B.Arch. course shall be qualifying Higher Secondary School Certificate Examination (10+2) with physics, chemistry and math's conducted by the MP. Board of Secondary Education or any other Board or University, recognized equivalent by the State Government of Madhya Pradesh with minimum of 45 % marks in aggregate and Mathematics as one of the subjects (5% will be relaxed for SC / ST/ other categories).

2.2 Candidates who have qualified the diploma course in any branch with 45% marks in aggregate from M.P. Board of Technical Education, Bhopal or any equivalent board recognized by AICTE shall also be eligible for admission to the third semester of B.Arch. course. The admissions to B.Arch. course shall be governed by the rules of the Technical Education Government of Madhya Pradesh Bhopal.

2.3 Candidate who has qualified the NATA Conduct by council of Architecture will only be eligible for admission.

2.4 Admission procedure will be as per decided of Board of Management of University.

2.5 The fees of course shall be decided by board of Management of University and number of seats will be as per statute 28.

3.0 EXAMINATIONS - PROMOTION TO HIGHER SEMESTER AWARD OF CREDITS AND GRADES, DIVISION AND CONDONATION OF DEFICIENCIES:

As per Ordinance No. 5

4.0 DURATION OF COURSE:

4.1 There shall be at least Sixteen weeks of teaching in every semester.

4.2 One hour of conduct of Lecture (L) / Tutorial (T) / Practical (P) shall normally be equal to one credit as shown in the schemes.

4.3 A candidate may provisionally continue to attend next higher year, even if the result of qualifying year 1 semester has not been declared. However, subsequently if he / she is not able to clear qualifying semester examination, the candidate cannot claim any right on the "basis of his / her provisional" admission.

- 4.4 A candidate will not be promoted to group (b)[4th to 5th Year] until and unless he passes in group A 1st to 3rd year
- 4.5 The maximum duration of the course shall be Nine Years. However, for one mercy attempt can be granted to student by Vice Chancellor which should be not more than one year on satisfactory reason.
- 4.6 A candidate will not be promoted to next higher class if he fails to pass core subject (Design & Building construction).
- 5.0 MERIT LIST:**
- 5.1 Final merit list of first ten (10) candidates in the order of merit shall be declared by the University only after the main examination of the tenth and final semester for B.Arch. degree, on the basis of the integrated performance of all the five years. The merit list shall include the first ten candidates securing at least first division and passing all semesters in single attempts.
- 6.0 ATTENDANCE:**
As per Ordinance 11 clause 6.
- 7.0 MEDIUM OF INSTRUCTION AND EXAMINATION**
- 7.1 The medium of instruction and examination shall be English throughout the course of study.
- 7.2 The subjects to be studied in different semester of Bachelor of Architecture shall be as per the schemes, approved by the Board of Study of the UNIVERSITY.
- 8.0 Notwithstanding anything, stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Directors of the Schools. The decision of the Vice-Chancellor shall be final.
- 9.0 The Reservation to SC / ST / Other category candidates shall be applicable as per the norms of the State Government of Madhya Pradesh.

ORDINANCE No 27 FIVE YEAR LAW COURSE (B.A.L.L.B. (HONS)/B.A.L.L.B.

This Ordinance framed as per rules / regulations / guidelines laid down by Bar Council of India shall be applicable to candidates admitted for five years Law Course' BA. LL.B. (Hons) /D.A.L.L.B.General Rules:—

This Ordinance shall be applicable to candidates admitted for five year Law course BA.LL.B (Hons) /B.A.L.L.B degree

Programme:—

The Degree of Bachelor of law B.A.LL.B. (Hons) /B.A.L.L.B. shall be a full time regular program comprise a course of study spread over a period of five academic years.

Admission:-

(a) Candidate seeking admission to the B.A. LL.B.(Hons) /B.A.L.L.B. degree must have passed an examination in 10+2 course of examination in any discipline of M.P. Board of Secondary Education or any equivalent Examination from recognized Board. NRI can be admitted directly on the basis of overall academic records & preference will be given to SAARC and developing countries with securing minimum 50% marks in aggregate.

(b) Duration of Course shall be of five Years spread to 10 Semester

(c) The fees for each course shall be decided by Board of Management of University the Number of seats in each course will be as per Statute 28.

3. Promotion Rules:-

Rules for promotion to the next semester and higher class of Five year degree course

From odd semester to even semester:

A candidate shall who has appeared in the odd semester examination in any particular year shall be promoted to an even semester of the year, irrespective of failing in any number of theory paper and practical examination of that semester.

(ii) From even semester to odd semester

A candidate who has appeared in the even semester examination in any particular year shall not be promoted to next semester and higher class, if he carries a backlog of more than two papers.

II - V

III - VII

The minimum passing marks of each paper (Theory and Practical) shall be 40 marks and passing mark in aggregate (Theory and Practical) shall be 50%. The subjects and papers for each year of B.A.L.L.B. (Hons) / B.A.L.L.B. shall be prescribed by the faculty of Law on the recommendation of the Board of study. As per norms provided by BCI and UGC unless otherwise provided each paper will carry the written exam of 80 marks and internal assessment of 20 marks. The candidate will have to pass separately in written papers and internal assessment. The minimum passing marks in each year examination shall be 50% in aggregate of all the papers and 40% marks in each individual paper. Division to successful candidate for the B.A.L.L.B. degree will be assigned from total marks obtained at the B.A.L.L.B. First year, Second year, Third year, Fourth year and Final year examinations i.e. all ten semesters as under. '

FIRST DIVISION WITH DISTINCTION: 75% more

FIRST DIVISION: 60% or above of the aggregate marks.

SECOND DIVISION: 50% or above of the aggregate marks.

Candidate appearing for B.A.L.L.B. (Hons) / B.A.L.L.B. examination shall have to answer the question in English or Hindi medium.

The rules are subject to change in accordance with the directives of Bar Council of India and instructions issued by Department of Higher Education, Govt. of MP. & UGC from time to time shall be adopted and notified by the University.

Regarding Attendance, merit list, condonation of deficiency etc will be as per Ordinance of University from time to time for this purpose.

Reservation as per M.P. Govt. norms.

Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Directors of the Schools. The decision of the Vice-Chancellor shall be final.

The Reservation to SC / ST / Other category candidates shall be applicable as per the norms of the State Government of Madhya Pradesh.

ORDINANCE No 28
BACHELOR OF LAWS (LL.B.) 3 YEAR DEGREE COURSE

The Ordinance framed as per rules / guidelines norms laid down by Bar Council of India, shall be applicable to candidates for Bachelor of Law (LL.B) degree.

1.0 ADMISSION:

- 1.1 A candidates who has scored minimum 45% in Bachelor degree is eligible for admission in Degree of Law. The admission will be on merit basis and other qualification as decided by Board of Management of University. For SC / ST / Other category candidates the minimum percentage for admission will be 40%.

To determine the merit for admission of such candidates who have secured equal marks in the qualifying examination, the percentage of marks secured by the candidate at the intermediate or equivalent examination will be the determining factor of merit for admission. If the marks obtained at the intermediate or equivalent examination by two or more candidates are the same, in that case the candidates senior in age will get preference in the merit list. Provided that the admission criteria shall be as per the norms of BC.

Eligibility:—

- 1.2 A candidate who after having passed the final examination for the Bachelor's degree in Arts, Science, Commerce, Agriculture, Engineering, Medicine or Veterinary & Animal Husbandry of the University or degree of any other University recognized by the University as equivalent thereof shall be admitted to the programme. The fees for each course shall be decided by Board of Management of University, the Number of seats in each course will be as per Statute 28.

2.0 Examination:

- 2.1 There shall be the following three examinations for the Degree of Bachelor of Laws, viz:

- 1) LL.B (Part - I) Examination 1st & 2nd Semester
- 2) LL.B (Part- II) Examination 3rd & 4th semester
- 3) LL.B (Part - III) Examination 5th & 6th semester

- 2.2 Examination: Prosecution of a course of study for one academic year means at least 75 % attendance of the lectures and tutorials held in an academic session. The deficiency in attendance, if any, in the case of a student, may be condoned in accordance with the provisions of ordinance of the University in this behalf.

- 2.3 The strength as a section in a law class shall not exceed 30 student in any class.

3.0 Rules for Promotion to the next semester and higher class of 3YDC:

- (i) From Odd semester to even semester:

A candidate who has appeared in the odd—semester of any particular year shall be promoted to an even Semester of that year (i.e. from Ito II, from II to III to

IV and from V to VI Semester) irrespective of failing in any number of theory and practical examination of that semester.

(ii) From Even semester to odd semester:

A candidate shall be entitled to carry a backlog of papers for his promotion from even semester to odd semester of next academic sessions, as under:—

(a) A backlog of two papers (Theory and / or Practical) for his promotion from Second Semester of LL.B. First Year to Third Semester of LL.B. Second Year.

(b) A backlog of four papers (Theory and / or Practical) (inclusive backlog of two papers of LL.B. First Year) for his promotion from Fourth Semester of LL.B. Second Year to Fifth Semester of LL.B. Final / Third year.

(iii) The minimum passing marks in each, paper shall be 40 marks and passing marks in aggregate shall be 50 percent of that Semester Examination.

(iv) A candidate shall be allowed to carry a particular semester if he has acquired minimum passing marks in all the papers of that semester and has failed in aggregate by reason thereof, such a candidate shall be allowed to reappear in semester examination in any number of papers of his choice in which he has acquired minimum passing marks in that semester in order to pass in aggregate in such semester examination but shall not be allowed to reappear in any paper in which he has already acquired passing marks, that "is 50% or more marks. A candidate shall not be permitted to appear / reappear in any examination or any paper in which he has been declared pass by the university, A for any purpose whatever.

4.0 Ex-studentship:

Subject to the general rule of promotion, from odd Semester to even Semester, a candidate shall become ex- student of LL. B. First Year, LL.B. Second Year and LL.B. Third / Final Year as under:

(a) Ex-student in LL.B. First Year— If he carries backlog of three or more papers in First and / or Second Semester of LL.B. First Year.

(b) Ex-student in LL. B. Second Year - If he carries backlog of three or more papers in Third and / or Fourth Semester of LL.B. Second Year.

(c) Ex-student in LL. B. Third / Final Year — if he carries a backlog of any paper in Fifth and Sixth Semester of LL. B. Third / Final Year.

5.0 A candidate failing in aggregate in any semester and carrying any semester by reason thereof in LL.B First Year, LL.B. Second Year and / or LL.B. Year or after the declaration of his result of Sixth Semester of LL.B. Third / Final Year shall also be deemed to be, an Ex-student. He shall be entitled to pass the backlog of semester for passing in aggregate.

6.0 Revaluation of answer books shall be allowed as per provision of ordinance No. 6 of University.

7.0 The subjects and papers for each year of LL.B. shall be prescribed by the Faculty of Law on the recommendations of the Board of Studies

- 8.0 If not provided otherwise the candidates will have to pass separately in written papers and practical.
- 9.0 The minimum passing marks in each year's examination shall be 50 percent in the aggregate of all the papers and 40. percent marks in each individual paper. Division to successful candidates for the LL. B. degree will be assigned at the end of Final Year Examination on the basis of the aggregate. The total marks obtained by him at the LL.B. First Year; Second Year and Final Year Examinations i.e. all Six Semesters as under:
 First Division 60 percent or above of the aggregate marks
 Second Division 50 percent or above of the aggregate marks
- Note (i) No third division shall be awarded
 (ii) Candidates who obtain 75 percent or more marks in aggregate shall be declared to have passed the LL.B degree course in First Division with distinction.
 (iii) V.C. Grace mark as per rule can be awarded.
- 10.0 Candidates appearing for the LL.B. Examination shall have the option of answering questions through the medium of Hindi. (Devnagri Script) or English.
- 11.0 In order to be successful in any of the LL.B part I the LL.B part II and the LL.B part III examination an examination must obtain at least 40% marks in each theory paper as also separately than tutorial work, practical Training etc. besides obtaining at least 48 % marks in the aggregate of all theory papers and tutorial work & practical Training etc.
- 12.0 Supplementary Examination and provision of grace mark shall be as per decision of Board of Management on the recommendation of Board of Studies.
- 13.0 Notwithstanding anything stated in this Ordinance, for any unforeseen issues and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion I advice of a Committee consisting of any- or all the Directors of the Schools. The decision of the Vice—Chancellor shall be final.
- 14.0 The Reservation to SC / ST / Other category candidates shall be applicable as per the norms of the State Government of Madhya Pradesh.

ORDINANCE No 29
BASIC B.Sc. (NURSING) 4 YEAR DEGREE COURSE

1.0 AIMS & OBJECTIVES

AIMS

The aims of the undergraduate nursing program are to:

Prepare graduates to assume responsibilities as professional, competent nurses and midwives in providing primitive, preventive, curative, and rehabilitative service.

Prepare nurse, who can make independent decisions in nursing situations, protect the right of and facilitate individuals and groups in pursuit of health, function in the hospital, community-nursing services, and conduct research studies in the areas of nursing practice. They are also expected to assume the role of teacher, supervisor, and manager in a clinical / public health setting.

OBJECTIVES

On completion of the four year B.Sc Nursing program the graduate will be able to:

Apply knowledge from physical, biological and behavioral sciences, medicine including alternative systems and nursing in providing nursing care to individuals, families and communities.

Demonstrate understanding of life style and other factors, which affect health of individuals and groups.

Provide nursing care based on steps of nursing process in collaboration with the individuals and groups.

Demonstrate critical thinking skill in making decisions in all situations in order to provide quality care.

Utilize the latest trends and technology in providing health care.

Provide primitive preventive and restorative health services in line with the national health policies and programmes.

Practice within the framework of code of ethics and professional conduct, and acceptable standards of practice within the legal boundaries.

Communicate effectively with individuals and groups, and members of the health team in order to promote effective interpersonal relationships and teamwork.

Demonstrate skills in teaching to individuals and groups in clinical / community health settings.

Participate effectively as members of the health team in health care delivery system.

Demonstrate leadership and managerial skills in clinical / community health settings.

Conduct need based research studies in various settings utilize the research findings to improve the quality of care.

Demonstrate awareness, interest, and contribute towards advancement of self and of the profession.

2.0 COURSE STRUCTURE:

The degree in Nursing of four years course shall be designated as Basic Bachelor of Science in nursing in Short Basic B.Sc. (Nursing)

The duration of B.Sc. (N) course shall extend over a period of four years consisting named below:

Basic B.Sc. (N) First Year

Basic B.Sc. (N) Second Year

Basic B.Sc. (N) Third Year

Basic B.Sc. (N) Fourth Year including internship.

3.0 ACADEMIC QUALIFICATION FOR ADMISSION:

3.1 The minimum educational requirement shall be the passing of: Higher Secondary School Certificate Examination (10+2)

OR

Senior School Certificate Examination (10+2), Pre degree Examination (10+2)

OR

An equivalent with 12 years schooling from a recognized Board or University with Science (Physics, Chemistry, Biology) and English (PCBE).

4.0 CRITERIA FOR SELECTION:

The candidate who fulfill the aforesaid academic qualification for admission

The minimum age shall be 17 years completed on or before Dec 31st of the year of admission.

The admission in B.Sc. (N) 1st year shall be based on the merit in the common entrance test or qualifying examination.

Candidate shall be medically fit.

5.0 COURSE DURATION:

5.1. The duration of B.Sc. (Nursing) course shall be four years including internship.

5.2. The duration of each academic year of B.Sc. (Nursing) I, II, III, IV years shall be not less than 10 month.

5.3. The maximum period to complete the course successfully should not exceed 8 years from the date of admission.

6.0 COURSE COMMENCEMENT:

6.1 The commencement of B.Sc. (N) 1st year shall start during the period of July / August of every year.

6.2 Vacation shall be granted maximum eight weeks duration between 2 academic years.

6.3 The subject to be studied in different academic year of B.Sc. (N) shall be as per scheme given as in subsequent sequence.

7. SCHEME OF EXAMINATION:

7.1 The medium of instruction and examination shall be English throughout the course of the study.

B.Sc(N) First Year

Paper No	Subject Assessment			External	Total
	Theory	Hours	Internal		
I	Anatomy & Physiology	3	25	75	100

2	Nutrition & Biochemistry	3	25	75	100
3	Nursing Foundation	3	25	75	100
4	Psychology	3	25	75	100
5	Microbiology	3	25	75	100
6	English	3	25	75	100
7	Introduction to Computers	•	25	75	100
Practical No.	Practical and Viva Voce				
	Nursing Foundations	•	100	100	200

B.Sc. (N) Second Year

Paper No.	Subject	Hours	Assessment		Total
	Theory		Internal	External	
8	Sociology	3	25	75	100
9	Medical Surgical Nursing (Adult including geriatrics)-I	3	25	75	100
10	Pharmacology, Pathology & Genetics	3	25	75	100
11	Community Health Nursing-I	3	25	75	100
12	Communication and Educational Technology	3	25	75	100
Practical No.	Practical and Viva Voce				
2	Medical- surgical Nursing (Adult including geriatrics)-I		100	100	200

B.Sc. (N) Third Year

Paper No.	Subject	Hours	Assessment		Total
	Theory		Internal	External	
13	Medical Surgical Nursing (Adult including geriatrics)-II	3	25	75	100
14	Child Health Nursing	3	25	75	100
15	Mental Health Nursing	3	25	75	100
Practical No.	Practical and Viva Voce				
3	Medical – Surgical Nursing (Adult including geriatrics)-II		50	50	100
4	Child Health Nursing		50	50	100
5	Mental Health Nursing		50	50	100

B.Sc. (N) Fourth Year

Paper No.	Subject	Hours	Assessment		Total
	Theory		Internal	External	
16	Midwifery and Obstetrical Nursing	3	25	75	100
17	Community Health Nursing-I	3	25	75	100
18	Nursing Research & Statistics	3	25	75	100
19	Management and Nursing	3	25	75	100
Practical No.	Practical and Viva Voce				
6	Midwifery and Obstetrical Nursing		50	50	100
7	Community Health Nursing		50	50	100

7.3 University Examination

7.3.1 There shall be one Annual University Examination at the end of each academic year.

7.3.2 There shall be provision for supplementary examination.

7.3.3 The University examination for theory subject shall be out of 75 marks.

7.3.4 The University Examination marks for Nursing Foundation (Practical & viva voce Paper I) & Medical Surgical Nursing – I (Practical and viva voce paper II) shall be out of 100 marks.

The University Examination marks for Medical Surgical Nursing –II (Practical and viva voce paper III), Child Health Nursing (Practical and viva voce paper IV), Mental Health Nursing (Practical and viva voce paper V), Midwifery and Obstetrical Nursing (Practical and viva voce paper VI) and Community Health Nursing (practical and viva voce paper VII) shall be out of 50 Marks.

Anatomy and physiology –Question paper will consist of Section A Anatomy of 37 marks and Section B physiology should be of 38 marks.

Nutrition and Biochemistry- Question paper will consist of Section A Nutrition of 45 marks and Section B Biochemistry of 30 Marks.

Pharmacology, Pathology and Genetics: Section A of Pharmacology with 38 marks, Section B of Pathology of 25 and Genetics With 12 marks

Nursing Research & Statistics- Nursing Research Should be of 50 Marks and Statistics of 25 Marks.

Minimum pass marks shall be 40 % for English only.

Theory and Practical exams for Introduction to Computer will be conducted as Collage exam and marks to be sent to University for inclusion in the marks sheet.

Maximum number of candidate for practical examination should not exceed 20 per day.

All practical examinations must be held in the respective clinical areas.

Fourth year final examination to be held only after completion of internship.

7.4 Internal Examination

7.4.1 The assessment of academic growth of the student shall be done on the basis of three term examination and one Pre University Examination for theory and practical subjects.

The internal assessment marks for the theory subjects shall be out of 25 marks

The internal assessment marks for the practical subjects shall be awarded on the basis of evaluation of performance of the student in the specific area / field.

The internal assessment marks for Nursing Foundation (Practical & viva voce Paper I) & Medical Surgical Nursing-I (Practical and viva voce paper II) shall be out of 100 marks.

The internal assessment marks for medical Surgical Nursing (Adult including geriatrics)-II (Practical and viva voce paper III), Child Health Nursing (Practical and viva voce paper IV), Mental Health Nursing (Practical and viva voce paper V), Midwifery and Obstetrical Nursing (Practical and viva voce paper VI) and Community Health Nursing (practical and viva voce paper VII) shall be out of 50 Marks.

7.5-Supplementary Examination

7.5.1 There will be only one mid-session Supplementary Examination held by the University ordinarily held in the month of September / October, However those who fail in supplementary exam they will appear in main exam.

The first year students will have to clear all first year subjects in a maximum limit of 4 attempts, after which they will not be allowed to continue their Basic B.Sc. (N) Course if candidate fails in 4th attempt of 1st year.

Non appearance at an examination on grounds of sickness or otherwise, will be treated as one of the four attempts allowed for 1st year subjects.

If a first year candidate fails in midsession supplementary papers, candidates will be given an opportunity to appear in the main examination of 2nd year provisionally along with the backlog of last year subjects.

If a candidate fails in backlog subjects of the 1st year, the result of 2nd year examination for which candidate will be provisionally admitted will be treated as cancelled. The candidate will have to repeat her backlog subjects of 1st year in next midsession supplementary examination.

A candidate, who appears in 2nd year main examination and fails in any of the subjects will be permitted to appear in midsession supplementary examination and there after provisionally along with failed 2nd year subject, but if any candidate fails in 2nd year subject the candidate's 3rd year result will be automatically cancelled. The same ruling will apply for the IVth year students also.

Only failed subjects will have to be repeated in midsession supplementary or Supplementary Examination with the main annual examination.

The marks obtained by the candidate in the subjects passed in Supplementary Examination or additional attempts shall be taken into account as pass in the examination.

8.0 CRITERIA FOR PASSING:

8.1 A Candidate has to pass in theory and practical exam separately in each of the paper.

A Candidate failing in more than two subjects will not be promoted to the next academic year.

Minimum pass marks shall be 50% in each of the theory and practical papers separately.

Minimum pass marks shall be 45% for Introduction to Computer.

If a candidate fails in either theory or practical paper he / she has to re-appear for both the papers (Theory and Practical).

Maximum number of attempts permitted for each paper shall be three including first attempt.

9.0 DIVISION & MERIT:

9.1 Distinction 75% and above in any subject (First attempt only).

9.2 First Division – 60% and above in the aggregate of marks in all main subject.

9.3 Second Division – Less than 60% in the aggregate of marks in all main subjects.

9.4 Pass Class – Shall be awarded to the candidate passing with supplementary or more than one attempt.

10. ATTENDANCE:

10.1 A candidate must have minimum of 80% attendance (irrespective of the kind of absence) in theory in each subject for appearing for examination.

10.2 A candidate must have 100% attendance in each of the practical area before award of degree.

11.0 APPOINTMENT OF EXAMINER / QUESTION PAPER SETTER:

The appointment of examiner for the theory and practical examination shall be based on following rules.

Question paper setter / moderator / head evaluator shall be Professor, Associate professor or Lecturer with an experience of minimum 3 year teaching experience working in any nursing institute conducting nursing course can be appointed.

11.1 Practical examiner

11.2.1 One internal and one external examiner should jointly conduct practical examination for each student.

11.2.2 An examiner should be a lecturer or above in a college of nursing with M.Sc (N) in concerned subject and minimum of 3 years of teaching experience. To be an examiner for Nursing Foundations course faculty having M.Sc (N) with any specialty shall be considered.

12.0 REVALUATION / RE-TOTALING

12.1 Revaluation and re-totalling of marks is permitted for theory papers only. The University, on receipt of application within the stipulated time and remittance of a pre-scribed fee, shall permit a recounting of marks and / or revaluation for the subjects(s) applied.

12.2 The result after revaluation / re-totalling shall be declared as per prevailing revaluation / re-totalling rules and regulation of the PK University.

13.0 CANCELLATION OF ADMISSION:

The admission of a student at any stage of study shall be cancelled by the Vice Chancellor based on recommendation of Head of Institution, if:

Candidate is not found qualified as per JNC / State Government norms and guidelines or the eligibility criteria prescribed by the University.

OR

Candidate is not able to complete the course within the stipulated time as prescribed in ordinance no. 55.

OR

Candidate is found involved in serious breach of discipline in the Institution or in the University campus.

14.0 SCHEME OF STUDIES:

The subject to study in different academic year of B.Sc. (N) shall be as per the scheme given in subsequent sections.

(a) Annual schedule of studies

1.	Weeks available per year	=52 weeks	
2.	Vacation	=8 weeks	
3.	Gazetted holidays	=3 weeks	
4.	Examination (Including preparatory)	=4 weeks	
5.	Available weeks	=37 weeks	
6.	Hours per week	=40 Hours	
7.	Practical	=30 hours per wk	(5x6=30)
8.	Theory	=10 hours per wk	(2x5=10)
9.	Internship	=48 hours per wk	(8x6=48)
10.	Hours Available per academic year	1480	
		(37wk x 40 hours)	

(b) Distribution of Hours FIRST YEAR:

Subject	Theory (in hrs.) (Class and lab)	Practical (in hrs.) (Clinical)	(In hrs)
English	60		
Anatomy	60		
Physiology	60		
Nutrition	60		
Biochemistry	30		
Nursing Foundations	265+200	450	
Psychology	60		
Microbiology	60		
Introduction to Computer	60		
**Hindi / Regional language	30		
Library work / Self Study Co-curricular Activities Total			50
Hours			50
Total hours=1480 Hrs.			100
	930	450	

** (Optional)

SECOND YEAR

Subject	Theory (in hrs.) (Class and lab)	Practical (in hrs.) (Clinical)	(In hrs)
1-Sociology	60		
2-Pharmacology	45		
3-Pathology	30		
4-Genetics	15		
5-Medical Surgical Nursing I (Adult including Geriatrics)	210	720	
6-Community Health Nursing-I	90	135	
7-Communication and Educational	60+30		
8-Library Work / self Study			50
9-Co-curricular activities			35
	540	855	85
Total hours=1480 hrs			

THIRD YEAR

Subject	Theory (in hrs.) (Class and lab)	Practical (in hrs.) (Clinical)	(In hrs)
1-Medical-Surgical Nursing-II (Adult including Geriatrics)	120	270	
2-Child Health Nursing	90	270	
3-Mental Health Nursing	90	270	
4-Midwifery and Obstetrical Nursing	90	180	
5-Library work / self Study			50
6-Co-curricular activities			50
Total Hours	390	990	100

FOURTH YEAR

Subject	Theory (in hrs.) (Class and lab)	Practical (in hrs.) (Clinical)	(In hrs)
1-Midwifery and Obstetrical Nursing		180	
2-Community Health Nursing-II	90	135	

3-Nursing Research & Statistics	45		
4-Management of Nursing Services	60+30		
	225	315	
Total Hours			
Total hours=540 hrs			

Note :- Project Work To Be Carried Out During Internship

INTERNSHIP (INTEGRATED PRACTICE) Practical Hrs. 30 Hrs. / WK

Subject	Theory	Practical	In weeks
Midwifery and Obstetrical Nursing	-	240	5
Community Health Nursing -II	-	195	4
Medical Surgical Nursing (Adult and Geriatric)	-	430	9
Child Health Nursing	-	145	3
Mental Health Nursing	-	95	2
Research Project	-	45	1
Total Hours	-	1150	24
Total hours = 1690 hrs			

Note:

Internship means 8 hours of integrated clinical duties in which 2 weeks of evening and night shift duties are included.

Internship should be carried out as 8 hours per day @ 48 hours per week.

Students during internship will be supervised by nursing teacher.

Fourth year final examination to be held only after completing internship.

15.0 The Reservation to SC / ST / Other category candidates shall be applicable as per the norms of the State Government of Madhya Pradesh.

ORDINANCE No 30
GENERAL NURSING & MIDWIFERY (GNM) PROGRAMME

1. Admission to the Course:

Admission to the GNM course shall be made in accordance to the Norms of Indian Nursing Council.

2. Admission Schedule and Receipt of Fees:

The admission schedule including last date for the receipt of admission forms and fees shall be fixed by the Vice-Chancellor from time to time.

3. Eligibility for Admission:

The eligibility criteria for admission shall be as under:

i. Minimum and Maximum age for admission will be 17 and 35 years. There is no age bar for ANM / LHV.

ii. Minimum education:

10+2 class passed preferably Science (PCB) & English with aggregate of 40% marks

10+2 in Arts (Mathematics, Biotechnology, Economics, Political Science, History, Geography, Business Studies, Accountancy, Home Science, Sociology, Psychology, Philosophy) and English Elective or Health care Science- Vocational stream ONLY, passing out from recognized Board under AISSCE / CBSE / ICSE / SSCE / HSCE or other equivalent Board.

c. 10+2 vocational ANM under CBSE Board of other equivalent board from the school and recognized by Indian Nursing Council.

d. Registered as ANM with State Nursing Registration Council.

iii. Student shall be medically fit.

iv. Students qualified in 10+2 Arts or Science examination, or Health care Science- Vocational stream ONLY conducted by National Institute of Open School.

v. Student shall be admitted once in a year.

4. Criteria for Selection:

4.1 The candidate who fulfill the aforesaid academic qualification for admission.

4.2 Admission shall be based on merit of qualifying examination.

4.3 Candidate shall be medically fit

4.4 There shall be no upper age limit for admission for trained Registered nurses.

5. Duration of the Course:

i. The duration of the course shall be three and half years with Internship.

ii. Maximum period to complete the course successfully should not exceed years from the date of admission.

6. Course Commencement:

6.1 The commencement of first year GNM shall start during the period of July / August of every year.

6.2 Vacation shall be granted to the student as per Indian Nursing Council guideline.

6.3 The subject to be studied in different academic year of GNM shall be as per scheme given as in subsequent section.

7. Syllabus:

Syllabus of the course of GNM will be as per guidelines of Indian Nursing Council and as approved by the Board of Studies / Academic Council.

8. Clinical Postings:

Clinical postings will be according to master rotation plan in different clinical areas of hospital & community.

9. Examinations:

The examinations shall be held as per Scheme of Examinations as approved by the Board of Studies / Academic Council of the University.

The medium of instruction and examination shall be English throughout the course of study.

9.1 There shall be one annual University Examination at the end of each academic year in the month of May / June.

9.2 The external Examination for practical subject shall be as per the scheme of Examination.

9.3 A minimum of 50% marks in theory and practical is required to clear the Examination.

9.4 A Candidate has to secure minimum of 33% in English (qualify examination). The obtained marks shall be not be added in grand total.

9.5 Maximum number of students for practical examination should not exceed beyond 15-20 per day.

9.6 All practical examinations must be held in the respective clinical areas.

9.7 The duration of theory examinations shall be Three hours.

9.8 If a candidate fails in any number of subjects in main examination, he / she will be considered as supplementary candidate in subsequent examination.

9.2 Supplementary Examination:

9.2.1 There will be only one mid-session Supplementary Examination by the University generally held in the month of September / October of each year. However those who clear the supplementary exam will appear in the main exam.

9.3 Internal Examination

9.3.1 The assessment of academic growth of the students shall be done continuously and on day to day basis.

9.3.2 Internal assessment marks shall be on the basis of two term examination and one pre-university examination, class tests, theory and practical assignment and clinical performance.

9.3.3 The internal assessment marks for the theory subjects shall be out of 25 marks.

9.3.4 The internal assessment marks for the practical shall be out of 50 marks.

9.3.5 A candidate has to secure minimum of 50% marks in internal examination for qualifying / appearing in the external examination.

9.3.6 In case a candidate fails in any subjects there shall be provision of improvement in internal assessment marks and those marks will be considered in subsequent examinations.

10. Criteria for passing

10.1 A Candidate has to pass in theory and practical exam separately in each subject.

10.2 Minimum passing marks shall be 50% in each of the theory (i.e. internal assessment and university examination taken together) and practical (i.e. internal assessment and university examination taken together) papers separately.

10.3 A candidate has to secure minimum of 33% in qualifying subject (English) for passing.

10.4 If a candidate fails in either theory or practical paper he / she has to re-appear for both the papers (Theory and Practical).

10.5 A Candidate failing in any number of subjects will be promoted to the next year but the duration of completion shall not exceed then 6 years. *

10.6 Grace marks up to a maximum of 5 marks may be awarded to students who have fail in two

Subjects but passed in all other subjects.

11. Division & Merit

Distinction. - 75% and above in any subject (First attempt only)

First Division — 60% and above in the aggregate of marks of all main subject.

Second Division - 50% and above but less than 60% in the aggregate of Marks - -- of all main subjects.

Pass- Shall be awarded to the candidate passing with Supplementary - or more than one attempt

12. Setting of Question Papers:

The examiner(s) will set the question papers as per criteria laid down in the Scheme of Examinations as approved by the Board of Studies / Academic Council of the University.

13. Eligibility to Appear in the Examinations:

The following regular students shall be eligible to appear in the examination:

- i. The student should bear a good moral character.
- ii. The student must have minimum of 80% attendance (irrespective of the kind of absence) in theory and practical of the each subject for appearing in the examination.
- iii. The student must have 100% attendance in each of the practical areas before award of Diploma in CNM.
- iv. The student must secure at least 50% marks of the total marks fixed for internal assessment in

Each subject, separately.

14. The Reservation to SC / ST / Other category candidates shall be applicable as per the norms of the State Government of Madhya Pradesh.

ORDINANCE No 31
Bachelor of Physical Education (B.P.Ed)

This ordinance framed as per rules / regulations / guidelines laid down by NCTE shall be applicable to candidates admitted to Bachelor of Physical Education (B.P.Ed) The B.P.Ed Programme shall be of duration of Two academic year or four semesters

1.0 Admissions:

1.1 Bachelor's degree in any discipline with 50% marks and having at least participation in the inter-college / inter-zonal / District / School competition in sports and games as recognized by the AIU / IOA / SGFI / Govt. of India.

Or

1.2 Bachelor's degree in physical education with 45%.

1.3 Bachelor's degree in any discipline with 45% marks and studied physical education as compulsory / elective subject.

Or

1.4 Graduation with 45% marks and at least three years of teaching experience.

2.0 The fees for each course shall be decided by Board of Management of University the Number of seats in each course will be as per Statute 28.

3.0 A successful candidate who obtains percentage of marks between 33% to 45% shall be placed in third division; those who obtain between 45 to 60% of marks shall be placed in second division and candidates who obtain 60% or above marks placed in first division and First Division with Honors 75% and above.

4.0 The details of courses will be decided by Board of Management on the recommendation of Board of Studies and Academic Council time to time.

5.0 Regarding attendance, merit list, condonation of deficiency etc. will be as per Ordinance of University from time to time for this purpose.

6.0 Notwithstanding anything stated in this ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of difference of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Directors of the Schools. The decision of the Vice-Chancellor shall be final.

7.0 Legal Jurisdiction:

All matters of any dispute shall be limited to Bhopal court only. The University reserve the rights to change configuration, courses, contents, fee structure, scheme of evaluation, time schedule of face to face programme and examination as per need.

8 The reservation to SC / ST other category candidates shall be applicable as per the norms of the State Government of M.P.

ORDINANCE No 32
BACHELOR OF AYURVED MEDICINE AND SURGERY

The programme shall be governed by the norms, rules and guideline of the concerned regulatory council Central of Indian Medicine, New Delhi and the policies of Government of Madhya Pradesh.

1. Definition & Duration:

The duration of the programme of instruction for the degree of Ayurvedacharya (Bachelor of Ayurvedic Medicine & Surgery) shall be four Year and six Months, followed by compulsory rotating internship for one year.

This period of four Year and Six Months will be divided as follows:-

- Ist professional 12 month
- IInd professional 12 month
- IIInd professional 12 month
- Final professional 18 month
- Compulsory Rotary Internship 12 months

2. Admission:

2.1 Eligibility: A candidate who attains the age of 17 years or more on or before 31st December of the year and has passed:

- i) 10+2 examination from the Mp Board of school Education, with at least 50% marks in aggregate of Physics, Chemistry & Biology for unreserved category 40% for SC / ST category students.
- ii) An examination of any other University / Board recognized by state govt. as equivalent thereto with at least 50% marks in aggregate of physics, Chemistry & Biology.
- iii) English should be essentially a subject in 10+2 examination.
- iv) The intake of seats will be made as per provisions of statute 28 and as approved by Govt. of India

3 **Procedure:** Admission shall be made through merit / entrance test conducted by Govt. authorized agency in the state fee shall have to be remitted by the students in the beginning of every academic year on duly notified dates. candidates failing to deposit the fee in time shall be liable for penalty, as prescribed by the University. The fee structure laid down in the Admission Bulletin of the specific year will remain applicable all through the course duration of the candidates who have taken admission in the concerned academic year.

4. Examination:

4.1 The examination shall be open to a person:

- A. Who possesses the qualification laid down in clauses 2.
- B. Who has been on the rolls of a college admitted to the privileges of this University for the period provided in clause 2.1.

Name of the subject	Number of hours of teaching			Number of papers	Details of maximum marks		
	Theory	Practical I	Total		Theory	Practical I	Total
and Yoga							
Prasuti and Streejoga	200	100	300	Two	200	100	300
Bal Roga	100	100	200	One	100	50	150
Charko Samhita (Itihash)	200	-	200	One	100	-	100
Final Professional							
Kayachikitsa	300	200	500	Two	200	100	300
Panchakarma	100	200	300	One	100	50	150
Shalya Tantra	300	150	450	Two	200	100	300
Shalya Tantra	300	150	450	Two	200	100	300
Research Methodology and Medical - statistics	50	-	50	One	50	-	50

NOTE: The period of theory and practical shall not be less than 60 minutes (one hour) The duration of the practical of clinical subjects and Rachna Sharir (Dissection) shall be of at least 120 minutes (Two hours.)

5.1 FIRST PROFESSIONAL EXAMINATION:

- The first professional examination shall be at the end of one academic year of first professional session. The first professional session will ordinarily start in July.
- The first professional examination shall be held in the following subjects:-
 1. Padarth Vigyan evam Ayurved ka Itihas
 2. Sanskrit
 3. Kriya Sharir (Physiology)
 4. Rachna Sharir (Anatomy)
 5. Maulik Siddhant evam Ashtang Hridaya (Sutra Shun).
- A student failed in not more than two subjects shall be held eligible to keep the terms for the second professional Courses, however he / she will not be allowed to appear for second professional examination unless he / she passes in all the subjects of the first professional.

5.2 SECOND PROFESSIONAL EXAMINATION:

- The Second professional session shall start every year in the month of July following completion of First Professional examination.
- The second professional examination shall be ordinarily held and completed by the end of month of May / June every year after completion of one year of second Professional session.
 1. Dravyaguna Vigyan (Pharmacology and Materia Medica)
 2. Rasashastra- Bhaishajya Kuipana (pharmaceutical)

3. Agad Tantra Vyavhar Ayurved evam Vidhi Vandyaka (Toxicology and Medical Jurisprudence)
 4. Charak- Puravardh
- h) A student failed in not than two subjects shall be held eligible to keep the terms for the third professional examination, however he / she will not be allowed to appear for third professional examination unless he / she passes in all the subjects of second professional examination.

5.3 THIRD PROFESSIONAL EXAMINATION

- a) The third professional session shall start every year in the month of July following completion second professional Examination.
- b) The Third professional examination shall be ordinarily held and completed by the end of the month of May / June every year after completion of one year of third professional session.
 1. Roga Nidan Vikritivigyan (Pathology & Microbiology)
 2. Charak Samhita
 3. Swastha Vritta & (Preventive and Social Medicine & Yoga)
 4. Prasuti & striiroga (Gyan & Obstetrics)
 5. Bal Roga (Paediatrics)
- c) A student failed in not more than two subjects shall be held eligible to keep the terms for the final professional examination however he / she will not be allowed to appear for final professional examination unless he / she passes in all the subjects of Third professional examination.

5.4 FINAL PROFESSIONAL EXAMINATION

- a) The final professional session will be of 1 and ½ year duration and shall start every year in the month of July following completion of Third Professional Examination. The Final professional examination shall be ordinarily held and complete by the end of month of Oct. / Nov. every year after completion of one and half year of final professional examination.
- b) Final professional examination shall comprise of the following subjects:-
 - a. Shalya Tantra (General Surgery)
 - b. Shalakya Tantra (Diseases of Head and Neck including Ophthalmology, ENT and Dentistry)
 - c. Kayachikitsa (Internal Medicine- including Manas Roga, Rasayan and Vajkarana).
 - d. Panchakarma
 - e. Research Methodology and Medical – Statistics.

6. EXAMINATION FEE:

The examination fee to be paid by a candidate shall be as per University norms for each examination, or a part thereof

8. Evaluation:

The minimum marks required to pass in each subject shall be 50% (written and practical separately)

- 7.1 The final results shall be declared after taking into account the marks obtained by the candidate in all the examination and candidates who obtain more than 75% marks and passed in the first attempt all the examinations within the normal period of instructions shall be declared to have passed with distinction.
- 7.2 Every successful candidate shall be granted a Certificate- cum detail marks card of each examination. Marks obtained in each subject shall be supplied to unsuccessful candidates also. Provided that a candidate who qualifies all the four and half Year examinations of Ayurvedacharya will be issued a Degree of Ayurvedacharya (Bachelor of Ayurvedic Medicine and Surgery) B.A.M.S after completion of internship as provided in Clause -12
- 7.3 Every candidate on passing the Ayurvedacharya (Bachelor of Ayurvedic Medicine and Surgery) course of studies shall be required to, undergo compulsory rotator internship training for a period of one year as under before the degree of Ayurvedacharya (Bachelor of Ayurvedic Medicine and Surgery) is conferred upon his / her.

Departments	Distribution of Six months	Distribution of Twelve months
1. Kayachikitsa	2 months	4 months
2. Shalya	1 month	2 months
3. Shalakya	1 month	2 months
4. Prasuti Tantra & Stri Roga	1 month	2 months
5. Kaumarbhritya	1.5 month	1 months
6. Panchkarma	1.5 month	1 months

Six months training of interns will be carried out with an object to orient and acquaint the interns with National health program. The inter will have to join in one of the following institute for undertaking such training.

- Primary Health Centre.
- Community Health Centre / District Hospital.
- Any Hospital of Modern Medicine
- Any Ayurved Hospital or Dispensary

All the above centers (a,b,c and d) will have to be recognized by the concerned University and concerned Govt. designated authority for taking such a training.

NOTE : Internship will start after the declaration of final year B.A.M.S. examination result and Registration of Madhya Pradesh Ayurveda Unani Chikitsa Board, Board.

GENERAL:

- 8.1 Notwithstanding the integrated nature of this course which is spread over more than one academic year, the Ordinance in force at the time a student joins the course shall hold good only for the examination held during or at the end of academic year and nothing in this Ordinance shall be deemed to debar the University from amending the Ordinance and the amended Ordinance, if any shall apply to all the students, whether old or new.
9. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice Committee consisting of any or all the Directors the Departments / Institutions / Schools, which will not be contradictory to the CCIM regulation / GOF / GCMF rules. The decision of the Vice-Chancellor shall be final.
10. The reservation to SC / ST / Other category candidates shall be applicable as per the norms of the State Government of M.P.

ORDINANCE No 33
BACHELOR OF HOMEOPATHIC MEDICINE AND SURGERY

1. DEFINITIONS:

- a. Academic programme / programmes shall mean a programme courses leading to award of B.H.M.S. (Bachelor of Homeopathic Medicine and Surgery) degree As per the guideline, rules and policies of regulatory council and the government of Madhya Pradesh.
- b. Board of Studies (BOS) shall mean the Board of Studies of the School concerned of the University.
- c. Course means a component of Academic Programme, carrying a distinctive code number.
- d. External examiner shall mean an examiner who is not in the employment of the University or its affiliated institutions.
- e. Student shall mean a person admitted to the University and its affiliated institutions for the academic programme to which this Ordinance is applicable.
- f. University shall mean Madhyaanchal Professional University, Bhopal.

2. The University shall hold examinations for the academic programme, as is approved by the Academic Council and for awarding B.H.M.S. degree, as per the prescribed Schemes of Teaching and Examinations and Syllabus as approved by the Academic Council.

3. Admissions of the students shall be made by the institution / college, under the overall supervision of the University, as per the guidelines decide by the Academic Programme Committee, in accordance with the Govt. policy, and for the programmes / intake for which the University has granted affiliation. The fees for each course shall be decided by Board of Management of University the Number of seats in each course will be as per Statute 28.

Examinations shall be open to regular students so admitted, who have undergone a course of study in the institution / college, for a period specified for that programme of study in the Scheme of Teaching and Examination and Syllabus.

Further, that a student may be debarred from appearing in the examination of one or more courses as provided in Clause 7 of this Ordinance

4. ACADEMIC PROGRAMME COMMITTEE:

- a. There shall be an Academic Programme Committee in the concerned school of study of the University and programme-wise Academic Programme Committee(s) in affiliated institutions.
- b. (i) In the case of school of study of the University, all the teachers of the school not exceeding twenty five shall constitute the Academic Programme Committee of which the Dean of the School shall act as its Chairman. This Committee shall coordinate the implementation of the courses for optimum utilization of resources.

(ii) In the case of affiliated institutions, full time university recognized teachers not exceeding twenty five involved in the teaching of the course in an institution / college shall constitute the Academic Programme Committee for that programme

This Committee shall be headed by the Director / Principal of that institution / college, or another member of the Committee so nominated by him. This Committee shall coordinate the implementation of the courses for optimum utilization of resources and shall also coordinate with Programme Coordination Committees as constituted by the University.

The Academic programme Committees shall also perform other tasks as assigned to it by the Board of the studies of the concerned school of study of the University or by the Director / Principal of the concerned affiliated institution

- c. The Academic Programme Committee shall meet as and when required but at least once during every six months. The Chairman of the Committee will convene the meetings.

5. **PROGRAMME COORDINATION COMMITTEE:**

In order to facilitate academic coordination between different institutions running the same programme, a Programme Coordination Committee may be constituted by the University, if deemed desirable. The Directors / Principals of the concerned affiliated institutions shall be members of this Committee. The Committee shall be head by the Dean of the University / Director / Principal to be nominated by the Vice-Chancellor. The Committee shall coordinate the implementation of the academic programme to include timely coverage of the courses and uniformity in internal assessment / class tests. The Committee shall also assist in preparation of model question papers, if required, prepare guidelines for practical examinations and suggest names for panels of examiners. The Committee may also suggest any modifications in the syllabus, undertake comprehensive review of syllabus.

6. **VOCATIONS FOR STUDENTS:**

Vacation for students shall be, as notified in the Academic Calendar every year by the University.

7. **ATTENDANCE:**

A student shall be required to have a minimum attendance of 75% or more in the aggregate of all the Subject taken together in an Academic year, provided that the Dean of the school in case of University Schools and Principal / Director in case of University maintained / affiliated institutes may conduct attendances shortage upto 5% for individual student for reasons to be recorded. However, under no condition, a student who has an aggregate attendance of less than 70% in an Academic year shall be not allowed to appear in the Annual examination.

Student who has been detained due to shortage of attendance shall not be allowed to be promoted to the next Academic year and he / she shall be required to take readmission and repeat all courses of the said academic year with the next batch of students. The University Enrolment number of such student shall however remain unchanged. Dean of the School / Director / Principal shall announce the names of all such students who are not eligible to appear in the Annual examination, at least 5 calendar days before the start of the examination and simultaneously intimate the

same to the Controller of Examinations. In case any student appears by default, who in fact has been detained by the Institution / college, his / her result shall be treated as null and void.

8. CURRICULUM OF THE PROGRAMME:

Curriculum of the B.H.M.S. courses, theory and practical's shall be approved by the Academic Council.

9. (A) MINIMUM TEACHING HOURS, EXAMINATION AND EVALUATION CRITERIA FOR PASSING COURSES, MARKS AND DIVISION

- i. Any undergraduate may be admitted to the First B.H.M.S. examination provided that he has regularly attended, the following courses of instruction in the subjects of the examination, theoretical and practical for not less than one and half years in the college / institution to the satisfaction of the Principal / Director / Principal of the institution.
- ii. A candidate securing 75% or above marks in any of the subjects shall be declared to receive honours in that subjects provided he has passed the examination in the first attempt.
- iii. In order to pass the B.H.M.S Examination a candidate must pass in all subjects of the examination Pass marks in all subjects both homoeopathic and allied medical subjects shall be 50% in each part (written, oral with practical)
- iv. For appearing in Second B.H.M.S. exam, the candidate should have passed the First B.H.M.S. examination at least one year previously, and for third B.H.M.S exam, he has passed the second B.H.M.S. examination at least one year previously The Third B.H.M.S. examination shall be held at the end of 3.5 years of B.H.M.S. course or at the end of 42nd month of admission to First B.H.M.S.
- v. The Fourth B.H.M.S. Examination shall be held at the end of 54th month of admission to first B.H.M.S.

NOTE : Any changes if notified through Regulation by the Central Council for Homoeopathy, the provision of the above clause shall be modified to the extent.

10. RESULTS AND READMISSION TO EXAMINATION

- i) Controller of Examination will ensure that the result of the examination are published in time so that the students who successfully complete the B.H.M.S. Examination can complete the course 5 1 / 2 years after admission.
- ii) Candidates who has passed in one or more subject need not appear in that subject or those subjects again in the subsequent examinations if the candidate passes the whole examination within four chances including the original examination.
- iii) Facility to keep term: Notwithstanding with foregoing regulations, the students shall be allowed the facility to keep term on the following conditions

- a. The candidate must pass the Second B.H.M.S. examination at least one term (6 months) before he is allowed to appear in the Third B.H.M.S. examination.
 - b. The candidate must pass the Third B.H.M.S examination at least one term (6 months) before he is allowed to appear in the Third B.H.M.S. examination
 - c. No candidate shall be given more than 4 chances to appear in First B.H.M.S. examination in the same subject.
- iv) A candidate who appears at Second or Third B.H.M.S. examinations, but fails to pass in the subject or subjects, he may be admitted to the next examination in the subject or subjects. However candidates shall be allowed to keep term as provided in (iii) above.
 - v) Special classes, seminars, demonstrations, practical, tutorials, etc. shall be arranged for the repeaters in the subject in which they have failed before they are allowed to appear at the next examination. in which attendance shall be Compulsory.
 - vi) If a candidate fails to pass in all the subjects within four chances in examinations, he shall be required to prosecute a further course of studying all the subjects and in all parts for one year to the satisfaction of the head of the college and appearing for examination in all the subjects.
 - vii) Provided that if a student appearing for the Fourth B.H.M.S. examination has only one subject to pass at the end of prescribed chances, he shall be allowed to appear at the next examination in that particular subject and shall complete the examination with this special chance.
 - viii) The examining body may under exceptional circumstances, partially or wholly cancel any examination conducted by its under intimation to the Central Council of Homoeopathy and arrange for conducting re-examination in those subjects within a period of thirty days from the date of such cancellation.
 - ix) Grace marks may be awarded to the students at the discretion of the University / examining body on exceptional circumstances.

NOTE: However, in clause 10 it is subject to the provision that any changes if notified through Regulations by the Central Council for Homoeopathy, the provision of the above clause shall be modified to the extent.

11. EXAMINERS

No person other than the holder of a Diploma obtained after 4 years of study or a Degree in Homoeopathy or a person possession qualification included in the Third schedule shall be appointed as a internal or external examiner or appear for the conduct of a professional examination for the B.H.M.S (Degree) any course.

Provided that :-

- a) No such person shall be appointed as an internal examiner unless he has at least three years teaching experience in the subject.

- b) No person below the rank of a Reader / Assistant Professor in the subject of a Degree level institution / college shall be appointed as an internal examiner.
- c) No person shall be appointed as an external examiner in any allied medical subject unless he possesses a recognized medical qualification as required for appointment to a relative teaching post in accordance with Annexure B, of the Homoeopathy (Minimum Standard of Education) Regulation, 1983 / MSR 2013.
- d) External examiners shall be appointed only from the teaching staff of recognized Homoeopathic College and Colleges of Modern Medicine.
- e) No more than one-third of the total number of external examiners shall be from amongst practitioners in Homoeopathy or Modern Medicine who, in the opinion of the examining body are practitioners or reputed and who have obtained a Homoeopathic qualification or a medical qualification recognized under the Indian Medical Council Act, 1956; MCH 2013

12. INTERNSHIP

1. Training in paediatric department to understand paediatric problems and their management through Homoeopathy.
2. In the department of skin he should be exposed to various skin lesions and their diagnosis including allergy, leprosy, Leukoderma etc. and their management through Homoeopathy.
3. He should be exposed to various community based health activities, health programmes, their implementations and organizational set up. He should also be involved in motivational programmes, health education nutrition, M.C.H., Family welfare and other activities, Control of communicable diseases like tuberculosis, leprosy and sexually transmitted disease.
4. Medico-Legal: Acquaintance with issue of various medical certificates like leave certificate on the ground of sickness, fitness certificate, death certificate, birth certificate, medical examination, court procedures I police cases like deaths by unnatural cause, accident etc. preservation of viscera in poisoning cases, postmortem, various Drugs Acts, Homoeopathic Pharmacopoeias, Homoeopathy Central Council Act, various State Homoeopathic Acts. Act of professional conduct and ethics.
5. Drugs Proving: In case of degree level internec, it shall be compulsory to take part in the Drugs Proving Programme and the Internec shall prove at least one drug during the period of internship.
6. Each student during the compulsory internship training shall be allotted specific assignment for doing his / her original work in an objective manner. The assignment to be given shall be, decided mutually by the concerned students and the college authorities. Such assignments will be evaluated by a team of 3 experts (relevant to subject) appointed by the College / institution with consent of University concerned. The College authority will also ensure avoidance of duplication of work.
7. Maintenance of Records Each internec shall have to maintain a detailed record of at least 25 acute cases and 15 chronic cases treated with homoeopathic

medicine during his training in the medical department. Each intern shall have to maintain a detailed record of at least 10 delivery cases attended by him in the Department of Obstetrics and 15 Surgical cases assisted by him in the Department of Surgery. During this period intern shall also have to carry out any selective assignment on any subject given to him by the physician in charge.

8. Attendance

Minimum attendance of each intern shall not be less than 80%

9. Each candidate shall be required to undergo compulsory rotating internship of one year, after passing the final B.H.M.S. Examinations, to the satisfaction of the Principal of the Homoeopathic College. Thereafter only, the candidate shall be eligible for the award of Degree of Homoeopathic Medicine and Surgery (B.H.M.S.) by the University

- (i) All parts of internship training shall be undertaken at the hospital attached to the College, and in cases where such hospital cannot accommodate all of its students for internship then such candidates / students shall be informed in writing by the college and it shall be the responsibility of the College to ensure that each of such students is put on internship training in a Homoeopathic Hospital or dispensary run by Government or local bodies.
- (ii) To enable the State Board / Council of Homoeopathy to grant provisional registration of minimum of one year to each candidate to undertake the internship, the University concerned shall issue a provisional passed certificate on passing the final B.H.M.S. examination in each successful candidate. Provided that in the event of shortage, or unsatisfactory work, the period of compulsory internship and the provisional registration shall be accordingly extended by the State Board / Council.
- (iii) Full registration shall only be given by the State Board of B.H.M.S. degree awarded by the University concerned is a recognized medical qualification as per Section 13(1) of the Act and the Board shall award registration to such candidates who produce certificate of completion or compulsory rotation internship of not less than one year duration from the Principal of College where one has been a bonafide student which shall also declare that the candidate is eligible
- (iv) The intern students shall not prescribe the treatment including medicines and each of them shall work under the direct supervision of Head of Department concerned and / or a Resident Medical Officer. No intern student shall issue any medico-legal document under his / her signatures.
- (v) Each candidate shall complete the internship training at the maximum within a period of 24 months after passing the final year examination.

12. The internship training shall be regulated by the Principal in consultation with concerned Heads of Departments and R.M.O. as under :-

- (i) Each intern student shall be asked to maintain a record of work which is to be constantly monitored by the Head of Concerned Department and / or Resident Medical Officer under whom the intern is posted. The scrutiny of record shall be done in an objective way to update the knowledge, skill and aptitude of intern.
- (ii) The stress during the internship training shall be on case taking, evaluation of symptoms, ontological and misasmulic diagnostic analysis, reportursation and management of sick people based on principles of Homoeopathy. Weekly seminars shall be conducted where inters in rotation be given, a chance to present their cases for discussion, and concerned teachers / R.M.O. shall assess performance of each of interns.
- (iii) Rotation of intern-student shall be as under:
 - a. Practice of Medicine -8 months wherein intern will be rotated in each Physcology, Respiratory, Gastro-intestinal, Endocrinology, Skin and V.D, Locomotors, Cardiology, Pediatrics sections.
 - b. Surgery - 1 month
 - c. Obstetrics and Gynecology - 2 months (1 month each (including Reproductive and child health care)
 - d. Community medicine (including PHC / CHC) 1 month. /
- (iv) Each intern shall be exposed to clinicopathology work to acquire skill in taking samples and doing routine blood- examination, blood smear for parasites, sputum examination, urine and stool examination. Students shall be trained to correlate laboratory findings with diagnosis and management of sick people.
- (v) Each intern shall be given opportunities to learn the diagnostic techniques like x-rays, Ultrasonography, E.C.G. Spirometer and other forthcoming techniques and correlate their findings with diagnosis and management of cases.
- (vi) Each intern students shall be given adequate knowledge about issuing of medico legal certificates including medical and fitness certificates, death certificates, birth certificate court products and all of such legislations's be discussed which were taught in curriculum of Forensic Medicine.
- (vii) Each intern shall maintain record of 40 actual and 25 chronic cases complete in all manner including follow up in Practice of Medicine, record of 5 anthenatal check-up and 3 delivery cases attended by him / her in Department of Obstetrics and 3 cases of Gyanecology, record of 5 surgical cases assisted by him (and demonstrational knowledge of dressings) in Surgery department and records of knowledge gained in the Primary Health Centres, Community Health Centres, various health programmes.
- (viii) It shall be compulsory for each intern- student to prove at least one drug during the Period of internship.
- (ix) Each intern shall be gives a liberty to choose an elective assigned on any subject, and complete out-put shall be furnished in writing by the intern in

respect of selective assignment to the Principal of the College within internship duration

- x) Each inter shall be posted on duty in such a manner that each of them attend at least 15 days in O.P.D and 15 days in I.P.D. at least in each month (except for duty in Community Medicine and) and attend the other parts of duty including self-preparation in Library.
- xi) Each intern-student shall be made to learn importance of maintaining statistics and records, intern-student shall be familiarized with research- methodology.

13. (i) Each intern shall have not less than 80% of attendance during the internship training.
(ii) Each intern shall be on duty of at least 6 hrs. per day during the compulsory internship training.

NOTE: However any changes if notified through Regulation by the Central Council for Homoeopathy, the provision of the above clause shall be modified to the extent.

14 (a) USE OF UNFAIR MEANS:

All cases regarding reported use of Unfair Means in the examination shall be placed before a Standing Unfair Means Committee to be constituted by the Principal / Director of the institution / college for decision in individual cases, and recommending penalties, if any. The actions deemed as "Use of Unfair Means" shall be specified by the Academic Programme Committee and procedure for dealing with cases of suspected / alleged / reported use of unfair means shall also be approved by the Academic Programme Committee.

(b) STUDENTS' GRIEVANCE COMMITTEE:

In case of any written representation / complaints received from the students within seven days after completion of the examination regarding setting up of question paper etc. along with specific recommendations of the Principal / Director of the Institution / college, the same shall be considered by the Students Grievance Committee to be constituted by the Vice Chancellor. The Vice Chancellor shall take appropriate decision on the recommendations of the students Grievance Committee, before the declaration of result(s) of the said examination.

15. AWARD OF DEGREE

A student shall be awarded a degree if:

- a) If he has successfully passed the final B.H.M.S. examination, held at the end of 4 ½ years and completed one year of compulsory rotator internship after passing the final examination, as prescribed.
- b) There are no dues outstanding in his / her name to the University / Affiliated Institution and
- c) No disciplinary action is pending against him / her.

16. Subject to the provisions of the Act, the Statutes and the Ordinances such administrative issues as disorderly conduct in examinations, other malpractices dates for submission of examination forms, issue of duplicate degrees, instructions to examiners superintendents, invigilators, their remuneration and any other matter connected with the conduct of examinations will be dealt with as per the guidelines approved for the purpose by the Academic Council.

17. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising and not covered by this Ordinance, or in the event of differences of interpretation, the

Vice Chancellor may take a decision, after obtaining, if necessary the opinion / advice of Committee consisting of any or all the Deans of the Schools. The decision of the Vice Chancellor shall be final.

18. The reservation to SC / ST / Other category candidates shall be applicable as per the norms of the State Government of M.P.

ORDINANCE No 34
BACHELOR OF VOCATION (B. VOC) / Diploma / Advanced Diploma

Objectives

1. To provide judicious mix of skills relating to a profession and appropriate content of General Education.
2. To ensure that the students have adequate knowledge and skills, so that they are work ready at each exit point of the programme.
3. To provide flexibility to the students by means of pre-defined entry and multiple exit points.
4. To integrate NSQF within the undergraduate level of higher education in order to enhance employability of the graduates and meet industry requirements. Such graduates apart from meeting the needs of local and national industry are also expected to be equipped to become part of the global workforce.
5. To provide vertical mobility to students coming out of 10+2 with vocational subjects.

Levels of Awards:

The certification levels will lead to Diploma / Advanced Diploma / B. Voc. Degree in one or more vocational areas and will be offered under the aegis of the University. This is out-lined in Table I.

Table I .

Award	Duration	Corresponding NSQF Level
Diploma	1 Year	5
Advanced Diploma	2 Years	6
B.Voc. Degree	3 Years	7

Each of the awards shall specify within parenthesis, the Skill(s) specialization for example:

B. Voc. (Renewably Energy Management)
 B. Voc. (Retail Management)
 B. Voc. (Retail Management and IT)
 Advanced Diploma (Food Processing)
 Advanced Diploma (Health Care)
 Advanced Diploma (Hospitality and Tourism)
 Diploma (Green House Technology)
 Diploma (BPO)
 Diploma (Jewellery Designing)

Admission:

The eligibility condition for admission to B. Voc. programme shall be 10+2 or equivalent, in any stream.

Curriculum:

The curriculum in each of the years of the programme would be a suitable mix of general education and skill development components.

Curriculum details should be worked before introduction of the courses as decided by the Board of Studies.

Credits:

The suggested credits for each of the years are as follows:

NSQF Level	Skill Components Credits	General Education Credits	Normal Calendar Duration	Exit Points / Awards
Year 3	36	24	Six Semesters	H.Voc
Year 2	36	24	Four Semesters	Advanced Diploma
Year 1	36	24	Two Semesters	Diploma
Total	108	72		

Examination and Assessment:

The assessment for the general education component will be done by the university as per the procedure of examination of any theory paper.

The assessment for the skill development components should necessarily focus on practical demonstrations of the skills acquired. The university may like to consult the respective Sector Skill Council for designing the examination and assessment pattern for the skill development components. The university may also consider using the designated assessors of Sector Skill Councils / industry associations for the conduct of practical assessment.

The university will follow credit based assessment and evaluation system for the B.Voc. Programme.

Student Fee:

Student fee shall be decided by the board of management.

All other conditions will be followed as laid down by UGC.

List of Vocational Certificate & Diploma Vocational Course:

S.No.	Course	Duration	Eligibility for Candidates
(1)	(2)	(3)	(4)
Faculty of Science			
1	Diploma in Analytical Chemistry	1 Year	B.Sc

2	Diploma in Biotechnology	1 Year	12 th Pass with Biology / Maths
3	Diploma in Computation Mathematics	1 Year	12 th pass with Maths

Faculty of Home Science:

1	Certificate in Cutting, Tailoring And Dress Marking (CCTDM)	3 Months	10 th pass
2	Certificate in Fashion Designing	3 Months	10 th Pass
3	Diploma in Interior Decoration	1 Year	12 th Pass

Faculty of Education:

1	Certification in Early Childhood and Education.	6 Months	10 th Pass
2	Diploma in Nursery (Primary) Teaching X Training (NTT)	1 Year	10 th Pass
3	Certification in Primary Teaching (CPT)	6 Months	12 th pass
4	Certificate in Primary Curriculum and	6 Months	12 th pass with Certificate in Primary Teaching (CPT) or Equivalent

Faculty of Commerce:

1	Diploma in Accounting & Auditing	1 Year	12 th pass with Commerce / Maths
2	Diploma in Banking	1 Year	12 th Pass with Commerce / Maths
3	Diploma in Banking & Finance	1 Year	12 th Pass with Commerce / Maths
4	Diploma in Export Procedure & Documentation	1 Year	12 th Pass with Commerce
5-6	Diploma in Financial Accounting (DFA)	1 Year	12 th Pass
	Diploma in Import-Export Management	1 Year	12 th Pass
7	Diploma in Taxation	1 Year	12 th Pass

Faculty of Management:

1	Diploma in Hospitality Management	1 Year	10 th Pass
2	Diploma in Human Resource Management	1 Year	Graduate
3	Diploma in Personal Secretary ship	1 Year	10 th Pass
4	Diploma in Retail Management	1 Year	12 th Pass
5	Diploma in Security Guards Management	1 Year	12 th Pass
6	Diploma in Entrepreneurship Development	1 Year	12 th Pass
7	Diploma in Statistical Quality Control	1 Year	12 th Pass

Faculty of Engineering & Technology:

1	Diploma in Auto CAD	6 Months	Diploma in Engg. / Graduate in Any Subject
2	Diploma in Diesel Engine Repairing (DDER)	6 Months	10th Pass
3	Diploma in Electrical Technician (DET)	6 Months	12th Pass
4	Diploma in Electronic Equipment Maintenance	6 Months	12th Pass
5	Diploma in Hi-Tech Welding Technology	6 Months	10th Pass
6	Diploma in Industrial Safety	6 Months	10th Pass
7	Diploma in Industrial Safety & ISO 14000 Series	1 Year	10th Pass
8	Diploma in Inverter & UPS Repairing	6 Months	10th Pass
9	Diploma in Mobile & Telephony	6 Months	10th Pass
10	Diploma in Mobile and Telephone Instruments and Repairing (DMTIR)	6 Months	10th Pass
11	Diploma in motor & Transformer Winding	6 Months	10th Pass
12	Diploma in Radio and TV Technician (DRTT)	6 Months	12th Pass
13	Diploma in Refrigeration and Air- Conditioning	6 Months	12th Pass
14	Diploma in Stenography (Hindi / English)	6 Months	10th Pass
15	Diploma in Stereo & CD player Repairing	6 Months	12th Pass

Faculty of Computer Science & Application

1	Certificate in "C" Programming	3 Months	10th Pass
2	Certificate in Computer Application	3 Months	10th Pass
3	Certificate in "C++" Programming	3 Months	10th Pass
4	Certificate in Client Server Technology (CCST)	3 Months	10th Pass
5	Certificate in Computer Networking (CCN)	3 Months	10th Pass
6	Certificate in Computer Hardware & Networking	3 Months	12th Pass
7	Certificate in Computer Programming	3 Months	10th Pass
8	Certificate in Computerized Fashion Designing (CCFD)	6 Months	10th Pass
9	Certificate in Computerized Financial Accounting	3 Months	10th Pass
10	certificate in Desk Top Publishing (CDTP)	3 Months	10th Pass
11	Certificate in DTP with Computerized Design	3 Months	10th Pass
12	Certificate in Java Programming (CJP)	3 Months	12th Pass

13	Certificate in Laptop Repairing (CLR)	3 Months	12th Pass
14	Certificate in Library Automation	3 Months	12th Pass
15	Certificate in Ms Office (CMO)	3 Months	10th Pass
16	Certificate in Multipurpose Computer Technician	3 Months	10th Pass
17	Certificate in Multipurpose Electronics Technician	6 Months	10th Pass
18	Certificate in Object Oriented Programming Language	3 Months	10th Pass
19	Certificate in Office Automation & Internet.	3 Months	10th Pass
20	Certificate in Software Testing	6 Months	12th Pass
21	Certificate in Web Design, Animation & Advertisement	6 Months	12th Pass
22	Certificate in Word Processing (Hindi / English)	6 Months	10th Pass
23	Certificate in Web Designing	6 Months	10th Pass
24	Certificate in Web Design	6 Months	10th Pass
25	Certificate in Cloud Computer	6 Months	10th Pass

Faculty of Media Studies:

1	Diploma in Television Video Production	1 Year	12th Pass
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Faculty of Social Science:

1	Certificate in Human Rights	6 Months	Graduate
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Faculty of Humanities and Language:

1	Certificate in Communicative & Competitive Skills.	6 Months	12th Pass
2	Certificate in Communicative English	6 Months	12th Pass
3	Certificate in Spoken English	6 Months	12th Pass

Faculty of Agriculture:

1	Certificate in Horticulture	6 Months	10th Pass
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Faculty of Medical Science:

1	Diploma in Physiotherapy (DPT)	1 Year	12th Pass
2	Diploma in Public Health and Hygiene	1 Year	10th Pass
3	Diploma in Yoga	1 Year	12th Pass

ORDINANCE No 35
SKILL DEVELOPMENT COURSES

In tune with the policy of Central and State Govt. the university shall introduce skill development courses as per the needs of the industry / State / Centre.

The course shall be part time only and entire syllabus and course content will be according to norms of National / State Skill Development Council

ORDINANCE No 36
THE ORDINANCE FOR THE AWARD OF POST GRADUATE DEGREE IN
ENGINEERING AND TECHNOLOGY

1. Title of the Degree: Master of Technology (M. Tech.)
2. Name of Faculty: Faculty of Engineering & Technology and others
3. (A) Course Name: M. Tech. (Regular) Full Time
 - (i) Duration of the Course: Four Semesters (Two Years) - for Regular Course
 - (ii) Eligibility for Admission: For M.Tech. (1st semester / 1st year) (Regular) Every applicant for admission to the First Semester of M.Tech.
 - (iii) Shall have passed B.E. / B. Tech. or equivalent examinations in appropriate branch with minimum of 50% Marks (45% for reserved categories) or CGPA of 5.0 on a scale of 10 CGPA (4.5 for reserved categories) in appropriate branch of Engineering and Technology.

Or

- (iv) Applicants possessing the M.Sc. (Maths / Physics / Electronics / Computer Science / Information Technology) I MCA [for M. Tech in Computer Science I Computer Technology I Information Technology] degree.

Or

- (v) A Technical Graduates in relevant branch with a minimum of 50% Marks (45% for reserved categories) or CGPA of 5.0 on a scale of 10 CGPA (4.5 for reserved categories) are eligible for admission without GATE Score.

Or

- (vi) In addition to all above, a candidate who possesses Associate Membership of the following professional bodies will also be eligible for admission to M. Tech Programmed and have passed both part (A) and Part (B) of membership examination with a minimum of 50% or equivalent grade such as from The Institution of Engineers (India), The Aeronautical Society of India, The Indian Institute of Metals, The Indian Institute of Chemical Engineering, The Institute of Electronics and Telecommunication Engineering and other professional Bodies in India or abroad, in accordance with the provisions made in the regulations approved by the Academic Council.

Note:

- a. Applicants possessing valid GATE score shall be given preference over to those candidates who do not possess GATE score
- b. Applicants who do not possess a GATE score will have to appear in the University entrance exam, if such an examination conducted by the University.
- c. Notwithstanding what has been stated in above (A) & (B), applications from candidates sponsored by organization recognized by the Academic Council, and application from foreign nationals received through proper channel, may be

- considered for admission to the M. Tech programme. Their admission shall, however, be governed by the regulation prescribed by the Academic Council of the University.
- d. The suitable match of eligible Degree and its specialization for admission into M. Tech programme of various specialization / stream / branch shall be decided by the concerned Faculty / Department of the University
 - e. Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.
4. **Eligibility for Admission to NRI / other privileged Candidates:-**
Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government
 5. **Admission Procedure**
The eligible candidates as specified in clause 3 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test / Examination consisting of Aptitude Test / Group Discussion / Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test / examination results of various Institute / Board / University / other Professional Bodies / Organizations or any other mode as decided by the AICTE / UGC / other relevant Regulatory Bodies from time to time or based on qualifying exam .
 6. **Branch / Specialization Distribution:**
Admission to the particular branch of study with its specialization shall be as decided by the University on the basis of counseling / personal interview.
 7. **Intake**
The Intake for each of these courses shall be decided by the University from time to time, taking care of the intake as per norms of the concerned regulatory body.
 8. **Academic cycle / year**
There will be one / two academic cycle for these courses every year like Summer & Winter as decided by the University.
 9. **Course Structure:**
The Course structure of M. Tech shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.
 10. **Medium of Instruction:**
The medium of instruction and examination shall be English
- Examination:**
- a) Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the

recommendations of the concerned Board of Studies with due approval of Academic Council.

- b) The studies and examination of these courses shall be on the basis of either marks / marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

11. Eligibility for Degree :Eligibility for Award of the M. Tech. Degree:

A student shall be declared to be eligible for award of the M. Tech. Degree if he / she has:

- a.) Registered and successfully completed all the core courses, optional Courses, practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, (Field Work, Industrial Visit, Industrial training, which ever applicable), Paper presentation & Publications, Project Work, Dissertation / Thesis and other Assignments etc.
- b.) successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his / her study within the stipulated time, where ever applicable;
- c.) earned the specified credits in all the categories of subjects if applicable;
- d.) Secured a minimum CGPA of 5.0 or 50% in aggregate overall. However the award of the Division / Class shall be as per the recommendation of concerned Board of Studies of the University.
- e.) no dues to the University, Hostels, Libraries, NCC / NSS etc; and
- f.) No disciplinary action is pending against him / her.

12. Attendance Requirement:

A candidate must have at least 75% attendance.

Provided that in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13. Maximum Duration of Completion of Course:

A candidate has to complete the entire course of M Tech. Degree within a maximum period of four years from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

14. General Instruction:

- i) The admission to all kind & modes of M Tech. Course shall be governed in accordance and provisions with the Rules / Directives of UGC / AICTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.

- ii) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / AICTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- iii) For matters not covered in this specific ordinance, General rules and regulations of MPU Bhopal, regarding specific courses shall be applicable.

In other matters Board of Management of MPU shall be competent to take any decision which shall be final

15. The various specializations in the M. Tech. programmes in the Faculty of Engineering & Technology shall include the traditional as well as innovative areas of various spheres of Engineering and Technology as proposed by the concerned Board of Studies and duly approved by the Academic Council.
16. The list of various specializations of M. Tech. course shall include the current courses / programme as well as proposed in future. However, all the M. Tech. programmes with various specializations at present & in future shall run and governed through this ordinance.
17. The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.
18. These programmes are offered by the Faculty of Engineering & Technology, recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
19. In future, more specializations / courses / programmes of M. Tech. can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties / departments / centers / institutes located in University campus.
20. The University shall also offer more number of Post Graduate degree (M. Tech. programmes) with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations / Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

ORDINANCE No 37
THE ORDINANCE FOR THE AWARD OF POST GRADUATE DEGREE IN
COMPUTER APPLICATION & INFORMATION TECHNOLOGY

1. Title of the Degree:
 - (A) Master of Computer Application (MCA)
 - (B) Information Technology and Science
 - (C) Animation & Multimedia
 - (D) Graphics Design
2. Name of Faculty: Faculty of Computer Application
3. Duration of the Course: Three years (Six Semesters)
4. Eligibility for Admission: Every applicant for admission to the First Semester of M.C.A shall possess following educational qualification:-
 - a. Candidate who have pass BCA / BCA (Hons.) or B. Sc (IT / CS / Electronics) or an equivalent degree from any recognized University with at least 50% (45% for reserved categories) marks in aggregate or equivalent grade;
 - Or
 - b. Candidate should have a Bachelor's degree with at least 50% (45% for reserved categories) marks in aggregate or equivalent grade of minimum 3 years duration from a recognized Indian University or foreign University or Institute recognized by the University as equivalent or any open University and Mathematics as one of the subjects at 10+2 level or at graduation;
 - Or
 - c. However, a candidate who does not have Mathematics background as per above, could also be considered for admission to the programme on the recommendations of the Personal Interview panel, if it is adjudged that the candidate would be able to cover his deficiency through a Mathematics audit course in the first semester;
 - Or
 - d. The candidate should possess professional / Technical Degree in any field like Engineering, Technology, Information Technology, Computer science, Applied Science & Technology etc. with at least 50% (45% for reserved categories) marks in aggregate or equivalent grade of any Indian University or foreign University or Institute or Associate Membership of professional bodies in above fields / areas, recognized by the University as equivalent;
 - And
 - e. Lateral Entry to MCA 2nd year will be given to the students having qualification PGDCA (after graduation) or DOEACC "A" level examination or any other examination considered equivalent by the University;

Note: However, candidate who is appearing or has appeared for final year / semester of any degree / qualifying examination during the current academic

session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5. Eligibility for Admission to NRI / other privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

6. Admission Procedure:

The eligible candidates as specified in clause 4 above, should secure a place in the merit list prepared on the basis of academic credentials or through the University entrance test / Examination consisting of Aptitude Test / Group Discussion / Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test / examination results of various Institute / Board / University / other Professional Bodies / Organizations or any other mode as decided by the AICTE / UGC / other relevant Regulatory Bodies from time to time or based on qualifying examination .

7. Specialization Distribution:

Admission to a particular stream / specialization of MCA Course / Programmed, if any, shall be as decided by the University on the basis of either merit or counseling or person interviews.

8. Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

9. Academic cycle / year:

There will be two academic cycle for these courses every year like Summer & Winter as decided by the University.

10. Course Structure:

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

11. Medium of Instruction: The medium of instruction and examination shall be English

12. Examination

a) Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

b.) The studies and examination of these courses shall be on the basis of either marks / marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time

13. Eligibility for Degree: Eligibility for Award of the M.C.A. Degree

A student shall be declared to be eligible for award of the Degree with various specializations if he / she have:

- a.) Registered and successfully completed all subjects of core courses, optional and specialized Courses, Lab classes / practical's, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work, Dissertation / Thesis and other Assignments etc. whichever applicable.
- b.) successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his / her study within the stipulated time, where ever applicable;
- c.) Earned the specified credits in all the categories of subjects if applicable;
- d.) Secured a minimum CGPA of 5.0 or 50% in aggregate or equivalent Grade overall. However the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- e.) no dues to the University, Hostels, Libraries, N.C.C / NSS etc; and
- f.) No disciplinary action is pending against him / her.

14. Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

15. Maximum Duration of Completion of Course:

A candidate has to complete the entire course of M.C.A. Degree ordinarily within a maximum period of Six years respectively from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

General Instruction

- i.) The admission to the M.C.A. Course shall be governed in accordance and provisions with the Rules / Directives of UGC / AICTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- ii.) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / AICTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- iii.) For matters not covered in this specific ordinance, General rules and regulations of MPU Bhopal, regarding specific courses shall be applicable. In other matters Board of Management of MPU shall be competent to take any decision which shall be final.

17. The various specializations in the M.C.A. programmes in the Faculty of Computer Application & Information Technology and other faculties shall include ~~the~~ ^{the} traditional as well as innovative areas of various spheres of knowledge's linked ^{with} related with Computer Application & Information Technology as proposed by the concerned Board of Studies and duly approved by the Academic Council.
18. All MCA programme with various specializations, if any, at present & in future shall run and governed through this ordinance.
19. The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.
20. This programme is offered by the Faculty of Computer Application & Information Technology recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
21. In future, more specializations / courses / programmes of post graduate degree can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various
22. Faculties / departments / centers / institutes located in University campus.
23. The University shall also offer more number of Post Graduate specialization programmes under this ordinance on the recommendation of concerned Board of Studies, of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations / Industries and to provide the dissemination of knowledge to all concerned throughout the World.
24. This Ordinance shall be applicable to all Post Graduates Degree (MCA), Three years Regular and in others in Computer Application & Information Technology and related / allied stream, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE No 38
ORDINANCE FOR THE AWARD OF TWO YEARS POST GRADUATE DEGREE
IN AGRICULTURE SCIENCES & TECHNOLOGY

1. **Title of the Degree**
 Master of Science (Agriculture) (M.Sc. Ag)
 M.Sc. In Horticulture
 M.Sc. In Food Science
 M.Sc. In Seed Technology
 M.Sc. In Biotechnology
 M.Sc. In Agriculture Extension
 M.Sc. In Agriculture Economics
2. **Name of Faculty:** Faculty of Agriculture Science & Technology
3. **Duration of the Course :** Two years (Four Semesters)
4. **Eligibility for Admission:** Every applicant for admission to the First Semester of M.Sc. Ag shall possess following educational qualification:
 - (i) Candidate should be a graduate in Agriculture or its equivalent, with at least 50% (45% for reserved categories) marks in aggregate or equivalent grade from any Indian University or foreign University or Institute recognized by the University as equivalent or any Open University. However, the graduate degree should be with Four years study after passing 12th class examination of (10+2) scheme or equivalent (10+2+4) year system or any equivalent examination.
 - Or
 - (ii) The candidate should possess professional Degree in Agriculture Science. With at least 50% (45% for reserved categories) marks in aggregate or equivalent grade from any Indian University or foreign University or Institute recognized by the University as equivalent.
 - Or
 - (iii) However, candidate who is appearing or has appeared for final year / semester of qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition
5. **Duration of the Course:** Two years (Four Semesters)
6. **Eligibility for Admission:** Every applicant for admission to the First Semester of M.Sc.Ag shall possess following educational qualification:-
 - (i) Candidate should be a graduate in Agriculture or its equivalent, with at least 50% (45% for reserved categories) marks in aggregate or equivalent grade from any Indian University or foreign University or Institute recognized by the University as equivalent or any Open University. However, the graduate degree should be with Four years study after passing

12th class examination of (10+2) scheme or equivalent (10+2-4) year system or any equivalent examination.

Or

- (ii) The candidate should possess professional Degree in Agriculture Science. With at least 50% (45% for reserved categories) marks in aggregate or equivalent grade from any Indian University or foreign University or Institute recognized by the University as equivalent.

Or

- (iii) However, candidate who is appearing or has appeared for final year / semester of qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

7. Eligibility for Admission to NRI / other privileged Candidates:

- a. Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

8. Admission Procedure:

The eligible candidates as specified in clause 4 above, should secure a place in the merit list prepared on the basis of academic credentials or through the University entrance test / Examination consisting of Aptitude Test / Group Discussion / Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test / examination results of various Institute / Board / University / other Professional Bodies / Organizations or any other mode as decided by the UGC / other relevant Regulatory Bodies mainly ICAR from time to time or based on qualifying examination

9. Specialization Distribution:

Admission to a particular stream / specialization of M.Sc-Ag Course / Programmed shall be as decided by the University on the basis of either merit or counseling or personal interview as per the ICAR norms.

10. Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body

11. Academic cycle / year:

There will be two academic cycle for these courses every year like Summer & Winter as decided by the University.

12. Course Structure:

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

13. Specialization Distribution:

Admission to a particular stream / specialization of M.Sc.-Ag Course / Programmed shall be as decided by the University on the basis of either merit or counseling or personal interview as per the ICAR norms.

14. Medium of Instruction and Examination:

The medium of instruction and examination shall be English

- a) Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect.
- b) The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council
- c) The studies and examination of these courses shall be on the basis of either marks / marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

15. Eligibility for Degree :Eligibility for Award of the M.Sc.-Ag Degree:

A student shall be declared to be eligible for award of the Degree with various specializations if he / she has:

- a) Registered and successfully completed all subjects of core courses, optional and specialized Courses, Lab classes / practices, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work, Dissertation / Thesis and other Assignments etc. whichever applicable.
- b) successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his / her study within the stipulated time, where ever applicable;
- c) earned the specified credits in all the categories of subjects if applicable;
- d) Secured a CGPA of 5.0 or minimum 50% in aggregate or equivalent Grade overall. However the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- e) No dues to the University, Hostels, Libraries / NSS / NSO etc; and
- f) No disciplinary action is pending against him / her.

16. Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

17. Maximum Duration of Completion of Course:

A candidate has to complete the entire course of M.Sc.-Ag Degree ordinarily within a maximum period of four years respectively from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

18. General Instruction:

- i) The admission to the M.Sc.-Ag Course shall be governed in accordance and provisions with the Rules / Directives of UGC / relevant Regulatory Body

mainly ICAR or any other competent Authority of the Govt. of India / State Government as amended time to time.

- ii) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / relevant Regulatory Body mainly ICAR or any other competent Authority of the Govt. of India / State Government as amended time to time.
 - iii) For matters not covered in this specific ordinance, General rules and regulations of MPU Bhopal, regarding specific courses shall be applicable. In other matters Board of Management of MPU shall be competent to take any decision which shall be final but should not violate the norms of ICAR.
19. The various specializations in the M.Sc.-Ag programmes in the "Faculty of Agriculture Science & Technology" shall include the Areas / Branches / Discipline / Specialization of Agronomy, Agriculture Economics, Horticulture, Entomology, Agriculture Extension, Plant Breeding & Genetics, Plant Pathology, Plant Psychology, Soil Science, Seed Science & Technology, Agriculture Biotechnology, Floriculture etc. The list of various specializations of M.Sc.-Ag courses shall include the current courses / programme as well as proposed in future. However, all M.Sc.-Ag programmes with various specializations at present & in future shall run and governed through this ordinance.. The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.
20. These programmes are offered by the "Faculty of Agriculture Science & Technology" recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
21. In future, more number of post graduate degree Programmed / Courses with various specializations can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties / departments / centers / institutes located in University campus.
22. The University shall also offer more number of M.Sc.-Ag related PG Courses / programmes, with the various specialization titles, which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations / Industries and to provide the dissemination of knowledge to all concerned throughout the World.
23. This Ordinance shall be applicable to all Post Graduates Degree Programmed / Courses of Two years duration, Regular in nature, full time in Agriculture Science & Technology, and related / allied stream, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE No 39
THE ORDINANCE FOR THE AWARD OF POST GRADUATE DEGREE IN
PHARMACY

1. Title of the Degree: Master of Pharmacy (M. Pharm.)
2. Name of Faculty: Faculty of Pharmaceutical Science & Technology
3. Course Name: M. Pharm. (Full Time)
4. Duration of the Course: Four Semesters (Two Years)
5. Eligibility for Admission: For M.Pharm. (1st semester / 1st year) (Regular)
 Every applicant for admission to the First Semester of M. Pharm.:
 i. Shall have passed B.Pharm. / B.Pharm. (Hons.) or any other degree course in Pharmacy recognized as equivalent by the University with minimum of 50% Marks (45% for reserved categories) or CGPA of 5.0 on a scale of 10 CGPA (4.5 for reserved categories) in appropriate branch of Specialization if any.
 Or
 ii. Professional Graduates in relevant branch / specialization in the field of Pharmacy with a minimum of 50% Marks (45% for the case of reserved categories) or CGPA of 5.0 on a scale of 10 CGPA (4.5 for the case of reserved categories) are eligible for admission with or without GPAT Score
5. **Eligibility for Admission to NRI / other privileged Candidates:**
 Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.
6. **Admission Procedure:**
 The eligible candidates as specified in clause 3 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test / Examination consisting of Aptitude Test / Group Discussion / Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test / examination results of various Institute / Board / University / other Professional Bodies / Organizations or any other mode as decided by the PCI/AICTE / UGC / other relevant Regulatory Bodies from time to time or based on qualifying examination.
7. **Branch / Specialization Distribution :**
 Admission to the particular branch of study with its specialization shall be as decided by the University on the basis of counseling / personal interview
8. **Intake**
 The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body
9. **Academic cycle / year**

There will be two academic cycle for these courses every year like Summer & Winter as decided by the University.

10. Course Structure

The Course structure of M.Pharm. Shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

11. Medium of Instruction: The medium of instruction and examination shall be English

Examination:

- a) Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- b) The studies and examination of these courses shall be on the basis of marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

12. Eligibility for Degree: Eligibility for Award of the M.Pharm. Degree

A student shall be declared to be eligible for award of the Degree if he / she has:

- a) Registered and successfully completed all the core courses, optional Courses, practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, (Field Work, Industrial Visit, Industrial training, which ever applicable), Paper presentation & Publications, Project Work, Dissertation / Thesis and other Assignments etc.
- b) successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his / her study within the stipulated time, where ever applicable,
- c) earned the specified credits in all the categories of subjects if applicable;
- d) Secured a minimum CGPA of 5.0 or 50% in aggregate overall. However the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- e) no dues to the University, Hostels, Libraries, NCC / NSS etc; and
- f) No disciplinary action is pending against him / her

13. Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

14. Maximum Duration of Completion of Course:

A candidate has to complete the entire course of M.Pharm. Degree within a maximum period of four years respectively from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

15. General Instruction:

- i) The admission to all kind & modes of M.Pharm. Course shall be governed in accordance and provisions with the Rules / Directives of UGC / AICTE / PCI relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
 - ii) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / AICTE / PCI relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
 - iii) For matters not covered in this specific ordinance, General rules and regulations of MPU Bhopal, regarding specific courses shall be applicable. In other matters Board of Management of MPU shall be competent to take any decision which shall be final.
16. The degree of M.Pharm. Programmed, in the Faculty of Pharmaceutical Science & Technology, shall include the specialization / discipline / branches of Pharmaceutics, Pharmaceutical Technology, Industrial Pharmacy, Pharmaceutical Chemistry Medicinal Chemistry, Quality Assurance, Pharmacology, Pharmacognosy & Photochemistry, Pharmaceutical Biotechnology, Pharmaceutical Analysis, Clinical research / Clinical pharmacy, Pharmacy Practice etc. and it includes traditional as well as innovative areas of various spheres of Pharmacy and other related areas as proposed by the concerned Board of Studies and duly approved by the Academic Council.
 17. The list of various specializations of M.Pharm. course shall include the current courses / programme as well as proposed in future. However, all the M.Pharm. programmes with various specializations at present & in future shall run and governed through this ordinance. The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
 18. These programmes are offered by the Faculty of Pharmaceutical Science & Technology recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
 19. In future, more specializations / courses / programmes of M.Pharm. can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties / departments / centers / institutes located in University campus.
 20. The University shall also offer more number of post graduate degree programmes under this ordinance on the recommendation of concerned Board of Studies, of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations / Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

ORDINANCE No 40
ORDINANCE FOR THE AWARD OF TWO YEARS POST GRADUATE DEGREE
IN BASIC SCIENCES, APPLIED SCIENCE

1. **Title of the Degree:** Master of Science (M.Sc.)
Specialization: Basic Sciences (M.Sc Chemistry, M.Sc Physics M.Sc Maths) and Applied Sciences as M.Sc. (Industrial Chemistry); M.Sc. (Biotechnology); M.Sc. (Bioinformatics); M.Sc. (Forestry; M.Sc (Environmental); M.Sc (IT), M.Sc. (CS).
2. **Name of Faculty** Faculty of Basic and Applied Sciences
3. **Duration of the Course :** Two years
4. **Eligibility for Admission:** Every applicant for admission to the First Semester of M.Sc. shall possess following educational qualification:
 - (i) Candidate should be a Science Graduate with at least 45% (40% for reserved categories) marks in aggregate or equivalent grade, from any Indian University or foreign University or Institute recognized by the University as equivalent or any open University. However, the graduate degree should be with three years study after passing 12th class examination of (10+2) scheme or equivalent (10+2+3) year system or any equivalent examination.
 - (ii) The candidate should be graduate in relevant science field.
 Or
 - (iii) However, candidate who is appearing or has appeared for final year / semester of any degree / qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.
 - (iv) **Eligibility for Admission to NRI / other privileged Candidates:-** Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government
5. **Admission Procedure:**
 The eligible candidates as specified in clause 4 above, should secure a place in the merit list prepared on the basis of academic credentials or through the University entrance test / Examination consisting of Aptitude Test / Group Discussion / Personal Interview or through Counseling of the University may also use the score card of various competitive entrance test / examination results of various Institute² Board / University / other Professional Bodies / Organizations or any other mode as decided by the UGC / other relevant Regulatory Bodies from time to time, or based on

qualifying
exam
6. **Specialization Distribution:**

Admission to a particular stream / specialization of M.Sc. Course / Programmed shall be as decided by the University on the basis of either merit or counseling or personal interview.

7. Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

8. Academic cycle / year:

There will be one academic cycle for these courses every year as decided by the University.

9. Medium of Instruction:

The medium of instruction and examination shall be English

Examination:

a) Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

b) The studies and examination of these courses shall be on the basis of marks system as recommended by the concerned Board of Studies from time to time.

10. Eligibility for Degree: Eligibility for Award of the M.Sc. Degree: -

A student shall be declared to be eligible for award of the Degree with various specializations if he / she has:

a) Registered and successfully completed all subjects of core courses, optional and specialized Courses, Lab classes / practices, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work, Dissertation / Thesis and other Assignments etc, whichever applicable.

b) Successfully acquired the minimum required marks as specified in the regulation corresponding to the branch of his / her study within the stipulated time, where ever applicable,

c) earned the specified marks in all the categories of subjects if applicable;

d) Secured minimum 45% marks in aggregate overall. However the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.

e) No dues to the University, Hostels, Libraries, NCC / NSS / NSO etc; and

f) No disciplinary action is pending against him / her.

11. Attendance Requirement:

A candidate must have at least 75% attendance.

Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

12. Maximum Duration of Completion of Course:

A candidate has to complete the entire course of M.Sc. Degree ordinarily within a maximum period of four years respectively from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

13. General Instruction:

- i) The admission to the M.Sc. Course shall be governed in accordance and provisions with the Rules / Directives of DOC / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- ii) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of DOC / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- iii) For matters not covered in this specific ordinance, General rules and regulations of MPU Bhopal, regarding specific courses shall be applicable. In other matters Board of Management of MPU shall be competent to take any decision which shall be final.

14. The list of various specializations of M.Sc. courses shall include the current courses / programme as well as proposed in future. However, all M.Sc. programmes with various specializations at present & in future shall run and governed through this ordinance.
15. The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.
16. In future, more number of post graduate degree Programmed / Courses with various specializations can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties / departments / centers / institutes located in University campus.
17. The University shall also offer more number of M.Sc. related PG Courses / programmes, with the various specialization titles, under this ordinance on the recommendation of concerned Board of Studies, of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations / Industries and to provide the dissemination of knowledge to all concerned throughout the World.
18. This Ordinance shall be applicable to all Post Graduates Degree (M.Sc.) of Two years duration. Regular in Basic Science, Applied Science and related / allied stream, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE No 41
THE ORDINANCE FOR THE AWARD OF POST GRADUATE DEGREE IN
MANAGEMENT

1. **Title of the Degree:**
 - (i) Master of Business Administration (MBA)
 - (ii) Master in Agri Business Management
 - (iii) Master in Rural Management
2. **Name of Faculty** Faculty of Management Studies
3. **Course Name**
 - (i) M.B.A.
 - (ii) Agri Business Management
4. **Duration of the Course:** Four Semesters (Two Years)- for Regular Course
3. **Eligibility For Admission:** For M.B.A (1st semester / 1st year) (Regular)
 Every applicant for admission to the First Semester of M.B.A (Regular) shall possess following educational Qualification:
 - (i) Candidate should be a graduate in any discipline with at least 50% (45% for reserved categories) marks in aggregate or equivalent grade from any Indian University or foreign University or Institute recognized by the University as equivalent or any open University. However, the graduate degree should be with three years study after passing (10+2) class examination of (10+2) scheme or equivalent (10+2+3) year system or any equivalent examination.
 Or
 - (ii) The candidate should possess professional / Technical Degree in any field like Engineering, Technology, Information Technology, Medical Science, veterinary Science, Agriculture Science, Pharmacy, Law etc. with at least 50% (45% for reserved categories) marks in aggregate or equivalent grade from any Indian University or foreign University or Institute recognized by the University as equivalent.
 Or
 - (iii) Associate membership of any professional bodies which is recognized by the University as equivalent to any UG or PG Degree with at least 50% (45% for reserved categories) marks in aggregate or equivalent grade.

Note: However, candidate who is appearing or has appeared for final year / semester of any degree / qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

6. **Eligibility for Admission to NRI / other privileged Candidates:**

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

7. **Admission Procedure**

The eligible candidates as specified in clause 3 above, should secure a place in the merit list prepared on the basis of academic credentials or through the University entrance test / Examination consisting of Aptitude Test / Group Discussion/ Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test / examination results of various Institute / Board / University / other Professional Bodies / Organizations or any other mode as decided by the AICTE / UGC / other relevant Regulatory Bodies from time to time or based on qualifying exam .

8. **Specialization Distribution:** Admission to a particular stream / specialization of MBA Course / Programmed shall be as decided by the University on the basis of either merit or counseling or personal interview

9. **Intake:**

The intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

10. **Academic cycle / year:** There will be one / two academic cycle for these courses every year like Summer & Winter as decided by the University.

11. **Course Structure:**

The Course structure M.B.A shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

12. **Medium of Instruction and Examination:**

The medium of instruction and examination shall be English

13. **Examination:**

a) Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

b) The studies and examination of these courses shall be on the basis of either marks / marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

14. **Eligibility for Degree Eligibility for Award of the M.B.A.:**

A student shall be declared to be eligible for award of the Degree with various specializations if he / she have

a) Registered and successfully completed all subjects of core courses optional and specialized Courses, Management Lab classes / practices, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications,

- Project Work, Dissertation / Thesis and other Assignments etc. whichever applicable.
- b) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his / her study within the stipulated time, where ever applicable;
 - c) earned the specified credits in all the subjects if applicable;
 - d) Secured a minimum CGPA of 5.0 or 50% in aggregate or equivalent Grade overall. However the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
 - e) no dues to the University, Hostels, Libraries, NCC / NSS etc; and
 - f) No disciplinary action is pending against him / her.
- 13. Attendance Requirement:**
A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.
- 14. Maximum Duration of Completion of Course:**
A candidate has to complete the entire course of MBA Degree ordinarily within a maximum period of four years respectively from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.
- 15. General Instruction:**
- i) The admission to all kinds & modes of MBA Course shall be governed in accordance and provisions with the Rules / Directives of UGC / AICTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
 - ii) The relaxation in eligibility conditions, age and reservation etc, shall be in accordance with the Rules / Directives of UGC / AICTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
 - iii) For matters not covered in this specific ordinance, General rules and regulations of MPU Bhopal, regarding specific courses shall be applicable. In other matters Board of Management of MPU shall be competent to take any decision which shall be final.
- 16.** The various specializations in the MBA programmes in the Faculty of Management Studies shall include Marketing, Finance, Human Resources, Information Technology, Banking & Insurance, Agri-Business, Manufacturing & Production, Industrial Management, Advertising and public relation, Energy Management, Communication & Media Management, Entrepreneurship, Materials Management, Logistic & Supply Chain Management, International Business, Retail Management, Rural Management, Tourism Management, Hospital Administration, NGO Management, Pharmaceutical Management, Telecom Management, Operatinn Research, Event Management, Infrastructure Management etc.

17. The list of various specializations of "MBA" courses shall include the current courses / programme as well as proposed in future. However, all MBA and Executive MBA programmes with various specializations at present & in future shall run and governed through this ordinance. The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.
18. These programmes are offered by the Faculty of Management Studies, Faculty of Agriculture Science & Technology and other faculties recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University
19. In future, more specializations / courses / programmes of post graduate degree in Management can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties / departments / centers / institutes located in University campus.
20. The University shall also offer more number of MBA programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations / Industries and to provide the dissemination of Knowledge to all concerned throughout the World.
21. This Ordinance shall be applicable to all MBA and other Post Graduates Degree in Management and related / allied stream, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE No 42

THE ORDINANCE FOR THE AWARD OF TWO YEARS POST GRADUATE DEGREE IN SOCIAL SCIENCE & HUMANITIES

1. Title of the Degree:
 - (i) Master of Arts (M.A)
 - (ii) Master of Social Work (M.S.W.)
 - (iii) Master of Arts (Women Studies)
 - (iv) Master of Arts (Mass Media & Communication)
2. Name of Faculty: Faculty of Social Science & Humanities
3. Duration of the Course: Two years

4. **Eligibility For Admission: M.A &** Every applicant for admission to the First Year of M.S.W. shall possess following educational qualification:
- (i) Candidate should be a graduate in any discipline e.g. BA, B.Com., B.Sc. etc. with at least 45% (40% for reserved categories) marks in aggregate or equivalent grade from any Indian University or foreign University or Institute recognized by the University as equivalent or any open University. However, the graduate degree should be with three years study after passing 12th class examination of (10+2) scheme or equivalent (10+2+3) year system or any equivalent examination.
- Or
- (ii) The candidate should possess professional Degree in field of Social Science & Humanities, Commerce, Finance, Management, Economics, Engineering, Law etc. with at least 45% (40% for reserved categories) marks in aggregate or equivalent grade from any Indian University or foreign University or Institute recognized by the University as equivalent.
- Or
- (iii) Associate membership of any professional bodies which is recognized by the University as equivalent to UG in relevant streams with at least 45% (40% for reserved categories) marks in aggregate or equivalent grade.
- Or
- (iv) However, candidate who is appearing or has appeared for final year / semester of any degree / . qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.
5. **Eligibility for Admission to NRI / other privileged Candidates:** Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.
6. **Admission Procedure:**

The eligible candidates as specified in clause 4 above, should secure a place in the merit list prepared on the basis of academic credentials or through the University entrance test / Examination consisting of Aptitude Test / Group Discussion / Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test / examination results of various Institute / Board / University / other Professional Bodies / Organizations or any other mode as decided by the UGC / other relevant Regulatory Bodies from time to time or based on qualifying examination.

7. Specialization Distribution:

Admission to a particular stream / specialization of M.S.W. or other PG Course / Programmed shall be as decided by the University on the basis of either merit or counseling or personal interview.

8. Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

9. Academic cycle / year:

There will be one academic cycle for these courses every year as decided by the University.

10. Course Structure:

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

11. Medium of Instruction and Examination:

The medium of instruction and examination shall be English.

12. Examination:

a) Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

b) The studies and examination of these courses shall be on the basis of either marks / marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

13. Eligibility for Degree :Eligibility for Award of the M.A & M.S.W. Degree:

A student shall be declared to be eligible for award of the Degree with various specializations if he / she has:

a) Registered and successfully completed all subjects of core courses, optional and specialized Courses, Lab classes / practices, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work, Dissertation / Thesis and other Assignments etc. whichever applicable.

b) successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his / her study within the stipulated time, where ever applicable;

- c) earned the specified credits in all the categories of subjects if applicable;
- d) Secured a minimum CGPA of 4.5 or 45% in aggregate or equivalent Grade overall. However the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- e) no dues to the University, Hostels, Libraries, NCC / NSS etc; and
- f) No disciplinary action is pending against him / her.

14. Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

15. Maximum Duration of Completion of Course:

A candidate has to complete the entire course of M.A & M.S.W. Degree ordinarily within a maximum period of four years respectively from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

16. General Instruction:

- i) The admission to the M.A & M.S.W. Course shall be governed in accordance and provisions with the Rules / Directives of DOC / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- ii) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of DOC / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- iii) For matters not covered in this specific ordinance, General rules and regulations of MPU Bhopal, regarding specific courses shall be applicable. In other matters Board of Management of MPU shall be competent to take any decision which shall be final.

17. The various specializations in the M.A & M.S.W. programmes in the Faculty of Social Science & Humanities and other faculties shall include the traditional as well as innovative areas of various spheres of knowledge's linked / related with Social Science, Law & Management as proposed by the concerned Board of Studies and duly approved by the Academic Council.

18. Various specializations of M.A. courses shall include the current courses / programme as well as proposed in future. However, the other post graduate degree programmes / Courses in Social Science & Humanities and related / allied streams like, Master of Journalism & Mass Communication (M.J.M.C), Masters of Library & Information Science (M.Lib. & I.Sc.) etc. Programmed with their various specialization Courses shall run and governed through this ordinance.

19. The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc

20. These programmes are offered by the Faculty of Social Science & Humanities recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
21. In future, more number of post graduate degree Programmed / Courses with various specializations can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties / departments / centers / institutes located in University campus.
22. The University shall also offer more number of Social Science & Humanities related PG Course / Programmed with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations / Industries and to provide the dissemination of knowledge to all concerned throughout the World.
23. This Ordinance shall be applicable to all Post Graduates Degree Programmed / Courses of Two years duration, Regular in nature full time in Social Science & Humanities and related / allied stream, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance

ORDINANCE No 43

THE ORDINANCE FOR THE AWARD OF TWO YEARS POST GRADUATE DEGREE IN COMMERCE & FINANCE

1. Title of the Degree:
 - (i) Master of Commerce (M.Com)
 - ii) Master of Finance & Control (M.F.C.)
 - (iii) Master of Business Economics (M.B.E.)
2. Name of Faculty: Faculty of Commerce & Financial Studies
3. Duration of the Course Two years (Four Semesters)

4. For Admission: (A) Every applicant for admission to the First Semester of M.Com. shall possess following educational qualification:
- (i) Candidate should be graduate in any discipline however the preference shall be given to B.Com.(Hons.) / B.Com. / BBE or B.Sc.(who studied either Maths / Statistics or Computer as their one subject), or BA (who studied either Economics / Maths or Statistics as their one subject) with at least 45% (40% for reserved categories) marks in aggregate or equivalent grade from any Indian University or foreign University or Institute recognized by the University as equivalent, or any open University. However, the graduate degree should be with three years study after passing 12th class examination of (10+2) scheme or equivalent (10+2+3) year system or any equivalent examination.
- Or
- (ii) The candidate should possess professional Degree in field of Commerce, Finance, Management, Economics, Engineering etc. e.g.; BBA (Hons.) / BBA / BCA / B.Tech. with at least 45% (40% for reserved categories) marks in aggregate or equivalent grade from any Indian University or foreign University or Institute recognized by the University as equivalent
- Or
- (iii) Associate membership of professional bodies in the field of Management, Commerce & Finance, Engineering & Technology, Computer Science & Technology, and Information Technology etc. which is recognized by the University as equivalent to UG in relevant streams with at least 45% (40% for reserved categories) marks in aggregate or equivalent grade.
- Every applicant for admission to the First Semester of M.B.E. shall possess following educational qualification:
- (iv) Candidate should be graduate in Economics / Business Economics / Commerce / Business Administration or any graduate studied either Maths / Statistics or Economics as their one subject with at least 45% (40% for reserved categories) marks in aggregate or equivalent grade from any Indian University or foreign University or Institute recognized by the University as equivalent or any open University. However, the graduate degrees should be

- with three years study after passing 11th class examination of (10+2) scheme or equivalent (10+2+3) year system or any equivalent examination.
- (v) However, candidate who is appearing or has appeared for final year / semester of qualifying examination for (A) & (B) during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.
5. **Eligibility for Admission to NRI / other privileged Candidates:**
Nonresident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.
6. **Admission Procedure:**
The eligible candidates as specified in clause 4 above, should secure a place in the merit list prepared on the basis of academic credentials or through the University entrance test / Examination consisting of Aptitude Test / Group Discussion / Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test / examination results of various Institute / Board / University / other Professional Bodies / Organizations or any other mode as decided by the UGC / other relevant Regulatory Bodies from time to time, or based on qualifying examination.
7. **Specialization Distribution:** Admission to a particular stream / specialization, if any, of M.com, M.F.C. and M.B.E. Course / Programmed shall be as decided by the University on the basis of either merit or counseling or personal interview.
8. **Intake** The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.
9. **Academic cycle / year** There will be one academic cycle for these courses every year as decided by the University.
10. **Course Structure** Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.
11. **Medium of Instruction and Examination:**
The medium of instruction and examination shall be English.
12. **Examination:**
- Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
 - The studies and examination of these courses shall be on the basis of marks / marks-com-credit / credit system as recommended by the concerned Board of Studies from time to time.
13. **Eligibility for Degree : Eligibility for Award of the Degree:**

A student shall be declared to be eligible for award of the Degree with various specializations if he / she have:

- a) Registered and successfully completed all subjects of core courses, optional and specialized Courses, Lab classes / practices, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work, Dissertation / Thesis and other Assignments etc. whichever applicable.
- b) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his / her study within the stipulated time, where ever applicable;
- c) earned the specified credits in all the categories of subjects if applicable;
- d) Secured a minimum CGPA of 4.5 or 45% in aggregate or equivalent Grade overall. However the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- e) No dues to the University; Hostels, Libraries, NCC / NSS etc; and
- f) No disciplinary action is pending against him / her.

14. **Attendance Requirement:** A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

15. **Maximum Duration of Completion of Course:**
A candidate has to complete the entire course of M.com, M.F.C. and M.B.E. Degree ordinarily within a maximum period of four years respectively from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

16. **General Instruction:**

- i) The admission to the M.Com, M.F.C. and M.B.E. Course shall be governed in accordance and provisions with the Rules / Directives of UGC / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- ii) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- iii) For matters not covered in this specific ordinance, General rules and regulations of MPU Bhopal, regarding specific courses shall be applicable. In other matters Board of Management of MPU shall be competent to take any decision which shall be final.

17. The various specializations in the M.Com, M.F.C. and M.B.E. programmes in the Faculty of Commerce & Financial Studies shall include the traditional as well as innovative areas of various spheres of knowledge's linked / related with the industrial Banking and Insurance sectors etc. as proposed by the concerned Board of Studies and duly approved by the Academic Council. The above courses shall

- run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.
18. These programmes are offered by the Faculty of Commerce & Financial Studies recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
 19. In future, more number of post graduate degree Programmed / Courses with various specializations can also be offered, keeping in view of new innovations, thrust areas, Of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations if the concerned Board of Studies, from time to time, by the University, in its various faculties / departments / centers / institutes located in University campus.
 20. The University shall also offer more number of Commerce & Finance related PG Courses / programmes, with the various Specialization titles, which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations / Industries and to provide the dissemination of knowledge to all concerned , throughout the World.
 21. This Ordinance shall be applicable to all Post Graduates Degree Programmed / Courses of Two year's duration, Regular in nature, full time in Commerce & Finance and related / allied streams, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE No 44
MASTER OF EDUCATION (M.Ed.) 2 YEARS PG DEGREE COURSE

The Ordinance framed as per rules/ Regulations / guidelines laid down by NCTE shall be applicable for award of Master of Education (M.Ed.) Course

Eligibility for admission

- (i) Candidates seeking admission to the M.Ed. programme should have obtained at least 50% marks or an equivalent grade in the following programmes:--
 - (a) B.Ed.
 - (b) B.A. B.Ed., B.Sc. B.Ed.
 - (c) B.El. Ed.

- (d) D.El. Ed. with undergraduate degree (with 50% marks in each)
- (ii) The reservation for SC / ST / OBC and other categories shall be as per the rules of the Central Government / State Government, whichever is applicable. There shall be relaxation of five percent marks in favors of SC / ST / OBC and other categories of candidates.
- (iii) The candidate shall be granted admission according to approved of the University
- (iv) The fees for each course shall be decided by Board of Management of University the Number of seats in each course will be as per Statute 28.
- 2. Duration of the Course:**
The M.Ed. programme shall be of duration of two academic years including field attachment for a minimum of 4 weeks and research dissertation. There shall be at least two hundred working days each year, exclusive of the period of admission and inclusive of classroom transaction, practicum, field study and conduct of examination. The institution shall work for a minimum of thirty six hours in a week (five or six days) during which faculty and students concerned with the conduct of the programme shall be available for interaction, dialogue, consultation and mentoring students. The minimum attendance of students shall be 80% for Theory Courses and Practicum, and 90% for field attachment.
- 3. Mode of Instruction**
- i) The course of study shall include learning and teaching through Regular.
- ii) Instructions shall be imparted through lecture programmes, supplemented with written assignments, lesson packages and contact programmes.
- iii) Medium of instructions shall be Hindi / English.
- 4. Assignments**
- i) During the period, assignments and lesson packages will from the study of the programme
- ii) Completed assignment's shall be deposited candidate in the intervening months. Assignments will serve as feedback and will be counted towards internal assessment in each paper.
- iii) The whole course in each paper will be divided into a number of units ~~which~~ shall be supplied the candidate from time to time.

5. Scheme of Examination

- i) The scope of studies in different papers shall be such as is prescribed MPU.
 ii) The following shall be the scheme of examinations:

Part I - Theory (five papers) 500 marks.

Written assignments 100 marks.

Part II - Dissertations & viva Voce 200 marks

Total 800 marks

- iii) Details of the scheme Examination / Evaluation are as follows

Scheme of Examination / Evaluation

Papers	Maximum Marks			Minimum Marks		
	Ext.	Int.	Total	Ext.	Int.	Total
I	80	20	100	40	10	50
II						
III	80	20	100	40	10	50
IV	80	20	100	40	10	50
V	80	20	100	40	10	50
(B)Field work / practical Seminar	50	50	100	25	25	50
(C). Dissertation Viva Voce	100	100	200	50	50	100
Grand Total			800		400	

- iv) A candidate must secure minimum pass in A & b par separately Division will be awarded on the basis of marks obtained in part I & part II taken together on the following basis:
 First Division with Honors: 75% and above.
 First Division 60%and above but below 75% second Division: 50% and above but below 60%
- v) Viva voce examination will be conducted by a Board of two examiners appointed by the University, one of whom shall be guide for dissertation as possible.
- vi) Assignment and dissertation relating to part I & II of the examination will have to be submitted before the theory examination
- vii) The Viva Voce examination shall be arranged by the university after the examination.
- viii) The merit list of candidates securing first 10 positions in the first division will be notified by the University.

6. Ex- student:

A candidate failing in either or both of the two parts may reappear as an Ex student in the part concerned or in the whole as case may be, at a subsequent examination without being required to undergo regular course of studies again, subject to his / her complying with the provision of ordinance and regulation of MPU from time to time

Provided that such advantage of appearing at the examination as Ex-student shall be admissible for a period of two year from the date when the candidate had appeared at the examination as a regular candidate

An Ex-student seeking permission for re-admission to a subsequent examination shall submit his / her application on prescribe form indicating the papers and parts of the examination intended to appear to the VICE- CHANCELLOR, before the date fixed for the purpose together with such fees and documents as are required of him / she shall be governed by the provisions of relevant ordinance of the University

Marks of internal assessment if they are above the minimum prescribed for a pass, shall be brought forward for the purpose of results at the subsequent examination.

7. Fees of the course:

The candidate will have to pay fees as decided by the Institute authority as per prescribed time schedule.

8. University examinations will be conducted in Madhya Pradesh at suitable Centers as decided by the authorities of the University.

9. General: In all matters pertaining to the course, the decision of the Vice-chancellor of the University shall be final and as per Ordinance of the University for this purpose. Provided the norms laid down by NCTE and M.P. Govt. shall be the binding to the University.

10. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or_ all the Directors of the Schools. The decision of the Vice-Chancellor shall be final.

11. The Reservation to SC / ST / Other category candidates shall be applicable as per the norms of the State Government of Madhya Pradesh.

ORDINANCE No 45
MASTER OF SCIENCE IN NURSING M. Sc. (NURSING)
2 Years Post Graduate Course

1.0 AIM AND OBJECTIVES:

1.1 AIM

The aim of the postgraduate program in nursing is to prepare to assume responsibilities as nurse

Specialists, consultants, educators, administrators in a wide variety of professional settings

1.2 OBJECTIVES

On completion of the two year M.Sc. Nursing programme, that will be able to:

Utilize / apply the concepts, theories and principles of nursing science.

Demonstrate advance competence in practice of nursing. Practice as a nurse specialist.

Practical as a Nurse specialist.

Demonstrate leadership qualities and function effectively as nurse educator and manager.

Demonstrate skill in conducting nursing research, interpreting and utilizing the findings from health related research

Demonstrate the ability to plan and effect change in nursing practice and in the health care delivery system.

1.2.7 Establish collaborative relationship with members of other disciplines.

1.2.8 Demonstrate interest in continued learning for personal and professional advancement.

2.0 COURSE STRUCTURE:

The post graduate degree in nursing two year course herein after designated as M. Sc. (Nursing).

2.1 The duration of M.Sc. (N) Course shall extend over a period of two years consisting named below:

i. M.Sc. (N) 1st Year

ii. M.Sc. (N) IInd Year

3.0 ACADEMIC QUALIFICATION FOR ADMISSION:

3.1 The candidate should be a Registered Nurse and Registered Midwife or equivalent with any State Nursing Registration Council.

3.2 The minimum education requirements shall be the passing of B. Sc. Nursing I B.Sc. Hons. Nursing I Post Basic B.Sc. Nursing with minimum of 55% aggregate marks.

3.3 The candidate should have undergone in B.Sc. Nursing / B.Sc Hons Nursing / Post Basic B.Sc. Nursing in an institution which is recognized by Indian Nursing Council.

3.4 Minimum one year of work experience after Basic B.Sc. Nursing.

3.5 Minimum one year of work experience prior or after Post Basic B.Sc. Nursing.

3.6 Candidate shall be medically fit.

3.7 5% relaxation of marks for SC / ST / Other category candidates may be given

4.0 CRITERIA FOR SELECTION:

4.1 Entrance / selection test

Selection of the candidates should be based on the merit of the entrance examination or qualifying examination held by University or competent authority.

5.0 COURSE DURATION:

- 5.1 The complete duration of M.Sc. (N) course shall be two years.
- 5.2 The duration of each academic year of M.Sc. (N) I & II years shall be not less than 10 month.
- 5.3 The maximum period to complete the course successfully should not exceed 4 years from the date of admission.

6.0 COURSE COMMENCEMENT:

- 6.1 The commencement of 1st year M.Sc. (N) shall start during the period of July / August of every year.
- 6.2 Vacation shall be granted maximum four weeks duration between 2 academic years.
- 6.3 The subject to be studied in different academic year of M.Sc. (N) shall be as per scheme given as in Subsequent sequence.

7.0 EXAMINATION:

- 7.1 The medium of instruction and examination shall be English throughout the course of the study.

7.2 SCHEME OF EXAMINATION

First Year

Subjects Theory Practical

Hours Internal

External Hours Internal External

Nursing Education 3 25 75 50 50

Advance Nursing 3 25 75

Nursing Research and 3 25(7 4.3) 75

Clinical Speciality - I 3 25 75 100 100

Total 100 300 150 150

Second Year

Subjects Theory Practical

Hours Internal

External Hours Internal External

Nursing Management 3 25 75

Dissertation & Viva 100 100
 Clinical Speciality -IT 3 25 100 100
 Total 50 100 200 200

7.3 University Examination

- 7.3.1 Minimum pass marks shall be 50 % in each of the Theory and practical papers separately.
- 7.3.2 A candidate has to pass in theory and practical exam separately in each of the paper.
- 7.3.3 The University assessment marks for the theory subjects shall be out of 75 marks.
- 7.3.4 The University assessment marks for the theory subjects of Nursing Research and Statistics shall be given out of 75, consisting of Nursing Research 50 and Statistics 25 Marks.
- 7.3.5 The Practical examination marks for the University assessment shall be out of 100 marks except Nursing Education shall be out 50 Marks.
- 7.3.6 Candidate who fails in any subject shall be permitted to continue the studies into the second year.
- 7.3.7 The candidate shall not be allowed to appear for the Second year examination till such time that he / she passes all subjects of the first year M. Sc Nursing examination.
- 7.3.8 A candidate failing in more than two subjects will not be promoted to the IInd year.
- 7.3.9 Maximum no. of attempts per subject is three (3) inclusive of first attempt.
- 7.3.10 The practical examination should be done for 4 hours of practical examination per student.
- 7.3.11 Maximum number of students should not exceed more than 10 students per day per specialty.
- 7.3.12 The examination should be held in clinical area only for clinical specialties.
- 7.3.13 Maximum number of candidates for all practical examination should not exceed 10 per day.
- 7.3.14 The dissertation examination should be minimum 30 minutes Viva—voce per student.

7.4 Internal Examination

7.4.1 The internal assessment of the students is based on

Techniques	Weight age
Two test	50
Assignment	25
Seminar / presentation	25

- 7.4.2 The internal assessment marks for the theory subjects shall be out of 25 marks.
- 7.4.3 The internal assessment marks for the theory subjects of Nursing Research and Statistics shall be given out of 25, consisting of Nursing Research 15 and Statistics 10 Marks.
- 7.4.4 The Practical examination marks for the internal assessment shall be out of 100 marks, except Nursing Education shall be out of 50 Marks.
- 7.4.5 The internal assessment marks for the practical subjects shall be awarded on the basis of evaluation of performance of the student in the specific area / field.

7.5 Supplementary Examination

7.5.1 If a candidate fails in either theory or practical paper he / she has to re-appear for both the papers (Theory and practical).

7.5.2 There will be only one mid-session Supplementary Examination held by the University ordinarily held in the month of September / October. There will be another Supplementary Examination at the time of Annual main examination.

7.5.3 Non appearance at an examination on grounds of sickness or otherwise will be treated as one of the three attempts.

7.6 Guidelines for Dissertation

7.6.1 Tentative Schedule for dissertation shall be as follows

7.6.1.1 Submission of the research proposal: End of 9th month of 1st year.

7.6.1.2 Submission of dissertation - Final: End of 9th month of 2nd Year.

7.6.2 Qualification of Research Guide

7.6.2.1 Main guide: Nursing faculty / nursing expert in the same clinical speciality holding Ph.D. / M. Phil or M. Sc. Nursing with a minimum of 3 years experience in teaching in the Post Graduate Programme in Nursing.

7.6.2.2 Co-Guide: A Co-Guide is a nursing faculty / expert in the field of study (may be from outside the college but should be within the city.)

7.6.2.3 Guide: Students Ratio: Maximum of 1:4 (including as co—guide)

7.6.3 There should be a research committee comprising of minimum 5 members chaired by the Principal, College of Nursing.

7.6.4 The research topics shall be approved by institutional research committee.

7.6.5 Administrative approval and ethical clearance should be obtained.

8.0 CRITERIA FOR PASSING.

8.1 Minimum pass marks shall be 50 % in each of the Theory and practical papers separately.

8.2 A candidate has to pass in theory and practical exam separately in each of the paper.

8.3 If a candidate fails in either theory or practical paper he / she has to re-appear for both the papers (Theory and practical).

9.0 DIVISION & MERIT

9.1 For declaring the rank aggregate of 2 years marks to be considered.

9.2 Classification of results

- i. Distinction 75% and above
- ii. First Division 60% below 75%
- iii. Second Division 50% — below 60 %
- iv. 50% pass in each of the theory and practical separately.

10.0 ATTENDANCE

10.1 A candidate must have minimum of 80% attendance (irrespective of the kind of absence) in theory and practical in each subject for appearing for examination.

10.2 A candidate must have 100% attendance in each of the practical area before award of degree.

APPOINTMENT OF EXAMINERS

Question paper setter / moderator / head evaluator / Examiner shall have minimum years experience after M. Sc Nursing working in any nursing. Institute conducting nursing courses can be appointed.

Practical examiner One internal and one external examiner (outside the University) should jointly conduct practical examination for each student.

EVALUATION OF THE DISSERTATION

Evaluation of the dissertation should be done by the examiner prior to viva.

One internal and one external examiner (outside the University) should evaluate dissertation and jointly conduct viva-voce for each student.

For Dissertation Internal examiner should be the guide and external examiner should be Nursing faculty / nursing expert in the same clinical specialty holding Ph.D. / M. Phil or M.Sc. Nursing with a minimum of 3 years experience in guiding the research projects for Post Graduate students of Nursing.

EVALUATION / RE-TOTALING

Revaluation and re-totaling of marks is permitted for theory papers only. The University, on application within the stipulated time and remittance of a prescribed fee, shall permit a recounting of marks and / or revaluation for the subject(s) applied.

The result after revaluation / re-totaling shall be declared as per prevailing revaluation / re-totaling rules and regulation of the PK University.

13.0 CANCELLATION OF ADMISSION:

The admission of a student at any stage of study shall be cancelled by the Vice Chancellor based on recommendation of Head of Institution, if;

Candidate is not found qualified as per INC / State Government norms and guidelines or the eligibility criteria prescribed by the University.

OR

Candidate is not able to complete the course within the stipulated time as prescribed in 5.3

OR

Candidate is found involved in serious breach of discipline in the institution or in the University campus.

14.0 SCHEME OF STUDIES:

14.1 Annual schedule of studies

- i. Available - 52 weeks
- ii. Vacation - 4 weeks
- iii. Examination - 2 weeks
- iv. Gazetted holidays - 3 weeks
- v. Total weeks available - 43 weeks
- vi. 40 hours per week - 1720 hours
- vii. Total hours for 2 years - 3440 hours

ORDINANCE No 46
M. PHIL. PROGRAMME

1. SHORT TITLE:

The Ordinance may be called University Grants Commission (Minimum Standards and Procedure for Award of M. Phil. degree) Regulations, 2016.

2. ELIGIBILITY CRITERIA FOR ADMISSION TO THE M.PHIL. PROGRAMME:

- 2.1 Candidates for admission to the M.Phil. programme shall have a Master's degree or a professional degree declared equivalent to the Master's degree by the corresponding statutory regulatory body, with at least 55% marks in aggregate or its equivalent grade 'B' in the UGC 7-point scale (or an equivalent grade in a point scale wherever grading system is followed) or an equivalent degree from a foreign educational Institution accredited by an Assessment and Accreditation Agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country for the purpose of assessing, accrediting or assuring quality and standards of educational institutions.
- 2.2 A relaxation of 5% of marks, from 55% to 50%, or an equivalent relaxation of grade, may be allowed for those belonging to SC / ST / OBC non-creamy layer) / Differently-Abled and other categories of candidates as per the decision of the Commission from time to time, or for those who had obtained their Master's degree prior to 19th September, 1991. The eligibility marks of 55% (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible based only on the qualifying marks without including the grace mark procedures.
- 2.3 In case of foreign students, the condition of 55% at Masters Degree (P.G.) Level shall remain mandatory, whether he / she has obtained P.G Degree from this University or any other university in India.
- 2.4 In case of foreign students who have obtained P.G. Degree from any university outside India, grade points equivalent to 2nd class shall be considered eligible for registration.

3. DURATION OF THE PROGRAMME:

- 3.1 M.Phil. programme shall be for a minimum duration of (2) consecutive semesters / one year and a maximum of four (4) consecutive semesters / two years.
- 3.2 Extension beyond the above limits will be governed by the relevant clauses as stipulated in the Statute / Ordinance of the University.
- 3.3 The women candidates and Persons with Disability (more than 40% disability) may be allowed a relaxation of one year for M.Phil in the maximum duration. In addition, the women candidates may be provided Maternity Leave / Child Care Leave once in the entire duration of M.Phil. for up to 240 days.

4. AVAILABILITY OF SEATS:

Depending upon availability of Supervisor / Co-supervisor the number of seats shall be decided by the University.

Provided that

- * A Supervisor shall not have at a time, more than 08 Ph.D. Scholars as supervisor and 06 Ph.D. Scholars . As co supervisor in case of a Professor and 06 Ph.D. Scholars as supervisor and 05 Ph.D. Scholars as Co-supervisor, in case of Associate Professor / Assistant Professor in any university / Research Centres in India and abroad. For that supervisor have to submit undertaking regarding total number of candidates he is supervising.

5. PROCEDURE FOR ADMISSION:

- 5.1 The University shall admit M.Phil students through an Entrance Test conducted at the University.
- 5.2 The University will have separate terms and conditions for M. Phil Entrance Test for those students who qualify for NET, JRF or any other scholarship.
- 5.3 The University shall decide on an annual basis through their academic bodies a predetermined number of M.Phil. scholars to be admitted depending on the number of available Research Supervisors;
- 5.4 The University shall notify well in advance in the institutional website and through advertisement in newspapers, the number of seats for admission, subject / discipline-wise distribution of available seats, criteria for admission, procedure for admission, examination centre(s) where entrance test(s) shall be conducted and all other relevant information for the benefit of the candidates;
- 5.5 The University shall adhere to the National / State-level reservation policy, as applicable.
- 5.6 The admission shall be based on the criteria notified by the guidelines / norms in this regard issued by the UGC and other statutory bodies concerned, and taking into account the reservation policy of the Central / State Government from time to time.
- 5.7 The University shall admit candidates by a two stage Entrance Test process with a qualifying marks as 50%.
- 5.8 The syllabus of the Entrance Test shall consist of 50% of research methodology and 50% shall be subject specific followed by an interview / viva-voce to be organized by the university.
- 5.9 The candidates are required to discuss their research interest / area through a presentation before a duly constituted Department Research Committee.
- 5.10 The interview / viva voce shall also consider the following aspects, viz. whether: the candidate possesses the competence for the proposed research; the research work can be suitably undertaken at the Institution / College, the proposed area of research can contribute to new / additional knowledge.
- 5.11 The University shall maintain the list of all the M.Phil. registered students on its website on year-wise basis. The list shall include the name of the registered candidate, topic of his / her research, name of his / her supervisor / co supervisor, date of enrollment / registration.
- 5.12 List of candidates provisionally selected for admission / shortlisted based on ~~marks~~ ^{marks} will be displayed on the notice board of the University / University's website / or the students will be informed directly of their admission after the last date of application.

5.13 The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally. Such candidates, however, must produce the previous year mark sheet / School / College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be canceled.

5.14 If a candidate admitted provisionally as above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be canceled.

5.15 The application form may be rejected due to any of the following reasons:

5.15.1 The candidate does not fulfill the eligibility conditions;

5.15.2 The prescribed fees is not enclosed;

5.15.3 the application form is not signed by the candidate and his / her parent guardian, wherever required;

5.15.4 Supporting documents for admission are not enclosed;

5.16 Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents / fees.

5.17 Admission rules as framed by the University shall be applicable for all admissions from time to time.

6. COURSE WORK:

6.1 The credit assigned to the M.Phil. course work shall be a minimum of 08 credits and a maximum of 16 credits.

6.2 The course work shall be treated as prerequisite for M.Phil. A minimum of four credits shall be assigned to one or more courses on Research Methodology which could cover areas such as quantitative methods, computer applications, research ethics and review of published research in the relevant field, training, field work, etc. Other courses shall be advanced level courses preparing the students for M.Phil.

6.3 All courses prescribed for M.Phil. course work shall be in conformity with the credit hour instructional requirement and shall specify content, instructional and assessment methods. They shall be duly approved by the authorized academic bodies.

6.4 The Department where the scholar pursues his / her research shall prescribe the course(s) to him / her based on the recommendations of the Research Advisory Committee.

6.5 All candidates admitted to the M.Phil. programmes shall be required to complete the course work prescribed by the Department during the initial one or two semesters.

6.6 Grades in the course work, including research methodology courses shall be finalized after a combined assessment by the Research Advisory Committee and the Department and the final grades shall be communicated.

6.7 A M.Phil. scholar has to obtain a minimum of 55% of marks or its equivalent grade in the UGC point scale (or an equivalent grade / CGPA in a point scale wherever grading system is followed) in the course work in order to be eligible to continue in the programme and submit the dissertation / thesis.

7. DURATION:

Master of Philosophy shall be a full time Degree Programme. The duration of the course shall be of two semesters or One year and a maximum of four (4) consecutive semesters / two years. The candidate registered for M. Phil. Programme shall not be permitted to join any other programme / course of this or any other University.

8. ALLOCATION OF RESEARCH SUPERVISOR:

- 8.1 Any regular Professor of the University with at least five research publications in refereed journals and any regular Associate / Assistant Professor of the university with a Ph.D. degree and at least two research publications in refereed journals may be recognized as Research Supervisor.

Provided that in areas / disciplines where there is no or only a limited number of refereed journals, the University may relax the above condition for recognition of a person as Research Supervisor with reasons recorded in writing.

- 8.2 Only a full time regular teacher of the concerned University will act as a supervisor.

The external supervisors are not allowed. However, Co-Supervisor can be allowed in inter-disciplinary areas from other departments of the same institute or from other related institutions with the approval of the Research Advisory Committee.

- 8.3 The allocation of Research Supervisor for a selected research scholar shall be decided by the Department concerned depending on the number of scholars per Research Supervisor, the available specialization among the Supervisors and research interests of the scholars as indicated by them at the time of interview / viva voce.

- 8.4 In case of topics which are of inter-disciplinary nature where the Department concerned feels that the expertise in the Department has to be supplemented from outside, the Department may appoint a Research Supervisor from the Department itself, who shall be known as the Research Supervisor, and a Co-Supervisor from outside the Department / Faculty / College / Institution on such terms and conditions as may be specified and agreed upon by the consenting Institutions / Colleges.

- 8.5 A Research Supervisor / Co-supervisor who is a Professor, at any given point of time, cannot guide more than three (3) M.Phil. and Eight (8) Ph.D. scholars; an Associate Professor as Research Supervisor can guide up to a maximum of two (2) M.Phil. and six (6) Ph.D. scholars and an Assistant Professor as Research Supervisor can guide up to a maximum of one (1) M.Phil. and four (4) Ph.D. scholars.

- 8.6 In case of relocation of an M.Phil / Ph.D. woman scholar due to marriage or otherwise, the research data shall be allowed to be transferred to the University to which the scholar intends to relocate provided all the other conditions in these regulations are followed in letter and spirit and the research work does not pertain to the project secured by the parent institution / supervisor from any funding agency. The scholar will however give due credit to the parent guide and the institution for the part of research already done.

9. RESEARCH ADVISORY COMMITTEE AND ITS FUNCTIONS:

There shall be a Research Advisory Committee, for each M.Phil. scholar. The Research Supervisor shall be the Convener of this Committee. This Committee shall have the following responsibilities:

- (a) To review the research proposal and finalize the topic of research;
- (b) To guide the research scholar to develop the study design and methodology of research and identify the course(s) that he / she may have to do.
- (c) To periodically review and assist in the progress of the research work of the research scholar.
- (d) A research scholar shall appear before the Research Advisory Committee once in six months to make a presentation of the progress of his / her work for evaluation and further guidance. The six monthly progress reports shall be submitted by the Research Advisory Committee with a copy to the research scholar.
- (e) In case the progress of the research scholar is unsatisfactory, the Research Advisory Committee shall record the reasons for the same and suggest corrective measures. If the research scholar fails to implement these corrective measures, the Research Advisory Committee may recommend to the Institution / College with specific reasons for cancellation of the registration of the research scholar.
- (f) The Academic Council of the University shall evolve a mechanism using well developed software and gadgets to detect plagiarism and other forms of academic dishonesty.
- (g) While submitting for evaluation, the dissertation / thesis shall have an undertaking from the research scholar and a certificate from the Research Supervisor attesting to the originality of the work, vouching that there is no plagiarism and that the work has not been submitted for the award of any other degree / diploma of the same Institution where the work was carried out, or to any other Institution.
- (h) The Ph.D. thesis submitted by a research scholar shall be evaluated by his / her Research Supervisor and at least two external examiners, who are not in employment of the University of whom one examiner may be from outside the country.
- (i) The *viva-voce* examination, based among other things, on the critiques given in the evaluation report, shall be conducted by the Research Supervisor and at least one of the two external examiners, and shall be open to be attended by Members of the Research Advisory Committee, all faculty members of the Department, other research scholars and other interested experts / researchers.
- (j) The public *viva-voce* of the research scholar to defend the dissertation / thesis shall be conducted only if the evaluation report(s) of the external examiner(s) on the dissertation / thesis is / are satisfactory and include a specific recommendation for conducting the *viva-voce* examination.
- (k) If the evaluation report of the one of external examiner is unsatisfactory and does not recommend *viva-voce*, the Institution shall send the dissertation / thesis to another external examiner out of the approved panel of examiners and the *viva-voce* examination shall be held only if the report of the latest examiner is satisfactory and if the report of the latest examiner is also unsatisfactory, the dissertation / thesis shall be rejected and the research scholar shall be declared ineligible for the award of the degree.

10 EVALUATION AND ASSESSMENT:

- 10.1 The overall minimum credit requirement, including credit for the course work, for the award of M.Phil. degree shall not be less than 24 credits.

- 10.2 Upon satisfactory completion of course work, and obtaining the marks / grade prescribed M.Phil. Scholar shall be required to undertake research work and produce a draft dissertation within a reasonable time, as stipulated by the Institution concerned based on these Regulations.
- 10.3 Prior to the submission of the dissertation / thesis, the scholar shall make a presentation in the Department before the Research Advisory Committee of the University which shall also be open to all faculty members and other research scholars. The feedback and comments obtained from them may be suitably incorporated into the draft dissertation in consultation with the Research Advisory Committee.
- 10.4 M.Phil scholars shall present at least one (1) research paper in a conference / seminar before the submission of the dissertation for adjudication, and produce evidence for the same in the form of presentation certificates and / or reprints.
- 10.5 The Academic Council of the University shall ensure using well developed software and gadgets to detect plagiarism and other forms of academic dishonesty. While submitting for evaluation, the dissertation shall have an undertaking from the research scholar and a certificate from the Research Supervisor attesting to the originality of the work, vouching that there is no plagiarism and that the work has not been submitted for the award of any other degree / diploma of the same Institution where the work was carried out, or to any other Institution.
- 10.6 The M.Phil. dissertation submitted by a research scholar shall be evaluated by his / her Research Supervisor and at least one external examiner who is not in the employment of the University.
- 10.7 The viva-voce examination, based among other things, on the critiques given in the evaluation report, shall be conducted by Supervisor and External Examiner together, and shall be open to be attended by Members of the Research Advisory Committee, all faculty members of the Department, other research scholars and other interested experts / researchers.
- 10.8 The public viva-voce of the research scholar to defend the dissertation shall be conducted only if the evaluation report(s) of the external examiner(s) on the dissertation is satisfactory and include a specific recommendation for conducting the viva-voce examination. If the evaluation report of the external examiner is not satisfactory it shall be sent to another external examiner out of the approved panel of examiners and the viva-voce examination shall be held only if the report of the latest examiner is satisfactory. If the report of the latest examiner is also unsatisfactory, the dissertation shall be rejected and the research scholar shall be declared ineligible for the award of the degree.
- 10.9 The Institutions shall develop appropriate methods so as to complete the entire process of evaluation of M.Phil. dissertation thesis within a period of six months from the date of submission of the dissertation.

11. PROVISIONAL CERTIFICATE:

Prior to the actual award of the degree, the University shall issue a provisional Certificate ~~प्रमाणपत्र~~ with the effect that the Degree has been awarded in accordance with the provisions of the ordinance.

12. AWARD OF M.Phil:

After the successful viva-voce, the Vice Chancellor shall have powers to issue Notifications for the award of M. Phil degree to the candidate and the matter shall be reported to the Board of Management for approval in its forthcoming meeting. One copy of the thesis will be kept in the University Library and another copy will be kept in the Departmental Library of the institution where the research work was carried out; the third will be returned to the supervisor.

Following the successful completion of the evaluation process, and announcement of the award of M.Phil the University shall submit a soft copy of the dissertation to UGC within a period of thirty days for hosting it in NET accessible to all University / Institution.

13. WITHDRAWAL OF DEGREE:

On detection of any irregularity or any plagiarism the University shall take suitable steps to withdraw the degree.

14. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Deans / Directors of the Departments / Institutions / Schools. The decision of the Vice-Chancellor shall be final.

15. Treatment of M.Phil. through Distance Mode / Part-time:

The University shall not conduct M. Phil. Programmed through distance education mode as per UGC Regulations

ORDINANCE No 47 DOCTOR OF PHILOSOPHY (Ph.D.) Ordinance as per UGC Regulation, 2016

The Ordinance shall be called "Ordinance" Governing Doctoral Degree. The ordinance will be governed on such rules & regulations as per approval from Board of Management of the University framed in accordance with regulations / norms laid by UGC from time to time.

1. Eligibility for Enrollment for Doctor of Philosophy (Ph.D.):

1.1 Candidate for the degree of Doctor of Philosophy must, at the time of application, hold Master's degree with at least stipulated percentages as below or an equivalent grade of the University, a deemed University or any other University incorporated by any law for the time being in force and recognized by the University.: (Five percent marks will be relaxed for SC / ST and Handicapped candidates).

- Engineering- First Class at UG and / or PG level
- Science- 55 Percent at PG level
- Commerce & Management- 55 percent at PG level
- Computer Applications- 55 percent at PG level
- Humanities and Others- 55 percent at PG level

1.2 Candidates who have cleared the M.Phil. course work with at least 55% marks in aggregate or its equivalent grade 'B' in the UGC 7-point scale (or an equivalent grade in a point scale wherever grading system is followed) and successfully completing the M.Phil. Degree in the University in an integrated programme may be admitted to Ph. D programme.

1.3 A person of the MP University whose M.Phil. dissertation has been evaluated and the viva voce is pending may be admitted to the Ph.D. programme.

1.4 Candidates possessing a Degree considered equivalent to M.Phil. Degree of an Indian Institution, from a Foreign Educational Institution accredited by an Assessment and Accreditation Agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country for the purpose of assessing, accrediting or assuring quality and standards of educational institutions, shall be eligible for admission to Ph.D. programme.

1.5 A candidate shall ordinarily be permitted to work for Ph.D. Degree in the subject in which he / she has obtained his / her Master's or Bachelor degree in Engineering / Technology / Applied Sciences or other streams.

Provided that research work leading to Ph.D. degree may be allowed in allied subjects of interdisciplinary nature of the same faculty or of allied faculties.

Provided further that whether a subject is allied or not to the subject in which the candidate has done "Master's or Bachelor degree in Engineering / Technology / Applied Sciences or other streams, shall be decided by the Academic Council.

2. Name Of Statutory / Regulatory Body:

MP Private University Regulatory Commission / UGC

3. Duration:

- a. Ph.D. programme shall be for a minimum duration of three years, including course work and a maximum of six years.
- b. Extension beyond the above limits will be governed by the Academic Council of the University on the recommendation of RAC concerned.
- c. The women candidates and Persons with Disability (more than 40% disability) may be allowed a relaxation of two years for Ph.D. in the maximum duration. In addition, the women candidates may be provided Maternity Leave / Child Care Leave once in the entire duration of M.Phil / Ph.D. for up to 240 days.

4. Registration:

A candidate must apply for registration for Ph.D. degree of his subject on a prescribed form obtainable on payment of prescribed fee, stating,

- a. His / her Qualification and experience;
- b. Proposed subject / discipline along with the relevant faculty in which he / she proposes to work.
- c. Proposed title of the Ph.D. thesis
- d. Name of the supervisor (along with, name of Co-Supervisors, if any) (Strictly from the University list of approved Supervisors & Co- Supervisors) under whom he / she wishes to work and the place / places at which he / she wishes to carry on investigations together with the consent of the Supervisor and Co-Supervisor.
- e. Certificate of qualifying the UGC / CSIR / DST / National or State Level Fellowship / NET / GATE / GPAT/SET, if any.
- f. Letter granting teacher's fellowship, if any.
- g. Address, Contact number, mobile number, e-mail- id & other contact details.

5. Availability of Seats:

Depending upon availability of Supervisor / Co-supervisor the number of seats shall be decided, provided that

- A Supervisor shall not have at a time, more than 08 Ph.D. Scholars as supervisor and 06 Ph.D. Scholars as co supervisor in case of others, in any university / Research Centres in India and abroad. For that supervisor have to submit undertaking regarding total number of candidates he is supervising.
- The seats available with the supervisor should be manageable for him / her and also manageable for the concerned research centre.

6. Admission Procedure:

The admission shall be made by the University, through an entrance test by the Admission Board following the norms prescribed by the UGC New Delhi. The board will perform the following work:

- a. To prepare panel of names of papers setters in various subjects and submit them to / the University.
- b. To arrange for entrance test.

- c. To arrange for interview.
 - d. To announce the names of candidates admitted along with the subject, place of research work, name of supervisor and of the thesis.
 - e. To resolve problems, if any.
- 6.1 Candidate who have qualified the UGC / CSIR / DST / National State level Fellowship / GATE / GPAT / SLET / NET / M.Phil. shall be admitted direct without the entrance test. Candidates who have been, awarded teachers fellowship by Statutory bodies for doing Ph.D. degree shall also be admitted direct without the entrance test. But university will conduct interview for all such candidates
- 6.2 All other candidates will be selected through entrance test.
- a. Qualifying mark for Entrance Test shall be 65%. The syllabus of the Entrance Test shall consist of 50% of research methodology and 50% specific topic.
 - b. The interview / viva-voce will comprise of the remaining 50% marks organized by the University when the candidates are required to discuss their research interest / area through a presentation before a duly constituted Department Research Committee.
- 6.3 The University shall maintain the list of all the Ph.D. registered students on its website on year-wise basis. The list shall include the name of the registered candidate, topic of his / her research, name of his / her supervisor / co-supervisor, date of enrollment / registration.
7. **Treatment of Ph.D Through Distance Mode / Part-Time:**
The University shall not conduct Ph.D. Programmed through distance education mode as per UGC regulations is not allowed but part-time Ph.D will be allowed provided all the conditions mentioned in this Ordinance are met as applicable to Regular students
8. **Structure of Test:**
Entrance test will be conducted as follows:
Duration: Two Hour;
Paper Part I : Research Methodology
Part II : Related Subject
9. **Interview and Allotment:**
- 9.1 Each student shall have to appear in an interview. The interview board shall consist of the following members:
- a. Vice Chancellor or his Nominee as Chairman
 - b. Dean of School / College / Director of the Institute.
 - c. One of the recognized supervisors in the University Teaching Department in the subject to be nominated by the Vice Chancellor,
 - d. One subject expert to be nominated by the Vice Chancellor.
- One third of the total members shall complete the quorum. However, presence of the subject expert shall be essential. If the Dean of School is not available, the Vice Chancellor may then appoint a Senior Professor of any University Teaching

Department as member.

9.2 The interview shall be conducted in the University Teaching Department.

9.3 The Candidates shall be called for interview in the following order

- (i) Candidates who have qualified GC / CSTR / DSC / National or State level Candidates who have been granted teacher fellowship by a statutory body.
- (ii) Candidates who have been granted teacher fellowship by a statutory body.
- (iii) Candidate according to merit list of the entrance examination.

9.4 At the time of interview, the candidates are expected to discuss their Research interest / area, choice of supervisors and co-supervisor (if any) For the candidates belonging to M. Phil and Scholarship holder category 100% weight age shall be on the interview. For others the weight age of the Interview marks shall be 40 %, written entrance examination 40 % and remaining 20 % for qualifying P.G Examination.

9.5 The Ph. D. allotment board then shall finalize the list of the names of the candidates to be admitted to the Ph.D, in the concerned subject on the basis of following priority:

- a) The candidates in category of M. Phil and Scholarship holder shall be admitted first. In these categories if there is more than one candidate having equal marks, then merit shall be decided according to the percentage of marks at the qualifying PG examination.
- b) As far as possible, the allotment board shall allot the preferred place of research work and the preferred supervisor and co-supervisor, if any and shall also approve the proposed title of the thesis. However, the candidate may change title of his / her thesis, after prior approval by Research Degree Committee (RDC). The candidate may, however, be allowed to take another chance for allotment in next admission process if he does not want to change the preferences in the first instant.

9.6 The admission process must be completed by the last date for admission decided by the University for the Doctoral Courses.

9.7 A merit list shall be prepared on the basis of entrance test and interviews as and shall be declared as the result of the entrance examination by registrar.

10. Fees Registration Fee for Ph.D. Programme:

Fee is to be paid to the University at the prevalent rates as announced by the University from time to time. The total programme fee must be paid before submission of Ph.D. thesis.

11. Course Work

- (a) The credit assigned to the M.Phil. or Ph.D. course work shall be a minimum of 08 credits and a maximum of 16 credits.
- (b) The course work shall be treated as prerequisite for Ph.D.
- (c) A minimum of four credits shall be assigned to one or more courses on Research Methodology which could cover areas such as quantitative methods,

computer applications, research ethics and review of published research in the relevant field, training, field work, etc.

- (d) Other courses shall be advanced level courses preparing the students for Ph.D. degree.
- (e) They shall be duly approved by the authorized academic bodies.
- (f) All candidates admitted to the Ph.D. programmes will be required to complete the course work prescribed by the Department during the initial one or two semesters.
- (g) Candidates already holding M. Phil. degree and admitted to the Ph.D. programme, or those who have already completed the course work in M.Phil. and have been permitted to proceed to the Ph.D. in integrated course, may be exempted by the Department from the Ph.D. course work. All other candidates admitted to the Ph.D. programme shall be required to complete the Ph.D. course work prescribed by the Department.
- (h) Grades in the course work, including research methodology courses shall be finalized after a combined assessment by the Research Advisory Committee and the Department and the final grades shall be communicated.
- (i) A Ph.D. scholar is required to obtain a minimum of 55% of marks or its equivalent grade in the UGC 7- point scale (or an equivalent grade / CGPA in a point scale wherever grading system is followed) in the course work in order to be eligible to continue in the programme and submit the dissertation / thesis.

12. Allocation of Supervisor / Co-Supervisor:

- (a) A person, who wants to get himself / herself recognized as a supervisor / co-supervisor, shall apply in the prescribed Proforma, duly forwarded by Head / Principal / Director of his institution. The case will be put up before the RDC which will decide about the recognition.
- (b) Any regular Professor of the University with at least five research publications in refereed journals;
- (c) Any regular Associate / Assistant Professor of the university with a Ph.D. degree and at least two research publications in refereed journals may be recognized as Research Supervisor.
Provided that in areas / disciplines where there is no or only a limited number of refereed journals, the University may relax the above condition for recognition of a person as Research Supervisor with reasons recorded in writing.
- (d) Only a full time regular teacher of the University will act as a supervisor. The external supervisors are not allowed. However, Co- Supervisor will be allowed in inter-disciplinary areas from other departments of the same institute or from other related institutions with the approval of the Research Advisory Committee.
- (e) The allocation of Research Supervisor for a selected research scholar shall be decided by the Department concerned depending on the number of scholars per Research Supervisor, the available specialization among the Supervisors

and research interests of the scholars as indicated by them at the time of interview / *visa versa*.

- (f) In case of topics which are of inter-disciplinary nature where the Department concerned feels that the expertise in the Department has to be supplemented from outside, the Department will appoint a Research Supervisor from the Department itself, who shall be known as the Research Supervisor, and a Co-Supervisor from outside the Department / Faculty / College / Institution on such terms and conditions as may be specified and agreed upon by the consenting Institutions / Colleges.
- (g) A Research Supervisor / Co-supervisor who is a Professor, at any given point of time, cannot guide more than three (3) M.Phil. and Eight (8) Ph.D. scholars.
- (h) An Associate Professor as Research Supervisor can guide up to a maximum of two (2) M.Phil. and six (6) Ph.D. scholars.
- (i) An Assistant Professor as Research Supervisor can guide up to a maximum of one (1) M.Phil. and four (4) Ph.D. scholars.
- (j) A person who is himself registered for Ph.D. degree of the University shall not be eligible to act as supervisor or member of any committee mentioned in this Ordinance

13. Change of Supervisor:

Only under special circumstances, the candidate may be allowed to change the supervisor (by the Vice Chancellor) on the recommendation of the committee, constituted by the Vice Chancellor for this purpose. No change in the topic of research will be permitted due to change of supervisor.

14. Research Degree Committee RDC:

- (a) After successful completion of Pre-Ph.D. course work, the candidate shall be eligible to submit a synopsis (as per Appendix I.) of his proposed research work along with the title of thesis (finally decided by candidate) duly forwarded by the supervisor and Head of the institution where the candidate is pursuing his / her research. The synopsis has to be submitted in ten copies, with signatures of candidate, supervisor, co-supervisor and Head of the institution on each of the copy on each of the page.
- (b) The candidate shall be required to make an oral presentation of the proposed work before the Research Degree Committee (RDC) consisting of the following members:-
 - (i) Vice Chancellor or his nominee - Chairman
 - (ii) Dean of the School concerned.
 - (iii) Chairman, Board of Studies of the subject in the School.
 - (iv) Head or One Professor of the University Teaching Department or in the case of non-availability of professor one Associate Professor of the University Teaching Department of the subject.
 - (v) One external subject expert of the rank of University Professor to be appointed by the Vice Chancellor, ordinarily out of a panel of 5 experts given by the Dean of the school concerned. External expert and two other

members shall form the quorum.

- Note: (a) On the request of the supervisor, Vice Chancellor may permit him to be present as an observer during the oral presentation of his candidate.
 (b) No. T.A and D.A shall be payable to candidate and supervisor for attending the Research Degree Committee meeting.

The meeting of Research Degree Committee (RDC) shall be held in the University office twice a year. The committee shall consider the application of the persons, who want to get recognized as supervisor / co-supervisor. Submitted under section 11 of this Ordinance, and recommend the eligibility of the person for the appointment as supervisor / co-supervisors. The committee shall also prepare a list for approved supervisors / co-supervisors, along with their specializations as per provision of this Ordinance. This list shall be available with the Registrar.

- (c) After approval by the RDC of the title of the thesis, synopsis, supervisor, co-supervisor / s (if any), and place of research work the candidate shall be registered for Ph.D. / degree from the date on which the candidate had deposited the registration fee and other fees as mentioned in this Ordinance, at time of admission and this date will be the "date of registration" of the candidate. The letter of registration shall be issued by the Registrar, and sent to all those concerned. The candidate shall be enrolled as a student from the date of registration and will be required to pay regular tuition, library and laboratory fees (six monthly) to the university.
- (d) If the RDC makes any change only in the title of the thesis, the approved changed title shall be communicated to the candidate in the meeting of the RDC itself. The letter of registration shall be issued mentioning the approved title.
- (e) If the RDC suggests any change in the synopsis, then the change required shall be communicated to the candidate by the Registrar. The candidate will be required to resubmit the synopsis (in Ten copies) as revised by him / her, incorporating the changes suggested by the RDC within 3 months time. The dean of the School shall examine the revised synopsis and if he is satisfied that the changes suggested by the RDC have been incorporated, in the revised synopsis, he will approve the same. The letter of registration shall then be issued by the Registrar.
- (f) If the RDC decides that major revision is required in the synopsis and / or the oral presentation was also found to be unsatisfactory, the candidate may be asked to revise the synopsis and / or improve upon the oral presentation and reappear at the next meeting of the RDC.
- (g) If the RDC does not recommend a candidate for registration to Ph.D. degree, the candidate shall be communicated the same by the Registrar. In such a case, only the caution money deposited by the candidate shall be refunded.

15. Research Advisory Committee and Its Functions:

There shall be a Research Advisory Committee, for each Ph.D. scholar. The Research Supervisor shall be the Convener of this Committee. This Committee shall have the following responsibilities;

- (l) To review the research proposal and finalize the topic of research;
- (m) To guide the research scholar to develop the study design and methodology of research and identify the course(s) that he / she may have to do.
- (n) To periodically review and assist in the progress of the research work of the research scholar.
- (o) A research scholar shall appear before the Research Advisory Committee once in six months to make a presentation of the progress of his / her work for evaluation and further guidance. The six monthly progress reports shall be submitted by the Research Advisory Committee with a copy to the research scholar.
- (p) In case the progress of the research scholar is unsatisfactory, the Research Advisory Committee shall record the reasons for the same and suggest corrective measures. If the research scholar fails to implement these corrective measures, the Research Advisory Committee may recommend to the Institution / College with specific reasons for cancellation of the registration of the research scholar.

16. Six Monthly Report:

The University shall obtain six monthly a record of attendance, progress report of the work of Research Scholar from his supervisor as per Appendix 4 which shall be scrutinized by the Dean of the School. Those candidates who fail to deposit fees, the Vice Chancellor on the recommendation of the Dean of the Faculty may order the removal of the name of the scholar from the list of those registered for the Ph.D. Degree.

17. Evaluation and Assessment Methods of the Degree:

- (a) The overall minimum credit requirement, including credit for the course work, for the award of M.Phil. degree shall not be less than 24 credits
- (b) Upon satisfactory completion of course work, and obtaining the marks / grade prescribed in sub-clauses the scholar shall be required to undertake research work and produce a draft dissertation / thesis within a reasonable time, as stipulated by the University.
- (c) Prior to the submission of the dissertation / thesis, the scholar shall make a presentation in the Department before the Research Advisory Committee of the Institution concerned which shall also be open to all faculty members and other research scholars.
- (d) The feedback and comments obtained from them may be suitably incorporated into the draft dissertation / thesis in consultation with the Research Advisory Committee.
- (e) Ph.D. scholars must publish at least one (1) research paper in refereed journal and make two paper presentations in conferences / seminars before the

submission of the dissertation / thesis for adjudication, and produce evidence for the same in the form of presentation certificates and / or reprints.

18. Summary of Thesis and Appointment of Examiner;

- a) The candidate shall submit ten copies of the summary of the thesis together with a list of research papers published or accepted for publication (in the peer reviewed standard journals of repute, as approved the University from time to time, through his / her supervisor to the Registrar about three months prior to the anticipated date of submission of thesis.
- b) The supervisor shall submit to the Registrar, in a sealed cover a panel of at least six names of examiners actively engaged in the area of research concerned not below the rank of Associate Professor of a University Teaching Department or college Professor, from outside the jurisdiction of this University. At least half of the names should be from outside the state. Another panel of at least six examiners, actively engaged in the area of research concerned and not below the rank of Associate Professor of a University. From outside the jurisdiction of this University shall be submitted by Chairman Board of studies / Examination committee of the department concerned in which the candidate is pursuing Ph. D.
- c) In case the candidate related to the supervisor, then the first panel of examiners shall be obtained from Head, University Teaching Department of the subject concerned, or a senior professor nominated by Vice Chancellor.
- d) The Vice Chancellor shall appoint two examiners out of two aforesaid panels, submitted by the supervisor and Examination Committee, respectively. The consent of examiners shall be obtained by sending them the summary and list of publication.

Note: The summary of thesis shall be sent by post / air mail / email.

19. Pre Submission Defense Committee:

- 1) Prior to submission of the thesis, the candidate shall prepare a draft thesis and shall submit it in Soft and Hard copy in the prescribed format of the University.
- 2) However prior to the submission of draft Ph. D. thesis and PSDC, the candidate shall publish at least two research papers in the peer reviewed standard journal of repute, as approved by the University from time to time, in which the candidate is the sole author or one of the co-authors, then his / her name should be as first author. The reprint of such a paper along with reprints of other research papers published by him if any shall be appended inside the thesis at the end. If reprint has not been obtained till the time of submission of thesis, the acceptance letter along with the approved manuscript (i.e. preprint) shall be appended inside the thesis at the end.
- 3) The candidate shall make a Pre- Submission defense in the University Teaching Department of the concerned subject or any place in the University premise fixed by the University. Arrangement for this shall be made on a request from the candidate, and duly recommended by the supervisor, to the University in the proforma given in

Appendix 5.

20. Test For Plagiarism

- a. The Academic Council of the University shall ensure that plagiarism and other forms of academic dishonesty has not been adopted by the Scholar using well developed software and gadgets to detect the same.
- b. While submitting the thesis for evaluation, the thesis shall have an undertaking from the research scholar and a certificate from the Research Supervisor attesting to the originality of the work, vouching that there is no plagiarism and that the work has not been submitted for the award of any other degree / diploma of the same Institution where the work was carried out, or to any other Institution.

21. Evaluation of Thesis and Viva-Voce Examination:

- a. The thesis to be accepted for the award of the Ph.D. degree must comply with the following conditions:
 - (i) It must be a piece of research work characterized either by the discovery of the new facts or by a fresh approach towards the interpretation of fact. In either case it should evince the candidate's capacity for critical examination and sound judgment.
 - (ii) It must be satisfactory in point of language and presentation of the subject matter.
- b. The Ph.D. thesis submitted by a research scholar shall be evaluated by his / her Research Supervisor and at least two external examiners, who are not in employment of the University of whom one examiner may be from outside the country.
- c. On receipt of the thesis, required fee and no dues certificates, the thesis shall be sent to the two examiners already consented.
- d. The examiners' may seek clarification of the subject matter of the thesis from the supervisor through the Registrar. This provision will be incorporated in the letter to be sent to the examiners while sending the thesis. The extended by the Vice Chancellor and appoint another examiner from the panels of examiners.
- e. Vice Chancellor may recall the thesis from an examiner, who fails to send the reports within three months of the date of dispatch of thesis or such other date as may be desired.
- f. If the evaluation report of the one of external examiner is unsatisfactory and does not recommend viva-voce, the University shall send the dissertation / thesis to another external examiner out of the approved panel of examiners and the viva-voce examination shall be held only if the report of the latest examiner is satisfactory and if the report of the latest examiner is also unsatisfactory, the dissertation / thesis shall be rejected and the research scholar shall be declared ineligible for the award of the Ph. D. degree.
- g. The examiners shall categorically recommend in the prescribed Performa (Appendix 07) acceptance, revision or rejection of the thesis. He shall also

- give detailed comments on each chapter in the examiner's report, which should be typed on separate pages, in four copies. The examiner must also give a list of at least ten questions; he wishes to be asked at the viva-voce examination.
- h. In case the candidate is related to the supervisor, then the Vice Chancellor shall appoint Head of Studies Institution / Chairman Board of studies of the subject concerned to act as viva-voce examiner, in place of the Supervisor.
 - i. The Supervisor / Head of the Department / concerned Chairman Board of Studies of the subject concerned, as the case may be, shall be communicated the name of the external examiner appointed by Vice Chancellor to conduct the viva-voce examination.
 - j. The viva-voce examination shall be conducted at the department concerned or at any place fixed by the University for the purpose. The date and time and place of open viva-voce examination shall be notified by the registrar on the University Notice board at least a week in advance. At the time of viva-voce examination, the board of examiners shall be provided the reports of the examiners, which shall be returned along with the report of viva-voce examination to the Registrar in confidential cover.
 - k. The candidate shall present the work embodied in thesis before the board of examiners. members of faculty, research scholars and other interested persons present in open viva. After the presentation of the research work the Board shall ask questions together with those questions, which have been given along with examiners reports. Others in the audience can also ask questions and the candidate shall reply those questions which are permitted by the external examiner.
 - l. In case the viva-voce examination is not satisfactory, the candidate shall reappear for viva-voce examination within six months. Such candidates would be required to pay an additional fee as prescribed by the University for Second viva-voce Examination. The Same examiner / external examiner for second viva-voce examination shall be appointed by the Vice Chancellor as above. If the candidate fails to satisfy the viva-voce examiners a second time, his / her thesis shall be finally rejected.
 - m. If the examiners recommend that the candidate to revise / improve his thesis, the Vice Chancellor shall permit the candidate to resubmit his thesis not earlier than six months and not later than eighteen months, the period being counted from the date of the issue of orders to the candidate. The candidate shall be provided examiners reports without disclosing the names of the examiners to enable him / her to improve the thesis on the basis of the reports. All the copies of the thesis shall also be returned to candidate.
 - n. In case the candidate is allowed to resubmit the thesis he / she will have to pay the prescribed fee afresh at the time of resubmission but it shall not be necessary for him to reproduce any certificate of further attendance at the institution at which he / she carried out the work.

- o. The resubmitted three copies of the thesis must make clear mention that is a revised version. The thesis shall be got examined as far as possible by the examiners who finally recommended for the revision.
- p. In case a candidate is asked to revise the thesis under clause and one of the examiners recommends again for revision of the revised thesis and the other accept, the thesis shall be rejected. If he accepts the thesis for the award then the candidate shall be awarded the Ph.D. degree on successful viva voce examination as per provision.
- q. In case a candidate is asked to further revise the thesis by the third examiner, as above thesis shall stand rejected. Second time revision is not permitted in any case and if so, the thesis shall automatically stand rejected.

Note: Whether a candidate has incorporated the minor revision as suggested by the examiner(s) it shall be evaluated by Dean of the School. Only after his satisfactory report, the viva-voce of the candidate shall be fixed.

22. Appearing in other Examination:

No research scholar shall join any other course of study or appear at any other examination conducted by any University leading to a degree (except Certificate / Diploma course of languages, research methodology, statistics, and computer courses).

23. Publication of Thesis:

The thesis shall be published only with the permission of the University and such publication shall state on the title page itself that the thesis was approved for award of the Ph.D. degree of the university

24. Depository with INFLIBNET:

Following the successful completion of the evaluation process and before the announcement of the award of the Ph.D. degree the University shall submit an electronic copy of the Ph. D. thesis to the INFLIBNET, for hosting the same so as to make it accessible to all Institutions / Colleges.

25. Provisional Certificate:

Prior to the actual award of the degree, the University shall issue a provisional Certificate to the effect that the Degree has been awarded in accordance with the provisions of the ordinance.

26. Award of Ph.D.:

After the successful viva-voce, the Vice Chancellor shall have powers to issues Notifications for the award Ph.D. degree to the candidate and the matter shall be reported to the Board of Management for approval in its forthcoming meeting. One copy of the thesis will be kept in the University Library and another copy will be kept in the Departmental Library of the institution where the research work was carried out; the third will be returned to the supervisor. Following the successful completion of the evaluation process, and announcement of the award of Ph.D. the University shall submit a soft copy of the Ph.D. thesis to UGC within a period of thirty days for hosting thesis in NET accessible all University / Institution.

27. Reports of Examiners:

After the declaration of the result the successful candidates may be provided the copies of reports of examiners who recommended for the award of the degree on payment of fee prescribed by the University. The Reports will not disclose the identity of the examiners.

28. Withdrawal of Degree:

On detection of any irregularity or any plagiarism the University shall take suitable steps to withdraw the degree.

29. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Deans / Directors of the Departments / Institutions / Schools. The decision of the Vice-Chancellor shall be final.**Appendix-1****PROFORMA FOR SYNOPSIS**

- 1) Title of the thesis
- 2) Introduction: Giving purpose of research (in about 200 words)
- 3) A brief review of the work already done in the field.
- 4) Noteworthy contributions in the field of proposed work.
- 5) Proposed methodology during the tenure of the research work.
- 6) Expected outcome of the proposed work.
- 7) Reference in standard format.
- 8) List of published papers of the candidate.

Signature of the Supervisor Signature of the candidate

Date:

Date:

Signature of Co-supervisor (if any)

Date:

Appendix- 2 DECLARATION BY THE CANDIDATE

I declare that the thesis entitled Is my own work conducted under the supervision of (Supervisor / Co-Supervisor) at (Centre)..... Approved by Research Degree Committee. I have put in more than 240 days of Attendance with supervisor at the center. I further declare that to the best of my knowledge, the thesis does not contain any part of any work which has been submitted for the award of any degree either in this University or in any other University without proper citation.

Signature of the Candidate

Date.....

Place.....

Appendix 3 CERTIFICATE OF THE SUPERVISOR

This is to certify that the work entitled.....
Is a piece of research work done Shri. / Smt. / Ku.....Under My / our
Guidance and Supervision for the degree of Doctor of philosophy
of.....(M.P) India. I certify that the candidate has put in an
attendance of more than 240 days with me. To the best of my knowledge and belief the thesis:

- i. Embodies the work of the candidate himself / herself.
- ii. Has duly been completed.
- iii. Fulfill the requirement of the ordinance relating to, the Ph.D. degree of the University:

Signature of the Co-supervisor Signature of the supervisor

Date:

Date:

Appendix - 4 CONFIDENTIAL PROGRESS REPORT

Six monthly progress report of the research work done for the period fromto of the research scholar.

1. Name of the research Scholar.....
2. Subject
3. Topic registered for Ph.D Degree
4. Name of the Supervisor
5. Name of Co-supervisor(if any)
6. Description of the guidance on the topic

Period with dates the Candidates has been with the guide for research work (It may also indicate the date of leave availed by the candidate during the above period).

Remarks of the supervisor on the work done by the candidate on the Topic.

Fees paid vide receipt No..... Date.....

Date.....

(Signature of head of institution where the Candidate was registered for Ph.D. Degree)

Signature of the Supervisor Address:.....

Date.....

Place :

Appendix - 5 REQUEST FOR PRE-Ph.D. PRESENTATION BASED ON DRAFT THESIS

The Registrar,
Madhyaanchal Professional University,
BHOPAL

Subject: Request for making Pre-Ph.D. presentation based on draft thesis.

Reference: Ph.D. registration letter No. detail

Sir,

With reference to above, the details of my Ph.D. thesis are given bellow:

1. Name of the candidate
2. Name of supervisor and Co-supervisors
3. Subject
4. Place of work
5. Title of thesis

My draft thesis is complete and I want to make Pre-Ph.D. presentation.

Kindly arrange for the same.

Date :

(Signature of the candidate)

Place :

Name and Address s.

Signature of the Supervisor

Name and Address :

Appendix - 6

FORWARDING LETTER OF HEAD OF INSTITUTION

The Ph.D thesis entitled, is

Submitted by Shri / Smt. / Ku is forwarded to the University in six copies. The candidate has paid the necessary fees and there are no dues outstanding against him / her.

Name Seal

Date:

Place

Signature of Head of institution where the candidate was registered for Ph.D. degree)

Signature of the Supervisor Date:

Date: Address

Place:

Appendix - 7 EXAMINERS REPORTS ON PH.D. THESIS

Title of thesis

Name of candidate Shri / Smt . / Ka
Subject..... Faculty

1. Thesis is recommended for the Award of Ph.D. degree. Yes/No

2. The thesis be revised on the Lines detailed below :

.....
.....

3. The thesis be rejected.....(Please write Yes / No, as the case may be)

4. Thesis requiring only minor revision / s should also be covered in the category and suitable remarks detailing minor revision / s required is / are to be enumerated. Thesis requiring only major revision / s should be covered in this category and suitable remarks detailing the major revision / s required is / are to be enumerated

DETAILED REPORT

(The examiner is requested to attach detailed report in four copies, covering also the following points)

- (a) It must be a piece, of research work characterized either by the discovery of the facts or by a fresh approach towards the interpretation of facts. In either case it should evince the candidate's capacity for critical examination and sound judgment.
- (b) It must be satisfactory in point of language and presentation of the subject matter.

Date:(Signature of the Examiner)

Place:.....Full Name & Address.....

Appendix - 8 PROVISIONAL CERTIFICATE REGARDING AWARD OF PH.D. DEGREE

This is to certify that vide notification no..... Dated
..... of this University, the Board of Management has decided that the
degree of Ph.D. in (Subject) be awarded
to.....

.....
.....

The title of Ph. D thesis

is.....

.....
.....

.....

The Ph.D degree has been awarded in compliance with the "University Grants Commission (minimum standards and procedure for award of M. Phil / Ph.D. degree) Regulation, 2009"

Registrar

Date: